

# **Cortland Free Library**

## **Annual Report For Public And Association Libraries - 2024**

### **1. GENERAL LIBRARY INFORMATION**

No Notes

### **2. LIBRARY COLLECTION**

No Notes

### **3. LIBRARY PROGRAMS, POLICIES, AND SERVICES**

3.17a     Number of Sessions Targeted at Children Ages 0-5

Note: Babytime; Books Before Bed; PSST: GRTR: RSR: 2nd Sat.; CAPCO PJ Party; Racker; St. Paul's; Storytime at Suggett: SUNY Cortland Childcare

3.17b     [Attendance at Sessions Targeted at Children Ages 0-5](#)

Note: Babytime; Books Before Bed; PSST: GRTR: RSR: 2nd Sat.; CAPCO PJ Party; Racker; St. Paul's; Storytime at Suggett: SUNY Cortland Childcare

3.18a     Number of Sessions Targeted at Children Ages 6-11

Note: Crafty Kids; LEGO Club; Book Buddies; Time Travel; Outreaches(Smith SRP Promo; Randall SRP Promo; Barry Primary 1st and 2nd Grade programs; Barry Community Night; Smith Intermediate Community Night); Summer Reading (Arts, Parks & Books; SRP Kickoff celebration; Library Scavenger Hunt: Magic Adventure with Great and Powerful Dave; Pirate Adventure with Captain Jack; Story Laurie; Art Adventure with Molly; Family Movie Night); Science Adventure with Intertek

3.18b 11	Attendance at Sessions Targeted at Children Ages 6-	Note: Crafty Kids; LEGO Club; Book Buddies; Time Travel; Outreaches(Smith SRP Promo; Randall SRP Promo; Barry Primary 1st and 2nd Grade programs; Barry Community Night; Smith Intermediate Community Night); Summer Reading (Arts, Parks & Books; SRP Kickoff celebration; Library Scavenger Hunt: Magic Adventure with Great and Powerful Dave; Pirate Adventure with Captain Jack; Story Laurie; Art Adventure with Molly; Family Movie Night); Science Adventure with Intertek
3.19a 12-18	Number of Sessions Targeted at Young Adults Ages	Note: TAB; Teen Time; Teen Cookies and Cocoa; Summer Reading (Teen Chocolate Adventure; Teen Crafting Adventure; Teen movie night and sundaes; Teen Art Adventure; Teen Big Screen Gaming) While we offered only one less teen program the number of teens attending the programs was drastically low
3.19b 12-18	Attendance at Sessions Targeted at Young Adults Ages	Note: TAB; Teen Time; Teen Cookies and Cocoa; Summer Reading (Teen Chocolate Adventure; Teen Crafting Adventure; Teen movie night and sundaes; Teen Art Adventure; Teen Big Screen Gaming) While we offered only one less program geared towards teens all of the programs had a drastic decrease in attendance. We are hoping that by teens having their own designated space and more marketing to the high school we can get back to what our numbers were or higher.
3.20a Older	Number of Sessions Targeted at Adults Age 19 or	Includes Book Clubs, Chess Club, Knitters, D&D, one time events

3.21a	Number of General Interest Program Sessions	Note: This includes 21 general interest adult programs including contests and First Fridays Based on new guidelines YS Football game, contests, scavenger hunts, StoryWalks and I Spy games could not be included in this year's report.
3.21b	Attendance at General Interest Program Sessions	Note: This includes 1635 in attendance at general interest adult programs Based on new guidelines YS Football game, contests, scavenger hunts, Storywalks and I Spy games could not be included in this year's report.
3.22	Total Sessions of Live Programs Categorized by Age (sum of 3.17a, 3.18a, 3.19a, 3.20a, 3.21a)	YS 296 AS 138
3.23	Total Attendance at Live Programs Categorized by Age (sum of 3.17b, 3.18b, 3.19b, 3.20b, 3.21b)	YS: 6,355 AS: 2,327
3.24a	Total Live Onsite Program Sessions	Note: This # includes 219 in-person onsite youth programs: Babytime; Books Before Bed; PSST: GRTR: RSR: 2nd Sat.; Crafty Kids; LEGO Club: Book Buddies; Time Travel; SRP Kickoff celebration; Library Scavenger Hunt: Magic Adventure with Great and Powerful Dave; Pirate Adventure with Captain Jack; Story Laurie; Art Adventure with Molly; Family Movie Night; Science Adventure with Intertek; TAB; Teen Time; Teen Cookies and Cocoa; Teen Chocolate Adventure; Teen Crafting Adventure; Teen movie night and sundaes; Teen Art Adventure Includes 138 live, onsite adult program sessions

3.24b Total Live Onsite Program Attendance

Note: This # includes 4,191 attendance for in-person onsite youth programs: Babytime; Books Before Bed; PSST: GRTR: RSR: 2nd Sat.; Crafty Kids; LEGO Club: Book Buddies; Time Travel; SRP Kickoff celebration; Library Scavenger Hunt: Magic Adventure with Great and Powerful Dave; Pirate Adventure with Captain Jack; Story Laurie; Art Adventure with Molly; Family Movie Night; Science Adventure with Intertek; TAB; Teen Time; Teen Cookies and Cocoa; Teen Chocolate Adventure; Teen Crafting Adventure; Teen movie night and sundaes; Teen Art Adventure Includes 2,327 attendance for onsite adult programs

