

**Director’s Report for Meeting: September 24, 2025**

**Sarah Glogowski** will give a verbal report.

**Deb Geier – July & August, 2025:**

**Cataloging:**

During the month of July, I edited and imported 2648 bibliographic records.

During the month of August, I edited and imported 6717 bibliographic records. I focused on overlaying older DVD bibliographic records with new records.

**Meetings:**

7/9 – TCPL training

7/10 -- FLLS Directors' Meeting

7/26 – Staff meeting

8/14 -- Resource Sharing Advisory Committee Meeting

8/26 – Staff meeting

<b>2025</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>TOTAL YTD</b>
<b>ILL</b>													
Items Circulated	17692	17011	17334	16611	15602	14435	15758	16017					130460
Total requests submitted	17766	17100	17418	16705	15698	14510	15828	16114					131139
% Filled	99.6%	99.5%	99.5%	99.4%	99.4%	99.5%	99.6%	99.4%					99.5%
<b>Out-of-System ILL</b>													
Items Borrowed/ Copied	466	470	539	517	460	463	533	493					3941
Items Loaned/ Copied	331	270	247	254	224	227	226	209					1988

## CNS Department Stats for July and August 2025:

### Eric's Help Desk Tickets, July 2025:

Open at beginning of month: 1  
Created during month: 23  
Closed during month: 22  
Still open at end of month: 2

### Wayne's Help Desk Tickets, July 2025:

Open at beginning of month: 2  
Created during month: 20  
Closed during month: 21  
Still open at end of month: 1

### Eric's Help Desk Tickets, August 2025:

Open at beginning of month: 1  
Created during month: 65  
Closed during month: 62  
Still open at end of month: 2

### Wayne's Help Desk Tickets, August 2025:

Open at beginning of month: 1  
Created during month: 3  
Closed during month: 3  
Still open at end of month: 1

## **CNS:**

Wayne attended Digipalooza 11-15 August

## **Jenny Shonk – July & Aug 2025:**

- **Construction Grants:** Visited Berk and Mara libraries to discuss their projects (7/1). Organized stats for libraries applying for grants, including poverty rates and free and reduced lunch figures.
- **Continuing Education:** Secured author Audrey Barbakoff as the Annual Meeting speaker. Scheduled another workshop with Mike Bishop. Scheduled Path-to-Belonging informational webinars for Sept and Oct.
- **Correctional Facilities (CF) & County Jails:** Placed 3 orders for Auburn CF, Cayuga CF, and Five Points CF. Completed 5 deliveries to Cayuga CF and Five Points CF .
- **Inclusion, Diversity, Equity, & Accessibility (IDEA):** Attended Path-to-Belonging meetings (7/21, 8/11, 8/28). Hosted the IDEA Committee meeting; took notes and distributed (7/31). Worked with IDEA Committee to develop a system-wide community read for 12 Steps to a Community-Led Library by Audrey Barbakoff and Noah Lenstra; ordered copies for each member library and distributed; scheduled discussion sessions in Sept and Oct. Attended the SCRLC DEIJA meeting (8/19).
- **Miscellaneous Meetings:** Visited TCPL with Sarah, Deb, and Heidi to discuss CLSA with TCPL staff (7/7 & 7/11). Hosted and took notes for Member Library Support Group meetings (7/15, 8/19). Attended SCRLC Educational Services Advisory Committee meeting (7/17). Attended SCRLC "Meet the NYLA President" session (7/21). Attended and spoke at Falcons Meeting (8/21). Helped to organize a staff meeting to celebrate everyone's years of service (8/26).
- **Outreach:** Attended NYSL Day of Accessibility training and NYS Outreach Coordinators' Conference in Albany (7/9-7/10). Attended NYS Library Outreach meeting (8/27). Provided materials to a NYS Talking Book & Braille Library patron. Ordered period products from Aunt Flow and distributed to member libraries after arrival. Distributed Know Your Rights wallet cards to member libraries. Organized and reviewed Outreach Mini-Grant final reports and prepped for COSAC meeting. Worked with Heidi to revamp guidelines for Outreach grants including Outreach Mini-Grants, Family Literacy Grants, and Aunt Flow Mini-Grants.
- **Professional Development:** Attended "Know Your Rights" webinar hosted by the New York Immigration Coalition and NYS Library (8/1). Attended ALA Social Responsibilities Round Table Day of Social Justice focusing on AI in libraries (8/4). Attended ThriveLib: Reclaiming Joy, Balance, and Boundaries in Libraries virtual conference (8/12-8/14).
- **Promotion:** Organized content for monthly bulletin.

***Jenny Shonk, continued***

- ***Reference and Consulting:*** Answered 34 consulting questions for member libraries and correctional facilities with a focus on Polaris, construction, and reference.
- ***Miscellaneous:*** Continued updating FLLS policies. Set up Aunt Flow dispenser and added period products to all bathrooms in FLLS building. Created CLSA handouts for TCPL. Placed an order for eContent in OverDrive to be paid by TCPL with CLSA funds.

**Jenny's July & Aug 2025 Meetings Hosted:**

Date	Topic	Location	# of Attendees
7/15/2025	Member Library Support Group	Online	4
7/31/2025	Inclusion, Diversity, Equity, Accessibility Committee	Online	5
8/19/2025	Member Library Support Group	Online	8
<b>Total:</b>			<b>17</b>

**Heidi Eckerson - July 2025:**

**Meetings and Workshops**

Seneca Shares Mtg 7/1

- TCPL Selectors Mtg (CLSA) 7/7 and 7/11
- Directors Mtg 7/10
- Meet the NYLA President Event 7/21
- Sciencenter NASA Spin Art Kit Speaker from SPIF 7/22
- SCRLC Plan of Service Design Team Mtg 7/24
- Grants Meeting w/ Jenny 7/30
- IDEA Committee Mtg 7/31

**Other:**

- Wrote content for FLLS Bulletin, Trustee Newsletter
- Re-vamping FLLS website
- TCPL Search Committee Work

**– August 2025:**

**Meetings and Workshops**

- TRU Library Clerk Mtg at FLLS 8/4
- Seneca Shares 8/5
- TCPL Director Search Work 8/6, 8/20-8/22
- IMLS Grant w/ Sciencenter Mtg 8/8
- OverDrive Digipalooza Conference in Cleveland 8/12-8/14
- Member Library Support Group 8/19
- FALCONS Mtg 8/21
- FLLS Website Design Mtg w/ Jenny 8/22
- FLLS Staff Mtg 8/26

**Other:**

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*Heidi Eckerson, continued*

**Econtent Statistics July & Aug 2025:**

<b>2025</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug</b>		
<b>OverDrive Total</b>	26,695	24,010	26,618	26,439	26,680	26,060	26,336	27094		
Audiobooks	11,017	10,519	11,816	11,860	11,591	11,675	12,203	11,943		
Ebooks	8955	8816	9739	9394	9996	9068	9,122	8967		
Magazines	5,106	4675	5063	5185	5093	5312	5011	6184		
RLA Visitors	1,617	1290	1672	1505	1564	1274	965	839		