

Seneca Falls Library

Annual Report For Public And Association Libraries - 2022

1. GENERAL LIBRARY INFORMATION

1.49 For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the Note; if no, please go to Part 2, Library Collection.

Continuing COVID19 restrictions continued to impact our circulation and program numbers.

2. LIBRARY COLLECTION

2.19 Other Electronic Materials (Include items that are not included in the above categories, such as e-series; electronic files; collections of digital photographs; and electronic government documents, reference tools, scores and maps.)

This year we digitized our scrapbook collection making it fully searchable. We have also digitized our onsite collection of propriety business files, both of these digitization processes lead to the increase seen in this question.

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

3.19a Number of Synchronous Program Sessions Targeted at Children Ages 0-5

We are increasing our programming offerings as COVID19 restrictions recede. In addition we have also hired an additional Teen & Adult Services Coordinator and are able to provide more programming as a result.

3.19b Number of Synchronous Program Sessions Targeted at Children Ages 6-11

We are increasing our programming offerings as COVID19 restrictions recede. In addition we have also hired an additional Teen & Adult Services Coordinator and are able to provide more programming as a result.

3.21 **Total Number of Synchronous Program Sessions**
(Total questions 3.17, 3.18, 3.19a, 3.19b, 3.20)

We are increasing our programming offerings as COVID19 restrictions recede. In addition we have also hired an additional Teen & Adult Services Coordinator and are able to provide more programming as a result.

3.28 Total Attendance at Synchronous Programs (Total questions 3.24, 3.25, 3.26a, 3.26b, 3.27).

We are increasing our programming offerings as COVID19 restrictions recede. In addition we have also hired an additional Teen & Adult Services Coordinator and are able to provide more programming as a result.

3.28b Synchronous In-Person Offsite Program Attendance

We were able to provide services in the schools once again this year due to Covid19 restrictions easing. This led to an increase in our offsite programs numbers.

3.28c Synchronous Virtual Program Attendance

Due to easing of COVID19 restrictions we have returned mainly to in person programming, leading to a decrease in overall attendance for online programs.

3.29 One-on-One Program Attendance

We more accurately tracked out Take and Make projects this year, and included several more grab and go projects that were pre-counted to be sure that we kept accurate records in this area.

3.52 Other (describe using the State note)

We partnered with Moziac at two locations and the NYS summer lunch program.

4. LIBRARY TRANSACTIONS

No Notes

5. TECHNOLOGY AND TELECOMMUNICATIONS

No Notes

6. STAFF INFORMATION

6.10 Other Staff

Four full time staff and five part time staff with various hours.

7. MINIMUM PUBLIC LIBRARY STANDARDS

No Notes

8. PUBLIC SERVICE INFORMATION

No Notes

8A. COVID

CV1 Were any of the library's outlets physically closed to the public for any period of time due to the Coronavirus (COVID-19) pandemic?

Closure from 1/7/2022-1/17/2022.

CV9 Number of Weeks an Outlet Had Limited Occupancy Due to COVID-19

Closure from 1/7/2022-1/17/2022

9. SERVICE OUTLET INFORMATION

Repeating Group 2

28. Type of connection on the outlet's public Internet computers

No WIFI is provided with our bookmobile outlet.

10. OFFICERS AND TRUSTEES

Repeating Group 12

13. Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.

Trustee is filling the remainder of Cindy Ody-Oretego's term, which was to run from June 2021 to June 2024.

Repeating Group 1

1. Trustee Name

Term ended in June 2022.

Repeating Group 13

1. Trustee Name

Resigned from the board in December 2022.

11. OPERATING FUNDS RECEIPTS

11.18 Other

IRS Payroll Credit - Covid = 22308
Sale of Books - 3753
Employee 401k withholding note submitted until January 2023 - 1279

12. OPERATING FUND DISBURSEMENTS

No Notes

13. CAPITAL FUND RECEIPTS

No Notes

14. CAPITAL FUND DISBURSEMENTS

No Notes

15. CENTRAL LIBRARIES

No Notes

16. FEDERAL TOTALS

16.3 All Other Paid Staff

We have hired one new full time Teen and Adult Services Coordinator and made three other members of our team full time, and have hired a substitute clerk. We now have one full time library director, four full time staff and five part time staff.

16.4 Total Paid Employees

We have hired one new full time Teen and Adult Services Coordinator and made three other members of our team full time, and have hired a substitute clerk. We now have one full time library director, four full time staff and five part time staff.

16.7 Other Operating Revenue

IRS Payroll Credit - Covid = 22308
Sale of Books - 3753
Employee 401k withholding note submitted until January 2023 - 1279

16.8 Total Operating Revenue

In the last two years we have received large bequests from the estates of deceased library members. We do not expect any further large donations for the 2023 year at this time.

16.17 **Wireless Sessions**

We have changed the way we are tracking these sessions using the Meraki dashboard for better accuracy. Last year we counted unique sessions only. This year we are counting all sessions.

17. FOR NEW YORK STATE LIBRARY USE ONLY

No Notes

SUGGESTED IMPROVEMENTS

No Notes