Edith B. Ford Memorial Library of Ovid, New York
Annual Report For Public And Association Libraries - 2023

1. GENERAL LIBRARY INFORMATION

Library / Director Information

Outline of Major Changes

Report all information in Part 1 as of December 31, 2023, except for questions related to the current library director/manager (questions 1.37 through 1.44).

1.1	Library ID Number	2400564900
1.2	Library Name	EDITH B. FORD MEMORIAL LIBRARY OF OVID, NEW YORK
1.3	Name Status (State use only)	00 (for no change from previous year)
1.4	Structure Status (State use only)	00 (for no change from previous year)
1.5	Community	Ovid
1.6	Beginning Fiscal Reporting Year	01/01/2023
1.7	Ending Fiscal Reporting Year	12/31/2023
1.8	Is the library now reporting on a different fiscal year than it reported on in the previous Annual Report?	No
1.9	If yes, please indicate the beginning date of library's new reporting year. Enter N/A if No was answered to Question 1.8.	N/A
1.10	Please indicate the ending date of library's new reporting year. Enter N/A if No was answered to Question 1.8.	N/A

1.11	Beginning <u>Local</u> Fiscal Year	01/01/2023
1.12	Ending <u>Local</u> Fiscal Year	12/31/2023
1.13	Address Status	00 (for no change from previous year)
1.14	Street Address	7169 NORTH MAIN STREET
1.15	City	OVID
1.16	Zip Code	14521
1.17	Mailing Address	P.O. BOX 410
1.18	City	OVID
1.19	Zip Code	14521
1.20	Telephone Number (enter 10 digits only and hit the Tab key; enter N/A if no telephone number)	(607) 869-3031
1.21	Fax Number (enter 10 digits only and hit the Tab key; enter N/A if no fax number)	(607) 869-3031
1.22	E-Mail Address to Contact the Library (Enter N/A if no e-mail address)	director@ovidlibrary.org
1.23	Library Home Page URL (Enter N/A if no home page URL)	ovidlibrary.org
1.24	Population Chartered to Serve (per 2020 Census)	7,706
1.25	Indicate the type of library as stated in the library's charter (select one):	ASSOCIATION
1.26	Indicate the area chartered to serve as stated in the library's charter (select one):	Other
1.27	During the reporting year, has there been any change to the library's legal service area boundaries? Changes must be the result of a Regents charter action. Answer Y for Yes, N for No.	Y
1.28	Indicate the type of charter the library currently holds (select one):	Absolute
1.29	Date the library was granted its absolute charter <u>or</u> the date of the provisional charter if the library does not have an absolute charter	05/02/1912
1.30	Date the library was last registered	10/17/1907

1.31	Federal Employer Identification Number	150535071
1.32	County	SENECA
1.33	School District	South Seneca Central School
1.34	Town/City	Ovid
1.35	Library System	Finger Lakes Library System

THESE QUESTIONS ARE FOR NYC LIBRARIES ONLY. PLEASE PROCEED TO THE NEXT QUESTION.

1.36a	President/CEO Name	
1.36b	President/CEO Phone Number	
1.36c	President/CEO Email	

NOTE: For questions 1.37 through 1.44, report all information for the <u>current</u> library director/manager.

1.37	First Name of Library Director/Manager	Andrea
1.38	Last Name of Library Director/Manager	Tillinghast
1.39	NYS Public Librarian Certification Number	7CSL7NL
1.40	What is the highest education level of the library manager/director?	Master's Degree
1.41	If the library manager/director holds a Master's Degree, is it a Master's Degree in Library/Information Science?	Y
1.42	Do all staff working in the budgeted Librarian (certified) positions reported in 6.4 have an active NYS Public Librarian Certificate? If No, list the name and e-mail address of each staff member without an active certificate in a Note.	Y
1.43	E-mail Address of the Director/Manager	director@ovidlibrary.org
1.44	Fax Number of the Director/Manager	(607) 869-3031
1.45	Does the library charge fees for library cards to people residing outside the system's service area?	N

1.46   Was all or part of the library's funding   Y
subject to a public vote(s) held during Calendar
Year 2023? (Please respond even if the vote was
unsuccessful). Enter Y for Yes, N for No. If Yes,
complete one record for the public vote from each
funding source. If no, go to question 1.47.

Public Votes / Contracts

Please Note: last year's answers for repeating groups cannot be displayed.

1.	Name of municipality or district holding the public vote	Romulus Central School District
2.	Indicate the type of municipality or district holding the public vote	School District
3.	Date the vote was held (mm/dd/2023)	05/16/2023
4.	Was the vote successful? Y/N	Y
5.	What type of public vote was it?	school district ballot proposition (Ed. Law §259(1)(a))
6a.	Most recent prior year approved appropriation from a public vote:	$27,000
6b.	Proposed increase in appropriation as a result of the vote held on the date reported in question number 3:	$2,000
6c.	Total proposed appropriation (manually sum of 6a and 6b):	$29,000
1.	Name of municipality or district holding the public vote	South Seneca Central School
2.	Indicate the type of municipality or district holding the public vote	School District
3.	Date the vote was held (mm/dd/2023)	05/16/2023
4.	Was the vote successful? Y/N	Y
5.	What type of public vote was it?	school district ballot proposition (Ed. Law §259(1)(a))
6a.	Most recent prior year approved appropriation from a public vote:	$71,000

6b.   Proposed increase in appropriation as a $13,000
result of the vote held on the date reported in
question number 3:

6c.   Total proposed appropriation (manually $84,000
sum of 6a and 6b):

This question should only be answered if "No" was answered in Q1.46 OR the library has votes from different municipalities/districts that were held in different years, both current and prior.

