

Seneca Falls Library

Annual Report For Public And Association Libraries - 2023

1. GENERAL LIBRARY INFORMATION

No Notes

2. LIBRARY COLLECTION

2.9 Total Print Serials

We have cut our magazine subscriptions down substantially, and have had several go online only.

2.19 Other Electronic Materials (Include items that are not included in the above categories, such as e-serials; electronic files; collections of digital photographs; and electronic government documents, reference tools, scores and maps.)

In 2023 we added 541 resources to NY Heritage for online access. In 2022 we added 981 to NY Heritage. We have added these two numbers to our other resources totaling 364 for this report for a grand total of 1886. Next year we will be adding more documents on the Cayuga Seneca Canal.

2.28 Electronic Materials

In 2023 we added 541 resources to NY Heritage for online access, leading to a larger increase in these numbers.

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

3.1 Library visits (total annual attendance)

We have increased our programming due to having a new Adult and Teen Services programmer over the last year and a half. This has driven our overall numbers higher in most traffic/program categories.

3.2 Registered resident borrowers

The decrease in registered borrowers is due to a large purge of patron cards no longer in use.

3.3 Registered non-resident borrowers	The decrease in non-registered borrowers is due to a large purge of patron cards no longer in use.
3.22 Total Sessions of Live Programs Categorized by Age (sum of 3.17a, 3.18a, 3.19a, 3.20a, 3.21a)	Our new Adult and Teen Services programmer added many new programs this year. In the past we only had one dedicated programmer now we have two, almost doubling our performance in some categories.
3.23 Total Attendance at Live Programs Categorized by Age (sum of 3.17b, 3.18b, 3.19b, 3.20b, 3.21b)	Our new Adult and Teen Services programmer added many new programs this year. In the past we only had one dedicated programmer now we have two, almost doubling our performance in most traffic categories.
3.26a Total Live Virtual Program Sessions	In 2023 we decreased the number of virtual programs drastically due to easing covid restrictions and went back to mainly in-person programming leading to the decrease in programs provided and participants.
3.26b Total Live Virtual Program Attendance	In 2023 we decreased the number of virtual programs drastically due to easing covid restrictions and went back to mainly in-person programming leading to the decrease in programs provided and participants.
3.27 Total Sessions of Live Programs Categorized by Venue (sum of 3.24a, 3.25a, 3.26a)	Our new Adult and Teen Services programmer added many new programs this year. In the past we only had one dedicated programmer now we have two, almost doubling our performance in most traffic categories.

3.28 Total Attendance at Live Programs Categorized by Venue (sum of 3.24b, 3.25b, 3.26b)

Our new Adult and Teen Services programmer added many new programs this year. In the past we only had one dedicated programmer now we have two, almost doubling our performance in most traffic categories.

3.31 One-on-One Program Sessions

We are trying to make our stats more accurate this year and have reported these as 1 to 1 for our take and makes for the year.

3.32 Attendance at One-on-One Program Sessions

We are trying to make our stats more accurate this year and have reported these as patrons used and programs run. We made thousands take and makes this year and recorded our scavenger hunt and puzzle programs in our one on one statistics.

3.54 Other (describe using the State note)

Worked with local Mosaic facilities.

3.64a Total group program sessions

This year we partnered with Mosaic and provided the Next Chapter Book Club on site leading to an increase in participants. In past years we have had only one partnership.

3.64b Total group program attendance

This year we partnered with Mosaic and provided the Next Chapter Book Club on site. In past years we have had only one partnership.

d. Other (see instructions and describe using Note)

Mosaic

3.77a Total one-on-one program sessions

This year we had a tech tutor service for five weeks on Sundays leading to the one on one program increase.

3.77b Total one-on-one program attendance

This year we had a tech tutor service for five weeks on Sundays leading to the one on one program increase.

4. LIBRARY TRANSACTIONS

4.19 Total Reference Transactions

We added notary services and were able to track this with further break downs this year to get a more accurate number.

5. TECHNOLOGY AND TELECOMMUNICATIONS

5.4 Annual number of visits to the library's web site

We are now tracking and counting this differently using Google Analytics to get a more accurate picture of our web traffic.

6. STAFF INFORMATION

No Notes

7. MINIMUM PUBLIC LIBRARY STANDARDS

No Notes

8. PUBLIC SERVICE INFORMATION

No Notes

9. SERVICE OUTLET INFORMATION

No Notes

10. OFFICERS AND TRUSTEES

10.4 If your library does not have a range, how many voting positions are stated in the library's charter documents (incorporation)? If library does have a range, enter N/A here.

We have a range 5-15 in our bylaws for voting positions.

11. OPERATING FUNDS RECEIPTS

11.5 Additional State Aid received from the System

These funds are from a digitization grant we received in 2023 from SCRLC for our Cayuga Seneca Canal Digitization project.

11.9 State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants

In 2023 we received a large construction grant for our restroom project. We anticipate this project to be fully completed and funds spent out in the next two years.

11.14 Gifts and Endowments

In 2022 we received several large donations due to the death of one of our a large doners. We received the last portion of this doners estate in 2023. In 2023 we received one other large gift from another doner.

11.15 Fund Raising

We are now seeking sponsorships from local businesses for our fundraising ventures leading to larger donations int his category for 2023.

11.19 **TOTAL OTHER RECEIPTS** (Add Questions 11.14, 11.15, 11.16, 11.17 and 11.18)

In 2022 we received several large donations due to the death of one of our a large doners. We received the last portion of this doners estate in 2023. In 2023 we received one other large gift from another doner.

12. OPERATING FUND DISBURSEMENTS

12.4 **Employee Benefits Expenditures**

Includes "net" difference in payroll current liabilities accrual of \$525.

12.21 Professional & Consultant Fees

This year we are working on a large construction project and paid architect fees in the amount of \$25,773 in addition to our typical expenses totaling \$23,124.

12.22 Equipment

In 2023 we purchased three staff computers, four patron computers and three Chromebox computers through the FLLS bulk buy program leading to an increase in this category. We typically replace our computers on a five year cycle.

12.24 **Total Miscellaneous Expenses** (Add Questions 12.18, 12.19, 12.21, 12.22 and 12.23)

This year we purchased computers through the FLLS bulk buy and paid architectural design fees which lead to the increase in this category.

13. CAPITAL FUND RECEIPTS

No Notes

14. CAPITAL FUND DISBURSEMENTS

No Notes

15. CENTRAL LIBRARIES

No Notes

16. FEDERAL TOTALS

16.5 **State Government Revenue**

We received a construction grant for our restroom project in 2023 leading to the large increase in funds. The total grant funds will be \$227,813 once the project is completed.

16.7 **Other Operating Revenue**

In 2022 we received several large donations due to the death of one of our a large doners. We received the last portion of this doners estate in 2023. In 2023 we received one other large gift from another doner. The gifts received 2023 were significantly lower than in 2022.

17. FOR NEW YORK STATE LIBRARY USE ONLY

No Notes

SUGGESTED IMPROVEMENTS

No Notes