3.25a Total Live Offsite Program Sessions

This # includes 77 offsite Youth Programs: CAPCO PJ Party; Racker; St. Paul's; Storytime at Suggett: SUNY Cortland Childcare; Smith SRP Promo; Randall SRP Promo; Barry Primary 1st and 2nd Grade programs; Barry Community Night; Smith Intermediate Community Night; Arts, Parks & Books; Teen Big Screen Gaming Adult Programs:

3.25b Total Live Offsite Program Attendance

This # includes offsite Youth Programs attendance of 2,164: CAPCO PJ Party; Racker; St. Paul's; Storytime at Suggett: SUNY Cortland Childcare; Smith SRP Promo; Randall SRP Promo; Barry Primary 1st and 2nd Grade programs; Barry Community Night; Smith Intermediate Community Night; Arts, Parks & Books; Teen Big Screen Gaming Adult Programs:

3.29	Total Number of Prerecorded Program Presentations	Note: YS Recorded programs: Summer Reading Promo (Smith Intermediate; Randall School)
3.30	Total Views of Prerecorded Program Presentations within 30 Days	Note: YS Recorded programs: Summer Reading Promo (Smith Intermediate; Randall School)
3.31	One-on-One Program Sessions	
3.32	Attendance at One-on-One Program Sessions	
3.48	Public school district(s) and/or BOCES	Cortland School District
3.49	Non-public school(s)	St. Paul's Nursery School, Racker Center; SUNY Cortland Athletic Department
3.50	Childcare center(s)	SUNY Cortland Childcare Center
3.52	Municipality/Municipalities	Cortland Youth Bureau
3.54	Other (describe using the State note)	Crown City Cinemas; WSKG/PBS; Intertek; Assemblymember Anna Kelles; Senator Lea Webb; CAPCO (Cortland County Community Action Program); Cortland Fire Department; Seven Valleys Health Coalition
3.57a	Focus on birth - school entry (kindergarten) sessions	Note: Babytime; Books Before Bed; GRTR: RSR: PSST; 2nd Sat.; Storytime at Suggett; CAPCO PJ Party; Racker; St. Paul's; SUNY Cortland Childcare; Storytime at Suggett
3.57b	Focus on birth - school entry (kindergarten) attendance	Note: Babytime; Books Before Bed; GRTR: RSR: PSST; 2nd Sat.; Storytime at Suggett; CAPCO PJ Party; Racker; St. Paul's; SUNY Cortland Childcare; Storytime at Suggett
3.59a	Combined audience sessions	Note: Babytime; Books Before Bed; GRTR: RSR: PSST; 2nd Sat.; Storytime at Suggett; CAPCO PJ Party; Storytime at Suggett

3.59b Combined audience attendance

Note: Babytime; Books Before Bed; GRTR: RSR: PSST; 2nd Sat.; Storytime at Suggett; CAPCO PJ Party; Storytime at Suggett

a. Childcare center(s)

SUNY Cortland Childcare Center

c. Non-Public School(s)

Racker Center; St. Paul's Nursery School

e. Other (describe using the State note)

CAPCO (Cortland County Community Action Program)

#### 4. LIBRARY TRANSACTIONS

No Notes

#### 5. ELECTRONIC USE

No Notes

#### 6. STAFF INFORMATION

No Notes

#### 7. MINIMUM PUBLIC LIBRARY STANDARDS

No Notes

#### 8. PUBLIC SERVICE INFORMATION

No Notes

#### 9. SERVICE OUTLET INFORMATION

Repeating Group 1

19. Total number of non-library sponsored programs, meetings and/or events at this outlet

Includes CCMA's Really Free Markets; Girl Scouts; various one-time groups/meetings and meeting room reservations; League of Women Voters, SPCA board meetings

#### 10. OFFICERS AND TRUSTEES

10.7 Enter Board Member Selection Code (select one):

Note: The current library board nominates members of the community as new trustees and then votes via a private ballot.

Repeating Group 13

13. Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.

Trustee is filling the remainder of Diane Ames' term, which was to run from January 2022 date to December 2026.

Repeating Group 8

16. Is this a brand new trustee?

Candidates for this position are currently being interviewed; none of the current interviewees has previously served as a library trustee.

**11. OPERATING FUNDS RECEIPTS**

11.9 State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants

\$12,800 total received in Legislative Bullet Aid.

**12. OPERATING FUND DISBURSEMENTS**

No Notes

**13. CAPITAL FUND RECEIPTS**

No Notes

**14. CAPITAL FUND DISBURSEMENTS**

No Notes

**15. CENTRAL LIBRARIES**

No Notes

**16. FEDERAL TOTALS**

16.5      **State Government Revenue**

Received a total of \$12,800 in  
Legislative Bullet Aid.

16.19      **Total Capital Revenue**

Last year received \$541,575 in  
NYS Construction.

**17. FOR NEW YORK STATE LIBRARY USE ONLY**

No Notes

**SUGGESTED IMPROVEMENTS**

No Notes