

Director's Report July 15, 2026

Sarah Glogowski, Executive Director

Sarah will give a verbal report to the Board.

Heidi Eckerson, Member Services Librarian

Digital Collection

- Curated digital book displays in Libby; selected, purchased, and promoted OverDrive content; ran reports for OverDrive Reciprocal Lending Agreement partners and Finger Lakes Library System members.
- Renewed OverDrive Magazines subscription. This collection contains some of our highest circulating titles.
- Shared information about sustainable digital collection development on our website for patrons and member library staff: <https://www.flls.org/eight-things-to-know-about-ebooks/>

Continuing Education

- Minimum Standards for Public Libraries Series: Selection and Reconsideration (NYS Library)
- Minimum Standards for Public Libraries Series: Codes of Conduct (NYSL)
- Scrub Your Name from the Web (Tech Talk)
- Hacking the Holds Webinar (Readers First)

Other Meetings

- FLLS Staff Focus Group
- Author's Note Book Processing Service w/ Julie Berry
- Member Library Support Group
- EBook Sustainable Digital Collection
- OverDrive Reciprocal Lending Arrangement team
- Continuing Education Planning
- OverDrive Selectors
- OverDrive/CLSA
- IMLS October Science Fair planning sessions with Sciencenter & TCPL

Member Libraries

- Provided consultation to members on a variety of topics
- Provided content for Finger Lakes Library System Monthly Bulletin
- Shared relevant webinar and programming opportunities via listservs

Summer Reading/Youth Services

- Continue to share out updates to member libraries from NYSL in re Summer Meals, workshops, etc

Special Projects

- Developing in person Policy workshop for directors and trustees (tentative date is August 12)
- Planning Science Fair and Program Share event (tentative date is October)

Trustees

- Wrote content for July-August Trustee Newsletter

Jenny Shonk, Education and Outreach Librarian

- **Collection Development:** Ordered books for the professional collection. Ordered books for the System-Wide Community Read, the title selected is Meet Me at the Library by Shamichael Hallman. Placed an OverDrive order with CLSA funds; focused on America 250 and dinosaurs for Summer Reading. Curated lists to display on Libby app.
- **Continuing Education (CE):** Provided Polaris trainings to staff members from Waverly, Dryden, and Weedsport. Updated the Polaris Leap Item Maintenance handout and scheduled 2 Polaris Leap webinars. Met with Mike Bishop to plan his facilitation of the System-Wide Community Read. Met with Heidi to plan upcoming CE.
- **Correctional Facilities & County Jails:** Placed 2 orders for Auburn CF and Five Points CF. Completed deliveries to Cayuga CF and Five Points CF. Held the annual Authentication Meeting with representation from every facility and NYS DOCCS. Authentication agreements have been filed.
- **Outreach:** Extended the Aunt Flow Mini-Grant deadline and reviewed applications; 8 member libraries applied and were approved. Provided audiobooks to a Talking Book & Braille Library patron.
- **Professional Development:** Completed Sexual Harassment Prevention training. Attended SCRLC Library of Things virtual conference.
- **Reference and Consulting:** Answered 16 consulting questions for member libraries and correctional facilities with a focus on Polaris, grants, and reference.
- **Miscellaneous Meetings:** Hosted and took notes for the Member Library Support Group meeting with 4 attendees. Attended Heidi's OverDrive Selectors' meeting. Attended 2 NYS Outreach monthly meetings. Attended the SCRLC DEIJA meeting. Attended the NYS Construction Grants meeting. Facilitated an information session with the owner of the Author's Note Bookstore in Medina, NY; member libraries learned about their library services, including streamlined ordering and processing, which aim fill the void left by Baker & Taylor.
- **Miscellaneous Tasks:** Organized content for the monthly bulletin. Ran notices for Eric during his vacation. Updated the Construction Grants webpage.

Deb Geier, Technical Services Librarian

Cataloging:

- During the month of June, I edited and imported 3210 bibliographic records.

Interlibrary loan for June 2026:

- *Polaris reporting for this data is down*

Out-of-system interlibrary loan for June 2026:

- *Polaris reporting for this data is down*

Training:

- June 30: Sexual Harassment Prevention training

Meetings:

- June 11: Directors' meeting
- June 11: Resource Sharing Advisory Committee meeting