

FLLS Board of Trustees Meeting Minutes

Wednesday, July 17, 2024 at System Headquarters 1300 Dryden Road, Ithaca, NY.

PRESENT

FLLS Trustees: Toombs, Mannino, Thomas, Schaffer, Berggren-Thomas, Maroney, Meyers.

Absent: Bogard, Knapp.

FLLS Staff Present: Executive Director Sarah Glogowski, Business Manager Carlos Perez, Administrative Assistant Diana Leigh, Computer Network Services Manager Wayne Stephenson.

PRESIDING

President Toombs called the meeting to order at 3:02 PM.

(DOC 24 48) AGENDA: No conflicts of interest were reported by any Trustees present.

..... Wayne Stephenson introduced himself to the Board.

(DOC 24 49) The minutes from the June 12, 2024 meeting were accepted as presented. – Motion by Meyers.

(DOC 24 50) The Director’s Report was discussed.

New Business:

(DOC 24 51) The updated Lactation Policy was approved as presented. – Motion by Mannino.

(DOC 24 52) Carlos went over the 2024 Mid-year Budget Review; accepted as presented. – Motion by Mannino.

(DOC 24 53) Carlos Perez’s end of probation was unanimously approved. – Motion by Mannino.

(DOC 24 54) Aimee Dorward’s end of probation was unanimously approved. – Motion by Berggren-Thomas.

..... Sarah led a discussion about a proposal to install video cameras outside the building.

..... Sarah gave an update on member libraries.

Finance Committee:

(DOC 24 55) The June 2024 Business Manager’s Report was accepted. – Motion by Mannino.

Personnel Committee:

..... Cynthia led a discussion about the Executive Director’s Annual Review.

(DOC 24 55) Staff that had not had recent raises already this year, and were not new hires, will receive a 4% increase. Two certain staff members will have their hourly wages increased by \$3.49 and \$4.51 per hour, as the board felt theirs in particular were too low. All raises will be retroactive to January 1, 2024.

Next Meeting: The next public meeting will be on September 25, 2024, at 3:00 pm.

ADJOURNMENT: The meeting was adjourned at 4:17 PM. Submitted by: Diana Leigh, Administrative Assistant

Approved _____
Date of approval

Marty Toombs, President

A signed copy of these minutes can be found in the Secretary's Notebook at: FLLS, 1300 Dryden Road, Ithaca, NY 14850.