Edith B. Ford Memorial Library of Ovid, New York
Annual Report For Public And Association Libraries - 2021

1. GENERAL LIBRARY INFORMATION

1.49   For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the <u>Note</u>; if no, please go to Part 2, Library Collection.

Pandemic. Library was operating with limited services and closed to the public from Jan 1, 2021 - June 1, 2021.

2. LIBRARY COLLECTION

No Notes

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

3.21   Total Number of Synchronous Program Sessions (Total questions 3.17, 3.18, 3.19a, 3.19b, 3.20). This is the Total Number for those libraries who are breaking out Children's Programming questions by age.

Our library also offered 12 passive programs.

3.29   One-on-One Program Attendance

The library had 268 individuals participate in our passive programing.

3.50   Other (describe using the State note)

We collaborated with United Way of Seneca County, Girl Scouts and Cornell Cooperative Extension.

e.   Other (describe using the State note)

We collaborated with Cornell Cooperative Extension: SNAP-ED branch for Fruits and Vegetables Story Time and had a local yoga instructor, for Story Time Yoga.

d.   Other (see instructions and describe using Note)

We collaborated and worked with Seneca County Jail.

4. LIBRARY TRANSACTIONS

4.13   Successful Retrieval of Electronic Information

Discontinued rbDigital database.

5. TECHNOLOGY AND TELECOMMUNICATIONS

No Notes

6. STAFF INFORMATION

No Notes

7. MINIMUM PUBLIC LIBRARY STANDARDS

No Notes

8. PUBLIC SERVICE INFORMATION

8.10   Annual Total Hours - Main Library

Pandemic. The library was closed to the public with limited services from Jan1, 2021 to June 1, 2021.

8.13   Annual Hours Open - Total Hours Open (Total questions 8.10 through 8.12)

Pandemic. The library was closed to the public with limited services from Jan1, 2021 to June 1, 2021.

8A. COVID

CV1   Were any of the library's outlets physically closed to the public for any period of time due to the Coronavirus (COVID-19) pandemic?

Pandemic. The library was closed to the public with limited services from Jan 1, 2021 to June 1, 2021.

9. SERVICE OUTLET INFORMATION

Repeating Group 1

19.   Total number of non-library sponsored programs, meetings and/or events at this outlet

Library closed until June 1, 2021. Increase due to private rooms utilized for COVID safety measures.

10. OFFICERS AND TRUSTEES

10.7   If yes, what is the trustee term length, as stated in your library's charter documents (incorporation)?

By-laws were amended to reduce trustee terms to 3 terms of 3 years each, but allowing a trustee to finish a 5 year term if currently in a 5 year term.

Repeating Group 2

| 11. | Term Expires | Original term was January 2018 to December 2022, however due to change to by-laws the start and end months were changed from (January to December) to (July to June), and 6 months were added to current term length in 2020 to bring end month to June. |

Repeating Group 9

| 11. | Term Expires | Original term was January 2018 to December 2022, however due to change to by-laws the start and end months were changed from (January to December) to (July to June), and 6 months were added to current term length in 2020 to bring end month to June. |

Repeating Group 1

| 13. | Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date. | Replaced Sally Limoncelli |

Repeating Group 5

| 13. | Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date. | Replaced Sally Eller |

Repeating Group 6

| 13. | Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date. | Replaced Kathy Hudson |

Repeating Group 7

| 13. | Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date. | New seat, 9-11 seats allowed in by-laws |

Repeating Group 8

13.   Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.

Replaced Barbara Gerlach. Completing term

Repeating Group 10

13.   Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.

Replaced Mark Jauquet. Amended term to 2019 to 2024

Repeating Group 4

16.   Is this a brand new trustee?

New seat available in range or 9-11 seats

Repeating Group 6

16.   Is this a brand new trustee?

Replaced Kathy Hudson

11. OPERATING FUNDS RECEIPTS

11.11   Other Federal Aid

PPP forgiven in 2021

12. OPERATING FUND DISBURSEMENTS

12.6   Print Materials Expenditures

New Librarian and new Director modified 2021 budget to allow for more collection expenditures.

12.9   **Total Collection Expenditures** (Add Questions 12.6, 12.7 and 12.8)

New Librarian and new Director modified 2021 budget to allow for more collection expenditures.

13. CAPITAL FUND RECEIPTS

No Notes

14. CAPITAL FUND DISBURSEMENTS

No Notes

15. CENTRAL LIBRARIES

No Notes

16. FEDERAL TOTALS

16.6	Federal Government Revenue	The $37,200 was the PPP loan for Covid-19, issued in 2020, forgiven in 2021.
16.11	Total Capital Expenditures	The $226,527 was the final amount for the expansion and renovation of the building. The project began in 2018/2019, and was completed in 2020.
16.14	Other Capital Revenue and Receipts	The $30,678 was funds collected for the Capital Campaign to complete the expansion of the building, which was completed in 2020.

17. FOR NEW YORK STATE LIBRARY USE ONLY

No Notes

SUGGESTED IMPROVEMENTS

No Notes