1.47   Did the library receive funding from an   N
appropriation which was approved by public vote
in a prior year? (Prior to Calendar Year 2023)
Enter Y for Yes, N for No. If Yes, complete one
record for the vote from each funding source. If
No, go to question 1.48.

Please Note: last year's answers for repeating groups cannot be displayed.

1.   Name of municipality or district holding
the public vote

2.   Indicate the type of municipality or
district holding the public vote

3.   Date the last successful vote was held
(mm/dd/yyyy)

4.   What type of public vote was it?

5.   What was the total dollar amount of the
appropriation from tax dollars resulting from the
last successful vote?

1.48   Does the reporting library have a   Y
contractual agreement with a municipality or
district to provide library services to residents of
an area not served by a chartered library? Enter Y
for Yes, N for No. If yes, please complete one
record for *each* contract. If no, go to question
1.49.

Unusual Circumstances

Please Note: last year's answers for repeating groups cannot be displayed.

1.   Name of contracting municipality or   Seneca County
district

2.   Is this a written contractual agreement?   Y

3.   Population of the geographic area served 33,814
by this contract

4.   Dollar amount of contract   N/A

5.   Enter the appropriate code for range of   Partial
services provided (select one):

1.49   For the reporting year, has the library   N
experienced any unusual circumstance(s) that
affected the statistics reported (e.g., natural
disaster, fire, closed for renovations, massive
weeding of collection, etc.)? If yes, please
annotate explaining the circumstance(s) and the
impact on the library using the Note; if no, please
go to Part 2, Library Collection.

2. LIBRARY COLLECTION

Print / Electronic / Other Holdings

Report holdings, additions, and subscriptions as of the end of the fiscal year reported in Questions 1.6 and 1.7 in Part 1. Please read general information instructions below before completing this section.

This section of the survey (2.1-2.25) collects data on selected types of materials.

It does not cover all materials (i.e., microforms, loose sheet music, maps, and pictures) for which expenditures are reported under Print Materials Expenditures, Electronic Materials Expenditures, and Other Materials Expenditures (questions 12.6, 12.7 and 12.8). Under this category report only items that have been purchased, leased or licensed by the library, a consortium, the state library, a donor or other person or entity. Included items must only be accessible with a valid library card or at a physical library location; inclusion in the catalog is not required. Do not include items freely available without monetary exchange. Count electronic materials at the administrative entity level (main library); do not duplicate numbers at each branch.

PRINT MATERIALS

Cataloged Books

2.1   Adult Fiction Books   4,841

2.2   Adult Non-fiction Books   4,537

2.3   Total Adult Books (Total questions 2.1 & 9,378
2.2)

2.4   Children's Fiction Books   3,282

2.5   Children's Non-fiction Books   1,581

| 2.6 | Total Children's Books (Total questions 2.4 & 2.5) | 4,863 |

| 2.7 | Total Cataloged Books (Total questions 2.3 & 2.6) | 14,241 |

Other Print Materials

| 2.8 | Total Uncataloged Books | 65 |

| 2.9 | Total Print Serials | 12 |

| 2.10 | All Other Print Materials | 0 |

| 2.11 | Total Other Print Materials (Total questions 2.8 through 2.10) | 77 |

| 2.12 | Total Print Materials (Total questions 2.7 and 2.11) | 14,318 |

ALL OTHER MATERIALS
Electronic Materials

| 2.13 | Electronic Books | 21,887 |

| 2.14 | Local Electronic Collections | 4 |

| 2.15 | NOVEL$_{NY}$ Electronic Collections | 15 |

| 2.16 | Total Electronic Collections (Total questions 2.14 and 2.15) | 19 |

| 2.17 | Audio - Downloadable Units | 13,884 |

| 2.18 | Video - Downloadable Units | 0 |

| 2.19 | Other Electronic Materials (Include items that are not included in the above categories, such as e-serials; electronic files; collections of digital photographs; and electronic government documents, reference tools, scores and maps.) | 0 |

| 2.20 | Total Electronic Materials (Total questions 2.13, 2.16, 2.17, 2.18 and 2.19) | 35,790 |

Non-Electronic Materials

| 2.21 | Audio - Physical Units | 304 |

| 2.22 | Video - Physical Units | 1,353 |

| 2.23 | Other Circulating Physical Items | 187 |

| 2.24 | Total Other Materials - Non-Electronic (Total questions 2.21 through 2.23) | 1,844 |

2.25   **GRAND TOTAL HOLDINGS** (Total   51,952
questions 2.12, 2.20 and 2.24)

ADDITIONS TO HOLDINGS - Do <u>not</u> subtract withdrawals or discards.

2.26	Cataloged Books	357
2.27	All Other Print Materials	12
2.28	Electronic Materials	12,253
2.29	All Other Materials	76

2.30   Total Additions (Total questions 2.26   12,698
through 2.29)

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

Visits / Borrowers / Policies / Accessibility

Report all information on questions 3.1 through 3.32 as of the end fiscal year reported in Questions 1.6 and 1.7 in Part 1; report information on questions 3.33 through 3.77 for the 2023 <u>calendar</u> year. Please click here to read general instructions before completing this section.

Please report information on LIBRARY USE as of the end of the fiscal year reported in Questions 1.6 and 1.7 in Part 1.

