

# Seneca Falls Library

## Annual Report For Public And Association Libraries - 2021

### 1. GENERAL LIBRARY INFORMATION

1.49 For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the Note; if no, please go to Part 2, Library Collection.

Note: Due to COVID19 we had reduced hours for the first part of 2021. The COVID 19 restrictions impacted our statistics in almost all areas of service.

### 2. LIBRARY COLLECTION

2.8 Total Uncataloged Books

This number has increased significantly due to having found items that were in storage that are now available for use.

2.9 Total Print Serials

This number has decreased significantly due to the removal of most of our back files of National Geographic volumes that were unusable. We have also had several publications go online only or discontinue.

2.14 Local Electronic Collections

We were able to add in Finger Lakes Library System Databases to our overall counts this year resulting in a higher number.

### 3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

3.21 **Total Number of Synchronous Program Sessions (Total questions 3.17, 3.18, 3.19a, 3.19b, 3.20). This is the Total Number for those libraries who are breaking out Children's Programming questions by age.**

This number is inaccurate due to a totaling issue within the annual report software. The total for this year is in fact 358.

3.22 One-on-One Program Sessions

Walk in sessions for this year only.

3.50 Other (describe using the State note)

We partnered with 10 local businesses for summer reading to help provide prizes and additional locations for programs.

b. Focus on parents & caregivers

This year we were unable to push into daycare settings to educate parents. We were not asked to do our typical presentation via Zoom, though we offered it.

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#### **4. LIBRARY TRANSACTIONS**

4.12 Use of Electronic Material

1802 Hoopla Check outs and  
4508 Overdrive checkouts

4.13 Successful Retrieval of Electronic Information

FLLS can no longer accurately break database usage out by library, see the FLLS system report for details.

4.18 Total Reference Transactions

We were open more this year and maintained an accurate count at the desk.

#### **5. TECHNOLOGY AND TELECOMMUNICATIONS**

No Notes

#### **6. STAFF INFORMATION**

No Notes

#### **7. MINIMUM PUBLIC LIBRARY STANDARDS**

No Notes

#### **8. PUBLIC SERVICE INFORMATION**

8.10 Annual Total Hours - Main Library

We ran a hybrid of services for the first three months of 2021 including curbside, shortened browsing hours and browse by appointment, then we added in browsing hours, we then returned to almost full hours in April 2021. We were back to our full typical hours as of June 2021.

## **8A. COVID**

No Notes

## **9. SERVICE OUTLET INFORMATION**

Repeating Group 1

18. Is the meeting space available for public use even when the outlet is closed?

Available upon request.

## **10. OFFICERS AND TRUSTEES**

No Notes

## **11. OPERATING FUNDS RECEIPTS**

11.5 Additional State Aid received from the System

Outreach Mini Grant and Family Literacy Grant funds included here.

11.14 Gifts and Endowments

We received a large bequest in 2021. The total from this bequest has been moved to our investment fund.

## **12. OPERATING FUND DISBURSEMENTS**

12.36 **Transfer to Other Funds**

Transfer to investments

## **13. CAPITAL FUND RECEIPTS**

No Notes

## **14. CAPITAL FUND DISBURSEMENTS**

No Notes

## 15. CENTRAL LIBRARIES

No Notes

## 16. FEDERAL TOTALS

16.8 Total Operating Revenue

In 2021 we received a large bequest. This bequest is currently invested in our finance account, none of the bequest will be put into our operating account.

16.11 Total Capital Expenditures

This expenditure was recorded inaccurately last year. We did a large circulation desk and surrounding area build last year and paid for it up front. We were then reimbursed by the NYS Construction grant.

16.18 Total Capital Revenue

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## 17. FOR NEW YORK STATE LIBRARY USE ONLY

No Notes

## SUGGESTED IMPROVEMENTS

No Notes