

# FLLS Board of Trustees Meeting Minutes

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Wednesday, March 20, 2024 at System Headquarters 1300 Dryden Road, Ithaca, NY.

**PRESENT**

FLLS Trustees Present: Toombs, Mannino, Bogard, Maroney, Berggren-Thomas.

FLLS Trustees Attended through Zoom: Meyers, Thomas.

Absent: Schaffer.

FLLS Staff Present: Executive Director Sarah Glogowski, Business Manager Carlos Perez, Administrative Assistant Diana Leigh, Outreach Librarian Jenny Shonk.

**PRESIDING**

President Toombs called the meeting to order at 3:05 PM.

(DOC 24 22) AGENDA: No conflicts of interest were reported by any Trustees present. One addition; see below.

(DOC 24 23) The minutes from the February 21, 2024 meeting were accepted as presented. – Motion by Mannino.

(DOC 24 24) The Director’s Report was discussed.

**New Business:**

(DOCS 24 25 & 25A) Jenny led a discussion of the FLLS 2023 Draft Annual Report and accompanying Notes. They were unanimously approved as presented. – Motion by Mannino.

..... It was agreed to skip the April meeting.

..... Sarah gave an update on Member Libraries.

**Addition to Agenda:**

..... Cynthia Mannino led a discussion on the Annual Review of the Executive Director.

**Finance Committee:**

(DOC 24 26) January 2024 Business Manager’s Report

(DOC 24 27) February 2024 Business Manager’s Report

The above two documents were reviewed and accepted; motion passed. – Motion by Mannino.

**3:54 PM** Executive session to discuss a legal matter (DOC 24 28). – Motion by Mannino.

**4:27 PM** President Toombs called an end to the Executive Session.

**Next Meeting:** The next public meeting will be on May 15, 2024, at 3:00 pm.

**ADJOURNMENT:** The meeting was adjourned at 4:27 PM. Submitted by: Diana Leigh, Administrative Assistant

Approved \_\_\_\_\_  
Date of approval

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Elaine Meyers, Secretary

*A signed copy of these minutes can be found in the Secretary's Notebook at: FLLS, 1300 Dryden Road, Ithaca, NY 14850.*