LIBRARY USE

3.1   Library visits (total annual attendance)   8,003

3.1a   Regarding the number of Library Visits   CT - Annual Count
entered, is this an annual count or an annual
estimate based on a typical week or weeks?

3.2   Registered resident borrowers   1,427

3.3   Registered non-resident borrowers   1,119

Please report information on WRITTEN POLICIES as of 12/31/23.

WRITTEN POLICIES (Answer Y for Yes, N for No)

Answers are prefilled with the prior year's answers. If a change is made please add a note of explanation.

3.4   Does the library have an open meeting   Y
policy?

3.5   Does the library have a policy protecting   Y
the confidentiality of library records?

3.6   Does the library have an Internet use   Y
policy?

3.7   Does the library have a disaster plan?   Y

3.8   Does the library have a board-approved   Y
conflict of interest policy?

3.9   Does the library have a board-approved   Y
whistle blower policy?

3.10   Does the library have a board-approved   Y
sexual harassment prevention policy?

Please report information on ACCESSIBILITY as of 12/31/23.

ACCESSIBILITY (Answer Y for Yes, N for No)

3.11   Does the library provide service to   Y
persons who cannot visit the library (homebound
persons, persons in nursing homes, persons in jail,
etc.)?

3.12   Does the library have assistive devices   N
for persons who are deaf and hearing impaired
(TTY/TDD)?

3.13   Does the library have large print books?   Y

3.14   Does the library have assistive   N
technology for people who are visually impaired
or blind?

3.15 - If so, what do you have? If no, go to next question

        screen reader, such as JAWS,   No
Windoweyes or NVDA

        refreshable Braille commonly referred to No
as a refreshable Braille display

        screen magnification software, such as   No
Zoomtext

        electronic scanning and reading   No
software, such as OpenBook

3.16   Is the library registered for services from N
either the New York State Talking Book and
Braille Library (New York State Library, Albany)
or the Andrew Heiskell Braille and Talking Book
Library (The New York Public Library, New
York)?

LIVE PROGRAM SESSIONS and ATTENDANCE

Live Program Sessions

A live program session is any planned event which introduces the group attending to library services or which provides information to participants.
Program sessions may cover use of the library, library services, or library tours. Program sessions may also provide cultural, recreational, or educational information.
Examples of these types of program sessions include, but are not limited to, film showings, lectures, story hours, literacy programs, citizenship classes, and book discussions.

For specific examples of live and prerecorded programs (previously called synchronous and asynchronous), please refer to the chart in Instructions.

Live Programs Categorized by Age

3.17a   Number of Sessions Targeted at Children Ages 0-5   25

3.17b   Attendance at Sessions Targeted at Children Ages 0-5   291

3.18a   Number of Sessions Targeted at Children Ages 6-11   36

3.18b   Attendance at Sessions Targeted at Children Ages 6-11   1,178

3.19a   Number of Sessions Targeted at Young Adults Ages 12-18   64

3.19b   Attendance at Sessions Targeted at Young Adults Ages 12-18   627

3.20a   Number of Sessions Targeted at Adults Age 19 or Older   47

3.20b   Attendance at Sessions Targeted at Adults Age 19 or Older   271

3.21a   Number of General Interest Program Sessions   48

3.21b   Attendance at General Interest Program Sessions   1,275

3.22   Total Sessions of Live Programs Categorized by Age (sum of 3.17a, 3.18a, 3.19a, 3.20a, 3.21a)   220

3.23   Total Attendance at Live Programs Categorized by Age (sum of 3.17b, 3.18b, 3.19b, 3.20b, 3.21b)   3,642

Live Programs Categorized by Venue

3.24a	Total Live Onsite Program Sessions	180
3.24b	Total Live Onsite Program Attendance	2,617
3.25a	Total Live Offsite Program Sessions	23
3.25b	Total Live Offsite Program Attendance	684
3.26a	Total Live Virtual Program Sessions	17
3.26b	Total Live Virtual Program Attendance	341
3.27	Total Sessions of Live Programs Categorized by Venue (sum of 3.24a, 3.25a, 3.26a)	220
3.28	Total Attendance at Live Programs Categorized by Venue (sum of 3.24b, 3.25b, 3.26b)	3,642

Prerecorded and One-on-One Programs

3.29	Total Number of Prerecorded Program Presentations	0
3.30	Total Views of Prerecorded Program Presentations within 30 Days	0
3.31	One-on-One Program Sessions	589
3.32	Attendance at One-on-One Program Sessions	589

Teen-Led / Promotion / Summer Reading

3.33	Did your library offer teen-led activities during the 2023 calendar year?	Y
3.34	Do library staff, trustees and/or volunteers reach outside of the library to promote library programs and services through group presentations, information tables and/or other similar educational activities sponsored by the Library?	Yes

