

# FLLS Board of Trustees Meeting Minutes

Wednesday, September 24, 2025 at System Headquarters 1300 Dryden Road, Ithaca, NY.

**PRESENT** FLLS Trustees: Toombs, Thomas, Berggren-Thomas, Furi, Knapp, Mannino, Maroney, Schaffer, Meyers.

Absent: None.

FLLS Staff Present: Executive Director Sarah Glogowski, Business Manager Carlos Perez, Administrative Assistant Diana Leigh, Education and Outreach Librarian Jenny Shonk.

Others Present: Debbie Hayden of Port, Kashdin & McSherry, CPAs.

**PRESIDING** President Berggren-Thomas called the meeting to order at 3:05 PM.

(DOC 25 47) AGENDA: One conflict of interest was reported by Toombs (Construction Grants).

(DOC 25 48) The minutes from the July 16, 2025 meeting were accepted. – Motion by Mannino.

(DOC 25 49) The Director’s Report was discussed.

**New Business:**

(DOC 25 50) Debbie Hayden went over the FLLS 2024 Draft Audit. Unanimously accepted. – Motion by Mannino.

~~(DOC 25 51)~~ The FLLS 2024 Draft IRS 990 was tabled until the next Board Meeting (document was not ready).

(DOC 25 52) Sarah discussed the applications for Member Libraries’ 2026 Construction Grants. Toombs recused himself. Approved as presented, up to maximum approved by the State. – Motion by Mannino.

..... Jenny gave an update on TCPL’s CLSA collection development, with which FLLS is assisting.

..... Sarah gave an update on member libraries.

..... Diana gave an update on the Annual Meeting (upcoming on Oct. 17, 2025).

**Nominating Committee:**

(DOC 25 53) Kasia Maroney gave an update on nominations for new trustees.

**Finance Committee:**

(DOCS 25 54 & 25 55) The July and August 2025 Business Manager’s Reports were accepted. – Motion by Toombs.

(DOC 25 56) The July and August 2025 Treasurers’ Reports were accepted. – Motion by Maroney.

**Next Meeting:** The next public meeting will be on October 17, 2025, at 1:30 pm, following the Annual Meeting in Homer, NY.

**ADJOURNMENT:** The meeting was adjourned at 4:38 PM. Submitted by: Diana Leigh, Administrative Assistant

Approved \_\_\_\_\_  
Date of approval

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Elaine Meyers, Secretary