

Director's Report for Meeting: November 19, 2025

Sarah Glogowski will give a verbal report.

Deb Geier – September & October, 2025:

Cataloging:

During the month of September, I edited and imported 8045 bibliographic records.

During the month of October, I edited and imported 2394 bibliographic records.

Meetings:

9/11 -- FLLS Directors' Meeting – 1 hour

Training:

10/27 – Polaris Cataloging training -- 3 hours

2025	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTAL YTD
ILL													
Items Circulated	17692	17011	17334	16611	15602	14435	15758	16017	16277	16384			163121
Total requests submitted	17766	17100	17418	16705	15698	14510	15828	16114	16380	16470			163989
% Filled	99.6%	99.5%	99.5%	99.4%	99.4%	99.5%	99.6%	99.4%	99.4%	99.5%			99.5%
Out-of-System ILL													
Items Borrowed/ Copied	466	470	539	517	460	463	533	493	559	446			4946
Items Loaned/ Copied	331	270	247	254	224	227	226	209	181	186			2355

CNS Department Stats for September & October, 2025:

Eric's Help Desk Tickets, September

2025:

Open at beginning of month: 1
Created during month: 24
Closed during month: 22
Still open at end of month: 2

Wayne's Help Desk Tickets, September

2025:

Open at beginning of month: 2
Created during month: 23
Closed during month: 22
Still open at end of month: 3

Eric's Help Desk Tickets, October

2025:

Open at beginning of month: 2
Created during month: 21
Closed during month: 21
Still open at end of month: 2

Wayne's Help Desk Tickets, October

2025:

Open at beginning of month: 3
Created during month: 6
Closed during month: 6
Still open at end of month: 3

CNS Sept: Started Planning for the Upgrade of SQL

CNS Oct: Completed 26 Hrs. of Polaris Training.

Working with Polaris to finalize the upgrade of SQL to move forward with the upgrade of Polaris Systems.

Jenny Shonk – Sept & Oct 2025:

- Construction Grants: Reviewed applications.
- Continuing Education: Held 2 sessions for the system-wide Community Read for the book *The 12 Steps to a Community-Led Library*, received excellent feedback (9/10 & 10/7). Held *Creating a Sharing Culture by Setting Clear Boundaries* with Mike Bishop and received positive feedback (9/24).
- Correctional Facilities (CF) & County Jails: Placed 6 orders for Cayuga CF, Five Points CF, Seneca Jail, Cortland Jail, & Tioga Jail. Completed 3 deliveries to Cayuga & Five Points.
- Inclusion, Diversity, Equity, & Accessibility (IDEA): Held Path to Belonging informational webinars (9/17 & 10/21). Hosted IDEA Committee meeting; took/distributed notes and worked with the committee to update the FLLS I.D.E.A. Statement (9/18).
- Miscellaneous Meetings: Attended and took notes for Directors' Meeting (9/11). Visited TCPL with Sarah and Heidi to discuss CLSA with staff (9/15). Hosted and took notes for Member Library Support Group meeting (9/16). Attended FLLS staff meeting (9/25).
- Outreach: Attended NYS Outreach Meetings (9/8 & 10/6). Held COSAC Meeting (9/8) and finalized the revamped Outreach Mini-Grant materials. Provided audiobooks to a NYS Talking Book & Braille Library patron. Recruited libraries to participate in [The Great Give Back](#) and organized a donation drive for the SPCA at FLLS.
- Professional Development: Attended Library Freedom Project's AI Working Group meeting (9/9). Attended SCRLC regional conversation for systems (9/10). Attended NYS Library Web Accessibility webinars (9/18 & 10/16).
- Promotion: Organized content for the monthly bulletins.
- Reference and Consulting: Answered 22 consulting questions for member libraries and correctional facilities with a focus on Polaris, collection development, and reference.
- Miscellaneous: Placed another order for eContent in OverDrive to be paid by TCPL with 2024 CLSA funds. Added new books for the Professional Collection.

Jenny Shonk, continued

Jenny's Sept & Oct 2025 Meetings Hosted:

Date	Topic	Location	# of Attendees
9/8/2025	<i>Coordinated Outreach Services Advisory Council</i>	Online	5
9/16/2025	<i>Member Library Support Group</i>	Online	6
9/18/2025	<i>Inclusion, Diversity, Equity, & Accessibility Committee</i>	Online	5
Total:			6

Jenny's Sept & Oct 2025 Workshops & Trainings Held:

Date	Topic	Location	# of Attendees
9/10/2025	<i>FLLS Community Read Session #1</i>	Online	9
9/17/2025	<i>Path to Belonging Informational Webinar</i>	Online	27
9/24/2025	<i>Creating a Sharing Culture by Setting Clear Boundaries with Mike Bishop</i>	Online	16
10/7/2025	<i>FLLS Community Read Session #2</i>	Online	9
10/21/2025	<i>Path to Belonging Informational Webinar</i>	Online	28
Total:			89

Heidi Eckerson -Sept 2025:

Meetings and Workshops

- Beth Bevers, Teach My Kid to Read 9/2
- Lyanne Abreu, Youth & Community Engagement Manager at the Cornell Lab K-12 Education 9/4
- COSAC 9/8
- Wayne S., AI policies 9/9
- TCPL Director Search 9/9, 9/17
- FLLS Community Read, Pt 1 9/10
- SCRLC Regional Conversation (Plan of Service) 9/10
- FLLS Directors Mtg 9/11
- IMLS Mtg 9/12, 9/17, 9/19
- TCPL Selectors Mtg @ TCPL 9/15
- NYS eBook Working Group 9/16
- MLSSG 9/16
- Teach My Kid to Read/NYSL webinar 9/17
- Path to Belonging webinar 9/17
- Web Accessibility Series 9/18
- FLLS IDEA Committee 9/18
- Boundaries webinar w/ Mike Bishop 9/24
- FLLS Board Plan of Service mtg 9/24
- SCRLC Plan of Service mtg 9/25
- FLLS Staff mtg 9/25
- FLLS website mtg w/Jenny 9/26
- Every Child Ready to Read (NYSL webinar) 9/30

Other:

- Wrote content for FLLS Bulletin, Trustee Newsletter
- Re-vamping FLLS website
- TCPL Search Committee Work
- Planning October Summer Reflections mtg (part of IMLS grant)

Heidi Eckerson, continued

– October 2025:

Meetings and Workshops

- NYS eBook Working Group 10/1
- IMLS Mtg 10/2, 10/16, 10/24
- Seneca Shares 10/6
- FLLS Community Read, Pt 2 10/7
- Web Accessibility Series, Session 2 10/16
- FLLS Annual Mtg 10/17
- STLS Consultant Mtg 10/21
- Summer Reflection Mtg Planning w/ Jenny 10/23
- Summer Reflection Mtg 10/29

Other:

- Wrote content for FLLS Bulletin, Trustee Newsletter
- Hosted Summer Reflections in-person meeting at FLLS. This half day session invited member library staff to reflect on Summer 2025, gear up for 2026, and get a start on grant writing.

Econtent Statistics Sept & Oct 2025:

2025	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct
OverDrive Total	26,695	24,010	26,618	26,439	26,680	26,060	26,336	27094	23,821	25,261
Audiobooks	11,017	10,519	11,816	11,860	11,591	11,675	12,203	11,943	10,352	11,013
Ebooks	8955	8816	9739	9394	9996	9068	9,122	8967	7,695	7,820
Magazines	5,106	4675	5063	5185	5093	5312	5011	6184	5,774	6,428
RLA Visitors	1,617	1290	1672	1505	1564	1274	965	839	1,169	1,536