Please report information on SUMMER READING PROGRAMS for the 2023 calendar year

SUMMER READING PROGRAM

3.35	Did the library offer a summer reading program in 2023? (Enter Y for Yes, N for No) If entering no, proceed to the next section.	Y
3.36	Library outlets offering the summer reading program	1
3.37	Children registered for the library's summer reading program	30
3.38	Young adults registered for the library's summer reading program	2
3.39	Adults registered for the library's summer reading program	25
3.40	Total number registered for the library's summer reading program (total 3.37 + 3.38 + 3.39)	57
3.41a	Children's program sessions - Summer 2023	12
3.41b	Children's program attendance - Summer 2023	93
3.42a	Young adult program sessions - Summer 2023	6
3.42b	Young adult program attendance - Summer 2023	78
3.43a	Adult program sessions - Summer 2023	9
3.43b	Adult program attendance - Summer 2023	64
3.44	Total program sessions - Summer 2023 (total 3.41a + 3.42a + 3.43a)	27
3.45	Total program attendance - Summer 2023 (total 3.41b + 3.42b + 3.43b)	235
3.46	Did the library use the Summer Reading at New York Libraries name and/or logo?	Y
3.47	Did the library use the Collaborative Summer Library Program (CSLP) Manual, provided through the New York State Library?	Y

COLLABORATORS

3.48	Public school district(s) and/or BOCES	2
3.49	Non-public school(s)	0
3.50	Childcare center(s)	1
3.51	Summer camp(s)	1
3.52	Municipality/Municipalities	4
3.53	Literacy provider(s)	1
3.54	Other (describe using the State note)	5
3.55	Total Collaborators (total 3.48 through 3.54)	14

Early Literacy

Please report information on EARLY LITERACY PROGRAMS for the 2023 calendar year.

EARLY LITERACY PROGRAMS

3.56	Did the library offer early literacy programs in 2023? (Enter Y for Yes, N for No) If entering no, proceed to the next section.	Y
3.57a	Focus on birth - school entry (kindergarten) sessions	14
3.57b	Focus on birth - school entry (kindergarten) attendance	91
3.58a	Focus on parents & caregivers sessions	0
3.58b	Focus on parents & caregivers attendance	0
3.59a	Combined audience sessions	49
3.59b	Combined audience attendance	1,474
3.60	Total Sessions	63
3.61	Total Attendance	1,565

3.62 - Collaborators (check all that apply):

a.	Childcare center(s)	Yes
b.	Public School District(s) and/or BOCES	Yes

c.	Non-Public School(s)	No
d.	Health care providers/agencies	Yes
e.	Other (describe using the State note)	No

Adult Literacy

Please report information on ADULT LITERACY for the 2023 calendar year.

ADULT LITERACY

3.63	Did the library offer adult literacy programs in 2023? (Enter Y for Yes, N for No) If entering no, proceed to the next section.	Y

3.64a	Total group program sessions	12
3.64b	Total group program attendance	72
3.65a	Total one-on-one program sessions	557
3.65b	Total one-on-one program attendance	557

3.66 - Collaborators (check all that apply)

a.	Literacy NY (Literacy Volunteers of America)	Yes
b.	Public School District(s) and/or BOCES	Yes
c.	Non-Public Schools	No
d.	Other (see instructions and describe using Note)	No

ESOL / Digital Literacy

Please report information on ENGLISH FOR SPEAKERS OF OTHER LANGUAGES (ESOL) PROGRAMS for the 2023 calendar year.

ENGLISH FOR SPEAKERS OF OTHER LANGUAGES (ESOL) PROGRAMS

3.67   Did the library offer English for Speakers of Other Languages (ESOL) programs in 2023? (Enter Y for Yes, N for No) If entering no, proceed to the next section.   N

3.68a   Children's program sessions

3.68b   Children's program attendance

3.69a   Young adult program sessions

3.69b   Young adult program attendance

3.70a   Adult program sessions

3.70b   Adult program attendance

3.71   Total program sessions (total 3.68a + 3.69a + 3.70a)   0

3.72   Total program attendance (total 3.68b + 3.69b + 3.70b)   0

3.73a   One-on-one program sessions

3.73b   One-on-one program attendance

3.74 - Collaborators (check all that apply):

a.   Literacy NY (Literacy Volunteers of America)   No

b.   Public School District(s) and/or BOCES   No

c.   Non-Public School(s)   No

d.   Other (describe using the Note)   No

Please report information on DIGITAL LITERACY for the 2023 calendar year.

DIGITAL LITERACY

3.75   Did the library offer digital literacy programs in 2023? (Enter Y for Yes, N for No) If entering no, proceed to the next section.   Y

3.76a   Total group program sessions   2

3.76b   Total group program attendance   17

3.77a   Total one-on-one program sessions   32

3.77b   Total one-on-one program attendance   32

4. LIBRARY TRANSACTIONS

Circulation / Electronic Use
Reference Transactions

Report all transactions as of the end of the fiscal year reported in Questions 1.6 and 1.7 in Part 1. (Please note: Internal Library usage is <u>not</u> considered part of circulation.)

CATALOGED BOOK CIRCULATION

4.1	Adult Fiction Books	4,494
4.2	Adult Non-fiction Books	1,888
4.3	Total Adult Books (Total questions 4.1 & 4.2)	6,382
4.4	Children's Fiction Books	2,932
4.5	Children's Non-fiction Books	405
4.6	Total Children's Books (Total questions 4.4 & 4.5)	3,337
4.7	Total Cataloged Book Circulation (Total question 4.3 & 4.6)	9,719

CIRCULATION OF OTHER MATERIALS

4.8	Circulation of Adult Other Materials	1,657
4.9	Circulation of Children's Other Materials	163
4.10	Circulation of Other Physical Items (Total questions 4.8, 4.9)	1,820
4.11	Physical Item Circulation (Total questions 4.7 & 4.10)	11,539

