1. General System Information

1.49 For the reporting year, has the system experienced any unusual circumstance(s) that affected the statistics and/or information reported (e.g. natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? Indicate Y for Yes, N for No. If Yes, please annotate using the note.

Our Business Manager left on November 15, 2023. We only had intermittent/temporary financial assistance through the end of the year.

2. Personnel Information

No Notes

3. System Membership, Outlets and Governance

Repeating Group 3
9. Office Held or Trustee
Vice President

Repeating Group 5
9. Office Held or Trustee
Secretary

Repeating Group 7

14. Is this trustee serving a full term? If No, add a State Note (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position).
Completing Cindy Buerkle's term.

Repeating Group 8
14. Is this trustee serving a full term? If No, add a State Note (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position).
Steve Moolin's term actually expired December 2023. Trustee Maroney is filling a vacancy.

4. Public Library System Transactions and Collections

4.11 Total Cataloged Book Holdings
TCPL houses FLLS-owned CBA items at their library. They completed a weeding project and removed over half of our items.

5. System Services


5.8 Number of titles in the ILS bibliographic database

TCPL completed a weeding project and removed a large quantity of items from their own collection and the CBA collection.

5.9 Number of new titles added by the system in the reporting year

Includes OverDrive titles added to catalog.

5.16 Number of titles in the system's union catalog

TCPL completed a weeding project and removed a large quantity of items from their own collection and the CBA collection.

a. Non-member catalogs are included (if checked, please name non-member catalogs using the State note)

Durland Alternatives Library at Cornell University is an associate library of FLLS.

5.26 Total items received (borrowed)

Out-of-system Interlibrary loan was shut down in March 2020 due to the COVID-19 pandemic and restarted in late 2022. ILL has always been incredibly popular with local academic communities and we are returning to pre-pandemic numbers now that people are aware that the service is back.

5.27 Total requests provided (loaned) unfilled

Out-of-system Interlibrary loan was shut down in March 2020 due to the COVID-19 pandemic and restarted in late 2022. ILL has always been incredibly popular with local academic communities and we are returning to pre-pandemic numbers now that people are aware that the service is back. We cannot fill every request due to various restrictions.

5.33 Number of participants

FLLS was the host for the statewide Collection Management Toolkit Webinar with Stephanie Cole Adams held in 2022. This workshop was not repeated in 2023.

5.75 Other Consulting and Technical Assistance Services
not listed above – Add Note

Annual Report assistance

6. Operating Funds Receipts
6.6 Central Library Services Aid

CLSA was received late due to Central Library's failure of Maintenance of Effort.

6.18 Local Library Services Aid - Kept at System

Note: the remaining 10% of LLSA funds was received in 2024. ($10,106)

6.21 Local Services Support Aid

Note: the remaining 10% of LSSA funds was received in 2024. ($8,868)

6.56 Does the system have other miscellaneous receipts in categories not listed in questions 6.51 through 6.55? Enter Y for Yes, N for No.

Repeating Group 1
2. Amount

Note: Please see individual notes in each sub-component.

Repeating Group 2
2. Amount

E-Rate is the telecommunications reimbursement program (land line and internet) for our member libraries as a subsidy to offset costs.

Repeating Group 3
2. Amount

Purchase of ebooks and audiobooks for OverDrive. Note: $29,934 in 2022

6.67 GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS, AND BALANCE/ROLLOVER

(Public Library Systems – total questions 6.59, 6.60, 6.63 and 6.64 – must agree with question 7.82)

Because the Central Library failed Maintenance of Effort, there was no payment from the State in 2022. In 2023, FLLS had received funds in the amount of $337,764. However, no payment was passed through to the Central Library until 2024.

