

Hazard Library Association

Annual Report For Public And Association Libraries - 2023

1. GENERAL LIBRARY INFORMATION

1.26 Indicate the area chartered to serve as stated in the library's charter (select one):

Our charter was amended on 2/14/23 to increase our chartered service area to include 3 towns (Genoa, Scipio, Venice) rather than the single town of Venice. Since "other" is in a locked field I assume that it was changed at the state level.

2. LIBRARY COLLECTION

No Notes

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

3.18b [Attendance at Sessions Targeted at Children Ages 6-11](#)

We were able to have more in-person activities at the school again in 2023. This included an author visit and 2 programs in which parents were able to participate. These had not been possible during the prior 2 school years due to COVID protocols.

3.54 Other (describe using the State note)

We collaborated with the music group "Perform 4 Purpose" to provide instruments and instruction for our Ukulele Camp. We collaborated with the King Ferry Food Pantry to provide ongoing literacy materials during both the school year and summer months.

4. LIBRARY TRANSACTIONS

No Notes

5. TECHNOLOGY AND TELECOMMUNICATIONS

5.4 Annual number of visits to the library's web site

Due to technical difficulties and a change in the way our hosted server collects analytics, we had to provide an estimate. We will work to provide a more accurate number for 2024 using the new analytics.

6. STAFF INFORMATION

No Notes

7. MINIMUM PUBLIC LIBRARY STANDARDS

No Notes

8. PUBLIC SERVICE INFORMATION

8.6 Minimum Weekly Total Hours - Main Library

We increased our weekly hours in April 2024 to correlate with the increase in population due to expanding our chartered service area (charter amendment 2/14/23)

8.10 Annual Total Hours - Main Library

We were open for the first 12 weeks of the year for 20 hours/week and then increased our hours to 26 hours/week for the remainder of the year when our service area increased.

9. SERVICE OUTLET INFORMATION

Repeating Group 1

15. Public Service Hours Per Year for This Outlet

We were open for the first 12 weeks of the year for 20 hours/week and then increased our hours to 26 hours/week for the remainder of the year when our service area increased.

10. OFFICERS AND TRUSTEES

10.3 If your library has a range, how many voting positions are stated in the library's current by-laws? If a range is not stated, enter N/A.

I have not found any evidence in any copy of our charter where it says how many voting positions we have. We had an amendment in 1983 that placed our board size at a range of 5-25 with 7 members currently serving on the board. Charter amendments in 2006 and 2023 changed our board terms to 3 years and specified changes to our chartered service area.

10.4 If your library does not have a range, how many voting positions are stated in the library's charter documents (incorporation)? If library does have a range, enter N/A here.

I have not found any evidence in any copy of our charter where it says how many voting positions we have. We had an amendment in 1983 that placed our board size at a range of 5-25 with 7 members currently serving on the board. Charter amendments in 2006 and 2023 changed our board terms to 3 years and specified changes to our chartered service area.

11. OPERATING FUNDS RECEIPTS

11.1 Does the library receive any local public funds? If yes, complete one record for each taxing authority; if no, go to question 11.3.

We did not receive our 2023 public funds until January 2024

Repeating Group 1

3. Amount

There was an unexpected delay in the school district sending the 2023 funds. They were received in January 2024.

11.2 **TOTAL LOCAL PUBLIC FUNDS**

There was an unexpected delay in the school district sending the 2023 funds. They were received in January 2024.

11.4 Record all Central Library Services Aid monies received from system headquarters

Family Literacy Mini Grant (FLLS) 2023 Does it go on 11.4 or 11.5

11.7 Other Cash Grants

System Cash Grant -
Collection Grant

11.23 From Other Funds

We transferred money from our Money Market Savings to pay for Capitol expenses incurred (lawyer and architect)

11.26 **GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS AND BALANCE** (Add Questions 11.20, 11.21, 11.24 and 11.25; Same as Question 12.40)

I am a volunteer trustee for the Hazard Library and serve as our treasurer. I have put in hours and hours of time completing the financial section of our annual report. Despite this, I have not been able to make it balance, and it is off by \$770.41. I have discussed this with our Librarian and Board President. We plan to hire an accountant to conduct an audit.

12. OPERATING FUND DISBURSEMENTS

12.5 **Total Staff Expenditures (Add Questions 12.3 and 12.4)**

Our library has increased our open hours and so we have additional staff expenses.

12.11 From Other Funds (71OF)

We paid a building project consultant \$1355.00, a building project lawyer \$5750.00 and a building architect \$31320.38

12.34 From Other Funds (76OF)

We transferred 49,000.00 from our Savings Money Market to start our Capital Fund.

12.40 **GRAND TOTAL DISBURSEMENTS, TRANSFERS & BALANCE** (Add Questions 12.38 and 12.39; same as Question 11.26)

I am a volunteer trustee for the Hazard Library and serve as our treasurer. I have put in hours and hours of time completing the financial section of our annual report. Despite this, I have not been able to make it balance, and it is off by \$770.41. I have discussed this with our Librarian and Board President. We plan to hire an accountant to conduct an audit.

13. CAPITAL FUND RECEIPTS

13.2 All Other Revenues from Local Sources

Fund raising and donations

14. CAPITAL FUND DISBURSEMENTS

No Notes

15. CENTRAL LIBRARIES

No Notes

16. FEDERAL TOTALS

16.8 **Total Operating Revenue**

This amount is less than last year because we did not receive our funds from the local school district during 2023. We received \$56,825.00 and it was deposited in our account on 1/08/2024.

17. FOR NEW YORK STATE LIBRARY USE ONLY

No Notes

SUGGESTED IMPROVEMENTS

No Notes