ELECTRONIC USE

4.12	Use of Electronic Material	2,327
4.13	Successful Retrieval of Electronic Information	427
4.14	Electronic Content Use (Total questions 4.12 & 4.13)	2,754
4.15	Total Circulation of Materials (Total questions 4.11 & 4.12)	13,866

4.16	Total Collection Use (Total questions 4.13 & 4.15)	14,293
4.17	Grand Total Circulation of Children's Materials (Total questions 4.6 & 4.9)	3,500
4.18	As of the end of the reporting period, does the library charge overdue fines to any users when they fail to return physical print materials by the date due?	No

REFERENCE TRANSACTIONS

4.19	Total Reference Transactions	1,278
4.19a	Regarding the number of Reference Transactions entered, is this an annual count or an annual estimate based on a typical week or weeks?	CT - Annual Count
4.20	Does the library offer virtual reference?	Y

Interlibrary Loan

INTERLIBRARY LOAN - MATERIALS RECEIVED (BORROWED)

4.21	TOTAL MATERIALS RECEIVED	2,514

INTERLIBRARY LOAN - MATERIALS PROVIDED (LOANED)

4.22	TOTAL MATERIALS PROVIDED	3,170

5. TECHNOLOGY AND TELECOMMUNICATIONS

Report all information as of December 31, 2023.

SYSTEMS AND SERVICES

5.1	Automated circulation system?	Y
5.2	Online public access catalog (OPAC)?	Y
5.3	Electronic access to the OPAC from outside the library?	Y
5.4	Annual number of visits to the library's web site	4,135
5.5	Does the library use Internet filtering software on any computer?	N
5.6	Does your library use social media?	Y
5.7	Does the library file for E-rate benefits?	N

5.8	Is the library part of a consortium for E-rate benefits?	N
5.9	If yes, in which consortium are you participating?	N/A
5.10	Name of the person responsible for the library's Information Technology (IT) services	Andrea Tillinghast
5.11	IT contact's telephone number (enter 10 digits only and hit the Tab key)	(607) 869-3031
5.12	IT contact's email address	director@ovidlibrary.org

6. STAFF INFORMATION

Note: Report figures as of the last day of the fiscal year reported in Questions 1.6 and 1.7 in Part 1. Include the FTE for all positions funded in the library's budget whether those positions are filled or not. This report requires conversion of part-time hours to full-time equivalents (FTE). To compute the FTE of employees in any category, take the total number of hours worked per week for all budgeted positions in that category and divide that total by the number of hours per week the library considers to be full-time. Report the FTE to two decimal places.

FTE (FULL-TIME EQUIVALENT CALCULATION)

6.1	The number of hours per workweek used to compute FTE for all paid library personnel in this section.	35

BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS

6.2	Library Director (certified)	1
6.3	Vacant Library Director (certified)	0
6.4	Library Manager (not certified)	0
6.5	Vacant Library Manager (not certified)	0
6.6	Librarian	0
6.7	Vacant Librarian	0
6.8	Library Specialist/Paraprofessional	1
6.9	Vacant Library Specialist/Paraprofessional	1
6.10	Other Staff	1.93
6.11	Vacant Other Staff	0
6.12	TOTAL PAID STAFF (Total questions 6.2, 6.4, 6.6, 6.8 & 6.10)	3.93

| 6.13 | VACANT TOTAL PAID STAFF (Total questions 6.3, 6.5, 6.7, 6.9 & 6.11) | 1.00 |

SALARY INFORMATION

6.14	FTE - Library Director (certified)	1
6.15	Salary - Library Director (certified)	$66,530
6.16	FTE - Library Manager (not certified)	0
6.17	Salary - Library Manager (not certified)	$0
6.18	FTE - Librarian	0
6.19	Salary - Librarian	$0

7. MINIMUM PUBLIC LIBRARY STANDARDS

All public, free association and Indian libraries in New York State are required to meet the minimum standards listed below. Please indicate which of these standards your library meets as of **December 31, 2023**. Please click here to read general instructions before completing this section. Helpful information for meeting minimum public library standards is available on the State Library's website.

1.	Is governed by written bylaws which define the structure and governing functions of the library board of trustees, and which shall be reviewed and re-approved by the board of trustees at least once every five years or earlier if required by law.	Y
2.	Has a community-based, board-approved, written long-range plan of service developed by the library board of trustees and staff.	Y
3.	Provides a board-approved written annual report to the community on the library's progress in meeting its mission, goals and objectives, as outlined in the library's long-range plan of service.	Y
4.	Has board-approved written policies for the operation of the library, which shall be reviewed and updated at least once every five years or earlier if required by law.	Y
5.	Annually prepares and publishes a board-approved, written budget, which enables the library to address the community's needs, as outlined in the library's long-range plan of service.	Y

6.   Periodically evaluates the effectiveness   Y
of the library's programs, services and collections
to address community needs, as outlined in the
library's long-range plan of service.

7.   Is open the minimum standard number of   Y
public service hours for population served. (see
instructions)

8. Maintains a facility that addresses community needs, as outlined in the library's long-range plan
of service, including adequate:

8a.   space   Y

8b.   lighting   Y

8c.   shelving   Y

8d.   seating   Y

8e.   power infrastructure   Y

8f.   data infrastructure   Y

8g.   public restroom   Y

9.   Provides programming to address   Y
community needs, as outlined in the library's long-
range plan of service.

10. Provides

10a.   a circulation system that facilitates   Y
access to the local library collection and other
library catalogs

10b.   equipment, technology, and internet   Y
connectivity to address community needs and
facilitate access to information.

