

Coburn Free Library

Annual Report For Public And Association Libraries - 2023

1. GENERAL LIBRARY INFORMATION

No Notes

2. LIBRARY COLLECTION

2.8 Total Uncataloged Books

We house a genealogy collection that contains 1,991 uncatalogued books that are uncirculated. They are for on-site use only.

2.27 All Other Print Materials

We did not add any materials to our genealogy collection

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

3.31 One-on-One Program Sessions

The one-on-one program was headed by the previous library manager and was not continued with new leadership.

3.54 Other (describe using the State note)

We collaborated with 4-H Cornell Cooperative Extension

4. LIBRARY TRANSACTIONS

4.20 Does the library offer virtual reference?

reference@flls.org

5. TECHNOLOGY AND TELECOMMUNICATIONS

5.4 Annual number of visits to the library's web site

There was a change in the way our hosted server collects analytics so the number is less than last year.

6. STAFF INFORMATION

No Notes

7. MINIMUM PUBLIC LIBRARY STANDARDS

No Notes

8. PUBLIC SERVICE INFORMATION

8.10 Annual Total Hours - Main Library

We are open for 34 hours during the year (September-June), and closed on Saturdays in July and August for minimum weekly total hours of 31. Resulting in a larger annual total hours.

8.13 Annual Hours Open - Total Hours Open (Total questions 8.10 through 8.12)

We are open for 34 hours during the year (September-June), and closed on Saturdays in July and August for minimum weekly total hours of 31. Resulting in a larger annual total hours.

9. SERVICE OUTLET INFORMATION

No Notes

10. OFFICERS AND TRUSTEES

10.4 If your library does not have a range, how many voting positions are stated in the library's charter documents (incorporation)? If library does have a range, enter N/A here.

The library has a range.

10.7 Enter Board Member Selection Code (select one):

New board members are determined by a vote by current board members.

Repeating Group 1

13. Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.

James Pritchard filled the trustee position left empty upon the death of Judith Whipple

Repeating Group 2

13. Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.

Michael Fenn filled the trustee position left empty upon the death of John Shafer.

Repeating Group 3

13. Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.

Part of a succession plan for a impending trustee retirement.

11. OPERATING FUNDS RECEIPTS

11.5 Additional State Aid received from the System

We did not receive the special legislative grant this year.

11.8 **TOTAL SYSTEM CASH GRANTS** (Add Questions 11.3, 11.4, 11.5, 11.6 and 11.7)

The variance between 2023 and 2022 is due to us not receiving the special legislative grant.

11.14 Gifts and Endowments

Community member made an outstanding donation in 2022

12. OPERATING FUND DISBURSEMENTS

12.2 Other Staff

Previous library manager left in July 2023 and the position was not filled until September 2023. New library manager has a lower payrate.

12.4 **Employee Benefits Expenditures**

Some benefits were reported in the incorrect category last year, and have been placed in the correct category now.

12.13 From Local Public Funds (72PF)

Last year we has unexpected mechanical repairs. We did not make any large scale repairs this year.

12.14 From Other Funds (72OF)

We replaced a steam boiler last year.

12.21 Professional & Consultant Fees

We took on responsibility for a community arts grant

12.23 Other Miscellaneous

Reduction in summer reading program funding.

13. CAPITAL FUND RECEIPTS

No Notes

14. CAPITAL FUND DISBURSEMENTS

No Notes

15. CENTRAL LIBRARIES

No Notes

16. FEDERAL TOTALS

16.5 **State Government Revenue**

We did not receive an outreach mini grant nor a special legislative grant this year.

17. FOR NEW YORK STATE LIBRARY USE ONLY

No Notes

SUGGESTED IMPROVEMENTS

No Notes