DRAFT

Board Meeting Minutes, September 23, 2026

Attendance

- **FLLS Trustees Present:** Toombs, Thomas, Schaffer, Knapp, Meyers, Mannino, Dames, Maroney.
- **Absent:** None.
- **FLLS Staff Present:** Executive Director Sarah Glogowski, Administrative Assistant Diana Leigh, Business Manager Carlos Perez.
- **Others Present:** Debbie Hayden of Port, Kashdin & McSherry, CPAs joined via Zoom.

Presiding: President Knapp called the meeting to order at 3:01 PM.

- (Document 26.56) Agenda: No conflicts of interest were reported by any trustees present.
- (Document 26.57) The July 15, 2026 meeting minutes were accepted. Motion by Meyers, 2nd by Toombs.
- (Document 26.58) The Director's Report was discussed.

New Business:

- (Document 26.59) Debbie Hayden went over the FLLS 2025 Draft Audit; unanimously accepted. Motion by the Finance Committee.
- (Document 26.60) The Draft FLLS 2025 IRS Form 990 was unanimously accepted, with one correction (Marty Toombs was listed as Board President). Motion by the Finance Committee.
- (Document 26.61) Sarah discussed the applications for Member Libraries' 2027 Construction Grants. Approved as presented. – Motion by Mannino, 2nd by Maroney.
- (Document 26.62) The hiring of Nicholas Cisco, the new ILS Administrator who will start Sept. 28, was approved. Motion by Meyers, 2nd by Dames.
- Sarah gave an update on member libraries.
- Cynthia discussed forming an Ad-hoc Advocacy Committee.

Nominating Committee: Trustee elections are upcoming at next months' Annual Meeting.

- Amy Dames resigned her At-Large position; unanimously accepted. Motion by Maroney, 2nd by Toombs.
- Amy Dames was appointed as a Cortland County Trustee; unanimously approved. Motion by Maroney, 2nd by Toombs.
- On the ballot: former FLLS trustee Deb Lewis, for the At-Large position. Bonnie Thomas, for her second term as a Cayuga County Trustee. Amy Dames, for Cortland County representation.

Plan of Service Committee: The Committee gave a brief update.

Finance Committee:

- (Documents 26.63 & 26.64) The July and August 2026 Business Manager's Reports were unanimously accepted. Motion by Meyers, 2nd by Toombs.
- (Document 26.65) The July and August 2026 Treasurers' Report was unanimously accepted. Motion by Thomas, 2nd by Maroney.

Executive session to discuss the medical, financial, credit or employment history of a particular person, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person.

Session began @ 4:10 pm: Motion by Mannino, 2nd by Toombs. Session ended @ 4:25 pm.

- Motion to approve Sarah Glogowski's annual review. Motion by the Personnel Committee. Carried unanimously.

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Adjournment: The meeting was adjourned at 4:35 pm.

Next Meeting: The next public meeting will be November 18, 2026, at 3:00 pm.

Submitted by Diana Leigh.

Approved_____ _____

Date of approval Elaine Meyers, Secretary

A signed copy of these minutes can be found in the Secretary's Notebook at: FLLS, 1300 Dryden Road, Ithaca, NY 14850.