11.   Provides access to current library   Y
information in print and online, facilitating the
understanding of library services, operations and
governance; information provided online shall
include the standards referenced in numbers (1)
through (5) above.

12.   Employs a paid director in accordance   Y
with the provisions of Commissioner's Regulation
90.8.

13.	Provides library staff with annual technology training, appropriate to their position, to address community needs, as outlined in the library's long-range plan of service.	Y
14.	Establishes and maintains partnerships with other educational, cultural or community organizations which enable the library to address the community's needs, as outlined in the library's long-range plan of service.	Y

8. PUBLIC SERVICE INFORMATION

Report all information as of the end of the fiscal year reported in Questions 1.6 and 1.7 in Part 1. Please click here to read general instructions before completing this section. Questions 8.1-8.4 are pre-filled with prior year answers but not locked to allow updating.

PUBLIC SERVICE OUTLETS - Libraries reporting main libraries, branches and bookmobiles should complete Service Outlets Information in Part 9.

8.1	Main Library	1
8.2	Branches	0
8.3	Bookmobiles	0
8.4	Other Outlets	0
8.5	TOTAL PUBLIC SERVICE OUTLETS (Total questions 8.1 - 8.4)	1

PUBLIC SERVICE HOURS - Report hours to two decimal places.

8.6	Minimum Weekly Total Hours - Main Library	43.00
8.7	Minimum Weekly Total Hours - Branch Libraries	0.00
8.8	Minimum Weekly Total Hours - Bookmobiles	0.00
8.9	Minimum Weekly Total Hours - Total Hours Open (Total questions 8.6 - 8.8)	43.00
8.10	Annual Total Hours - Main Library	2,236.00
8.11	Annual Total Hours - Branch Libraries	0.00
8.12	Annual Total Hours - Bookmobiles	0.00
8.13	Annual Hours Open - Total Hours Open (Total questions 8.10 through 8.12)	2,236.00

9. SERVICE OUTLET INFORMATION

Please Note: last year's answers for repeating groups cannot be displayed.

Outlets should be arranged in alphabetical order if possible.

Report all information as of the end of the fiscal year reported in Questions 1.6 and 1.7 in Part 1. Please click here to read general instructions before completing this section. Questions 1–14, 20–25, and 34–36 are pre–filled with prior year answers but not locked to allow updating.

NOTE: Libraries reporting Public Service Outlets in questions 8.1, 8.2 and 8.3 of Part 8 are required to complete this part of the Annual Report. Use this section to enter outlet information on main libraries, branches or bookmobiles. Complete one record for *each* main library, branch or bookmobile.

If you have multiple libraries, you may 1) enter the data for the Service Outlet Information section directly into the survey as usual or 2) send Baker and Taylor the data for this section to be uploaded into CollectConnect. If you choose to send your data for uploading, you will enter the data into the spreadsheet form available in the survey by clicking a link to an Excel sheet listing prior year outlets is located in section 9. Complete this form and email it to collectconnect@baker-taylor.com and your data will be uploaded into CollectConnect within 24 hours. The data will be loaded in the same order in which it appears in your file, so libraries should be in the correct order on the spreadsheet.

1.	Outlet Name	EDITH B. FORD MEMORIAL LIBRARY OF OVID, NEW YORK
2.	Outlet Name Status	00 (for no change)
3.	Street Address	7169 NORTH MAIN STREET
4.	Outlet Street Address Status	00 (for no change)
5.	City	Ovid
6.	Zip Code	14521
7.	Phone (enter 10 digits only)	(607) 869-3031
8.	Fax Number (enter 10 digits only)	(607) 869-3031
9.	E-mail Address	contact@ovidlibrary.org
10.	Outlet URL	www.ovidlibrary.org
11.	County	Seneca
12.	School District	South Seneca
13.	Library System	Finger Lakes
14.	Outlet Type Code (select one):	CE
15.	Public Service Hours Per Year for This Outlet	2,236

16.	Number of Weeks This Outlet is Open	52
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
18.	Is the meeting space available for public use even when the outlet is closed?	N
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	32
20.	Enter the appropriate outlet code (select one):	LO
21.	Who owns this outlet building?	Library Board
22.	Who owns the land on which this outlet is built?	Library Board
23.	Indicate the year this outlet was initially constructed	1961
24.	Indicate the year this outlet underwent a major renovation costing $25,000 or more	2019
25.	Square footage of the outlet	8,156
26.	Number of Internet Computers Used by General Public	7
27.	Number of uses (sessions) of public Internet computers per year	1,336
27a	Reporting Method for Number of Uses of Public Internet Computers Per Year	CT - Annual Count
28.	Type of connection on the outlet's public Internet computers	Fiber
29.	Maximum download speed of connection on the outlet's public Internet computers	11 Greater than or equal to 100 mbps and less than 1 gbps
30.	Maximum upload speed of connection on the outlet's public Internet computers	11 Greater than or equal to 100 mbps and less than 1 gbps
31.	Internet Provider	Ontario Telephone Company
32.	WiFi Access	No restrictions to access
33.	Wireless Sessions	17,362
33a	Reporting Method for Wireless Sessions	CT - Annual Count
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y

35.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
36.	Does your **outlet** have a Makerspace?	Y
37.	*LIBID*	2400564900
38.	*FSCSID*	NY0149
39.	*Number of Bookmobiles in the Bookmobile Outlet Record*	0
40.	*Outlet Structure Status*	00 (for no change from previous year)

10. OFFICERS AND TRUSTEES

Trustees and Terms / Trustee Names

Report information about trustee meetings as of December 31, 2023. All public and association libraries are required by Education Law to hold at least four meetings a year.

