

Director’s Report for Meeting: February 18, 2026

Sarah Glogowski will give a verbal report.

Deb Geier – January 2026

Cataloging:

During the month of January, I edited and imported 2033 bibliographic records.

Meetings:

1/8 -- FLLS Directors' Meeting

1/13 – FLLS web accessibility meeting

1/27– FLLS web accessibility meeting

2026	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTAL YTD
ILL													
Items Circulated	15552												15552
Total requests submitted	15673												15673
% Filled	99.2%												99.2%
Out-of-System ILL													
Items Borrowed/ Copied	569												569
Items Loaned/ Copied	230												230

CNS Department Stats for January 2026:

Eric’s Help Desk Tickets, January 2026:

Open at beginning of month: 4
 Created during month: 35
 Closed during month: 40
 Still open at end of month: 5

Wayne’s Help Desk Tickets, January 2026:

Open at beginning of month: 1
 Created during month: 6
 Closed during month: 6
 Still open at end of month: 1

- CNS Jan:**
- Started E-Rates and is going through proposals.
 - Kicking off the New Vega Project 5 Feb 2026. Teams meeting with Mary our Project Manager.

Jenny Shonk – Jan 2026:

- **Annual Reports:** NYS pushed the Annual Report deadline to April 1 due to the closure of Baker & Taylor and the resulting need for new software. Sent emails to directors to notify them of the new timeline. Began updating documentation and prepared for the upcoming webinar. Ran 160 Polaris reports that will be used to calculate data for member library reports. Attended a NYSL sponsored Annual Report training to preview new software (1/30).
- **Continuing Education (CE):** Worked with Mike Bishop to plan an in-person communication workshop in April. Worked with Marianne Hanley to organize an in-person book repair workshop in May.
- **Correctional Facilities (CF) & County Jails:** Completed the final delivery to Five Points. Auburn, Cayuga, and Five Points Correctional Facilities are all currently lacking professional librarians due to 2 retirements and another librarian moving to a new position. Will be contacting NYS to develop a plan to move forward.
- **Inclusion, Diversity, Equity, & Accessibility (IDEA):** Hosted and took notes for the IDEA Committee meeting; discussed the community read for 2026 (1/15). Attended FLLS website accessibility meetings (1/12 & 1/26). Worked to increase the accessibility of several FLLS webpages; removed Annual Report PDFs and older bulletin PDFs. Created a how-to document for using Microsoft Styles to make Word documents accessible. Revamped the bulletin and transitioned it to a blog post on website to meet accessibility requirements.
- **Miscellaneous Meetings:** Attended and took notes for the Directors’ Meeting (1/8). Attended the SCRLC Educational Services Advisory Committee meeting (1/15). Met with Sarah to organize a spreadsheet of upcoming member library construction needs (1/15). Hosted and took notes for the Member Library Support Group meeting; the meeting served as an “As Us Anything” session with FLLS staff (1/20).
- **Outreach:** Attended NYS Outreach Coordinators’ meeting (1/5). Provided audiobooks to a NYS Talking Book & Braille Library patron.
- **Professional Development:** Attended NYSL Social Work Connections & Reflection webinar (1/21).
- **Promotion:** Organized content for the monthly bulletin.
- **Reference and Consulting:** Answered 20 consulting questions for member libraries and correctional facilities with a focus on Annual Reports and reference.
- **Miscellaneous:** Added all 2026 FLLS events to the shared staff calendar and website events calendar.

Jenny’s Jan 2026 Meetings Hosted:

Date	Topic	Location	# of Attendees
1/15/2026	Inclusion, Diversity, Equity, & Accessibility Committee	Online	4
1/20/2026	Member Library Support Group	Online	12
		Total:	16

Heidi Eckerson - Jan 2026

Digital Collection:

- Coordinated OverDrive contributions from member libraries; worked with Diana to e-bill members
- Curated digital book displays in Libby
- Selected, purchased, and promoted OverDrive content
- Ran reports for OverDrive RLA partners and FLLS members
- Trained new OverDrive selectors (1/16)
- Renewed and promoted TumbleBooks

Physical Collection:

- Coordinated delivery of SuperSpace Tile kits; weeded professional magazine collection (December)
- Assisted with sorting delivery (1/16)

Continuing Education

- Viewed trustee education webinar “Be an Employer of Choice” from North Country Library System

Member Libraries

- Developed and sent out Swank Movie Licensing preferences survey
- Provided consultations on the CFTC Library Grant Cycle, web accessibility, policies, etc.
- Answered questions at the January Member Library Support Group “Ask Us Anything” meeting
- Other meetings: Monthly Directors mtg; Seneca Shares mtg; FLLS IDEA Committee mtg
- Coordinated 2026 Professional Magazine subscriptions and routing list
- Provided content for FLLS Monthly Bulletin
- Shared webinar and programming opportunities via FLLS listservs

Summer Reading/Youth Services

- Working with Spacecraft Planetary Image Facility (SPIF) and NY Space Grant to promote Summer Reading project (1/30)
- Continue to update and develop 2026 FLLS Summer Reading LibGuide.
- Collaborating with Museum of the Earth and NYS Library to plan state-wide summer programming info session for public libraries (1/29)
- Participated in TCPL’s Summer Planning meeting (1/27)

Special Projects

- South Central Regional Library Plan of Service-Elements Task Group (1/14; 1/15)
- Finger Lakes Library System Plan of Service Committee (1/21)
- New York State eBook Working Group-Survey Subcommittee & Collection Development Subcommittee
- FLLS Website Accessibility-Attended FLLS Web Accessibility meeting; reviewed and updated Policies page with Jenny; continue to assess content from my department (1/27 & 1/20)
- IMLS Grant meeting with Sciencenter and TCPL partners (1/2 & 1/16)

Trustees

- Wrote and sent out January/February Trustee Newsletter; updated Trustee listserv with Diana; creating Trustee Resources LibGuide; shared trustee education opportunities via listserv