7. Operating Fund Disbursements

7.11 Central Library Services Aid (CLSA)

The 2023 funds in the amount of $337,764 were not disbursed until 2024.
7.17 Other cash grants paid from system funds

Note: Outreach Mini Grants
2022 - $9,708 2023 - $15,223
Collection Development Grant
2022 - $0, 2023 - $64,000
($2,000 for 32 Libraries, one declined funding)

7.23 Other Vehicles

Purchase of delivery van.

7.31 From Local Public Funds (72PF)

Insulation of outer walls.

7.42 Fees for Consultants and Professionals - Please include a Note with the consultants’ or vendors’ names and a brief description of the service(s) provided.

Note: Port, Kashdin, & McSherry CPA's - Audit & 990: $8,000.00 Sharon Campanella, Treasurer, Reconciliations of Bank Accounts: $600.00 Family & Children's Services - EAP Contract: $518.00 ADP - Payroll Processing: $5,000.00 Wasabi Technologies - Cloud Storage - $880.00 Barclay Damon - Legal Services - $532.00

7.43 Membership Dues - Please include a State Note listing Professional Organization Memberships for which dues are being paid.

Note: PULISDO $400.00 SHRM - Professional / Business $229.00 NYALS 2023 & 2024 $3,215.00 South Central Regional Library Council $197.00 ARSL $226.00 NYLA $1903.00

Repeating Group 1
1. Expense category

Note: Polaris and Related Software

Repeating Group 2
1. Expense category

Polaris and related software

Repeating Group 2
2. Amount

Polaris and related software

Repeating Group 1
2. Contracted Service (specify using the State note)

Note: FLLS purchases in bulk or bulk licensing, and resells computers, library supplies, computer printers, barcode scanners, software licenses, etc. to member libraries.
7.61 CLOSING CASH BALANCE at the End of the Current Fiscal Reporting Year
(For Public Library Systems - December 31, 2023)

Because the Central Library failed Maintenance of Effort, there was no payment from the State in 2022. In 2023, FLLS had received funds in the amount of $337,764. However, no payment was passed through to the Central Library until 2024.

8. Capital Fund Receipts

No Notes

9. Capital Fund Disbursements

No Notes

12. Projected Annual Budget For Library Systems

12.5 Grand Total Operating Fund Receipts, Budget Loans, Transfers and Ending Balance (total questions 12.1 through 12.4)

Because the Central Library failed Maintenance of Effort, there was no payment from the State in 2022. In 2023, FLLS had received funds in the amount of $337,764. However, no payment was passed through to the Central Library until 2024.

13. State Formula Aid Disbursements

Repeating Group 3
1. Expenditure Category
   Canon copier lease.

Repeating Group 19
1. Expenditure Category
   Vehicle operations and maintenance

Repeating Group 21
1. Expenditure Category
   Software

Repeating Group 22
1. Expenditure Category
   Software

Repeating Group 23
1. Expenditure Category
   Medical insurance for Retirees and Former Employees

Repeating Group 4
2. Provider of Services

Institutional, Vehicle and Trustee insurance.

Repeating Group 1
2. Provider of Services

AAA Pritchard Automotive, Magruire (Vehicle maintenance and repairs)

Repeating Group 1
1. Expenditure Category

Note: Postage and UPS Charges

Repeating Group 2
1. Expenditure Category

Note: Office & ILS Supplies

Repeating Group 3
1. Expenditure Category

Various small $ purchases in various categories

Repeating Group 4
1. Expenditure Category

Note: Expensed Equipment

Repeating Group 2
1. Type of Travel

Note: Van gasoline - for Transit vans for ILL delivery and pickup. Also for Minivan use for meetings.

Repeating Group 1
1. Type of Travel

Correctional Facilities Librarians - NYLA Conference

Repeating Group 2
1. Type of Travel

Gas, Vehicle Maintenance, Vehicle Insurance allocation of expenses for Delivery of Books and Supplies to the Correctional Facilities

14. Summary of Library System Accomplishments

No Notes

15. Current system URL's

No Notes

16. Assurance and Contact Information