BOARD MEETINGS

10.1	Total number of board meetings held during calendar year (January 1, 2023 to December 31, 2023)	13

NUMBER OF TRUSTEES AND TERMS

10.2	If the library's charter documents (incorporation) state a range of trustees, what is it? If a range is not stated, enter N/A.	9-11
10.3	If your library has a range, how many voting positions are stated in the library's current by-laws? If a range is not stated, enter N/A.	11
10.4	If your library does not have a range, how many voting positions are stated in the library's charter documents (incorporation)? If library does have a range, enter N/A here.	N/A
10.5	What is the **trustee term length, as stated in your library's charter documents (incorporation)?** If a term length is not stated, please explain in a Note.	3 years
10.6	I attest that all trustees participated in trustee education in the last calendar year (2023). If entering No, provide explanation in a Note.	Y

BOARD MEMBER SELECTION

10.7   Enter Board Member Selection Code (select one):   EA - board members are elected by the library association membership

Please Note: last year's answers for repeating groups cannot be displayed.

Trustee information has been pre-filled with prior year answers but not locked; please make sure to delete former trustees, add new ones, and update position titles, dates and make any other needed changes. You may 1) enter the data for the Officers and Board Members directly into the survey as usual or 2) send Baker and Taylor the data for this section to be uploaded into CollectConnect. If you choose to send your data for uploading, you must enter the data into the spreadsheet form available here. Please Note: It is customized and contains previously entered data in need of updating. Complete this form and email it to collectconnect@baker-taylor.com.

1.	Status	Filled
2.	First Name of Board Member	Jean
3.	Last Name of Board Member	Currie
4.	Mailing Address	7872 County Rd 153
5.	City	Interlaken
6.	Zip Code (5 digits only)	14847
7.	E-mail address	jean@ovidlibrary.org
8.	Office Held or Trustee	President
9.	Term Begins - Month	July
10.	Term Begins - Year (year)	2021
11.	Term Expires	June
12.	Term Expires - Year (yyyy)	2026
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes
14.	The date the Oath of Office (mm/dd/yyyy) was taken	N/A
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	N/A
16.	Is this a brand new trustee?	N
1.	Status	Filled

10.	Term Begins - Year (year)	2020
11.	Term Expires	June
12.	Term Expires - Year (yyyy)	2025
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes
14.	The date the Oath of Office (mm/dd/yyyy) was taken	N/A
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	N/A
16.	Is this a brand new trustee?	N
1.	Status	Filled
2.	First Name of Board Member	Lisa
3.	Last Name of Board Member	Brown
4.	Mailing Address	4032 Sheldrake Park Rd
5.	City	Ovid
6.	Zip Code (5 digits only)	14521
7.	E-mail address	lisa@ovidlibrary.org
8.	Office Held or Trustee	Secretary
9.	Term Begins - Month	July
10.	Term Begins - Year (year)	2022
11.	Term Expires	June
12.	Term Expires - Year (yyyy)	2025
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes

13. Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date. | Yes

14. The date the Oath of Office (mm/dd/yyyy) was taken | N/A

15. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) | N/A

16. Is this a brand new trustee? | N

1. Status | Filled

2. First Name of Board Member | V. Christine

3. Last Name of Board Member | Willson

4. Mailing Address | 6238 Poplar Beach Rd

5. City | Romulus

6. Zip Code (5 digits only) | 14541

7. E-mail address | chris@ovidlibrary.org

8. Office Held or Trustee | Trustee

9. Term Begins - Month | July

10. Term Begins - Year (year) | 2023

11. Term Expires | June

12. Term Expires - Year (yyyy) | 2026

13. Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date. | Yes

14. The date the Oath of Office (mm/dd/yyyy) was taken | N/A

15. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) | N/A

16.	Is this a brand new trustee?	N
1.	Status	Filled
2.	First Name of Board Member	Michael
3.	Last Name of Board Member	Joslyn
4.	Mailing Address	1892 State St
5.	City	Romulus
6.	Zip Code (5 digits only)	14541
7.	E-mail address	mike@ovidlibrary.org
8.	Office Held or Trustee	Vice President
9.	Term Begins - Month	February
10.	Term Begins - Year (year)	2019
11.	Term Expires	June
12.	Term Expires - Year (yyyy)	2024
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes
14.	The date the Oath of Office (mm/dd/yyyy) was taken	N/A
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	N/A
16.	Is this a brand new trustee?	N
1.	Status	Filled
2.	First Name of Board Member	Rachel
3.	Last Name of Board Member	Paparone
4.	Mailing Address	8281 Main St
5.	City	Interlaken
6.	Zip Code (5 digits only)	14847
7.	E-mail address	rachel@ovidlibrary.org

8.	Office Held or Trustee	Trustee
9.	Term Begins - Month	July
10.	Term Begins - Year (year)	2023
11.	Term Expires	June
12.	Term Expires - Year (yyyy)	2026
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes
14.	The date the Oath of Office (mm/dd/yyyy) was taken	N/A
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	N/A
16.	Is this a brand new trustee?	Y
1.	Status	Filled
2.	First Name of Board Member	Kathryn
3.	Last Name of Board Member	Foley
4.	Mailing Address	2167 Wycoff Rd
5.	City	Ovid
6.	Zip Code (5 digits only)	14521
7.	E-mail address	katie@ovidlibrary.org
8.	Office Held or Trustee	Trustee
9.	Term Begins - Month	July
10.	Term Begins - Year (year)	2021
11.	Term Expires	June
12.	Term Expires - Year (yyyy)	2026

13.   Is the trustee serving a full term? If No,   Yes
add a Note. The Note should identify the previous
trustee whose unexpired term is being filled, and
should identify the beginning and ending date of
the unexpired previous trustee's term. Example:
Trustee is filling the remainder of [name]'s term,
which was to run from beginning date to ending
date.

14.   The date the Oath of Office   N/A
(mm/dd/yyyy) was taken

15.   The date the Oath of Office was filed   N/A
with town or county clerk (mm/dd/yyyy)

16.   Is this a brand new trustee?   N

11. OPERATING FUNDS RECEIPTS

Local Public Funds / System Cash
Grants / Other State

Report financial data based on the fiscal reporting year reported in Part 1. (Q1.6 and Q1.7, or Q1.9 and Q1.10 if the fiscal reporting year has changed since the previous annual report). *ROUND TO THE NEAREST DOLLAR*. Please click here to read general instructions before completing this section.

LOCAL PUBLIC FUNDS
Specify by name the municipalities or school districts which are the source of funds.

11.1   Does the library receive any local public   Y
funds? If yes, complete one record for each taxing
authority; if no, go to question 11.3.

Please Note: last year's answers for repeating groups cannot be displayed.

1.	Source of Funds	School District
2.	Name of funding County, Municipality or School District	South Seneca Central School
3.	Amount	$84,000
4.	Subject to public vote held in reporting year or in a previous reporting year(s).	Y
5.	Written Contractual Agreement	N
1.	Source of Funds	School District
2.	Name of funding County, Municipality or School District	Romulus Central School
3.	Amount	$27,000

4.	Subject to public vote held in reporting year or in a previous reporting year(s).	Y
5.	Written Contractual Agreement	N
1.	Source of Funds	County
2.	Name of funding County, Municipality or School District	Seneca County
3.	Amount	$25,000
4.	Subject to public vote held in reporting year or in a previous reporting year(s).	N
5.	Written Contractual Agreement	Y
1.	Source of Funds	Town
2.	Name of funding County, Municipality or School District	Town of Romulus
3.	Amount	$5,000
4.	Subject to public vote held in reporting year or in a previous reporting year(s).	N/A
5.	Written Contractual Agreement	N/A
1.	Source of Funds	Town
2.	Name of funding County, Municipality or School District	Town of Ovid
3.	Amount	$9,500
4.	Subject to public vote held in reporting year or in a previous reporting year(s).	N/A
5.	Written Contractual Agreement	N/A
1.	Source of Funds	Village
2.	Name of funding County, Municipality or School District	Village of Ovid
3.	Amount	$1,000
4.	Subject to public vote held in reporting year or in a previous reporting year(s).	N/A
5.	Written Contractual Agreement	N/A
1.	Source of Funds	Town
2.	Name of funding County, Municipality or School District	Town of Varick

3.	Amount	$1,500
4.	Subject to public vote held in reporting year or in a previous reporting year(s).	N/A
5.	Written Contractual Agreement	N/A

11.2	**TOTAL LOCAL PUBLIC FUNDS**	$153,000

SYSTEM CASH GRANTS TO MEMBER LIBRARY

11.3	Local Library Services Aid (LLSA)	$1,079
11.4	Record all Central Library Services Aid monies received from system headquarters	$0
11.5	Additional State Aid received from the System	$900
11.6	Federal Aid received from the System	$0
11.7	Other Cash Grants	$15,335
11.8	**TOTAL SYSTEM CASH GRANTS** (Add Questions 11.3, 11.4, 11.5, 11.6 and 11.7)	$17,314

OTHER STATE AID

11.9	State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants	$0

Federal Aid / Other Receipts

FEDERAL AID FOR LIBRARY OPERATION

11.10	LSTA	$0
11.11	Other Federal Aid	$0
11.12	**TOTAL FEDERAL AID** (Add Questions 11.10 and 11.11)	$0
11.13	**CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE**	$0

OTHER RECEIPTS

11.14	Gifts and Endowments	$35,516
11.15	Fund Raising	$8,192

11.16	Income from Investments	$107,522
11.17	Library Charges	$910
11.18	Other	$0

11.19	**TOTAL OTHER RECEIPTS** (Add Questions 11.14, 11.15, 11.16, 11.17 and 11.18)	$152,140

11.20	**TOTAL OPERATING FUND RECEIPTS** (Add Questions 11.2, 11.8, 11.9, 11.12, 11.13 and 11.19)	$322,454

11.21	**BUDGET LOANS**	$0

Transfers / Grant Total

TRANSFERS

11.22	From Capital Fund (Same as Question 14.8)	$0
11.23	From Other Funds	$0
11.24	**TOTAL TRANSFERS** (Add Questions 11.22 and 11.23)	$0

11.25	BALANCE IN OPERATING FUND - Beginning Balance for Fiscal Year Ending 2023 (Same as Question 12.39 of previous year if fiscal year has not changed)	$146,025

11.26	**GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS AND BALANCE** (Add Questions 11.20, 11.21, 11.24 and 11.25; Same as Question 12.40)	$468,479

12. OPERATING FUND DISBURSEMENTS

Staff / Collection / Capital
Operation and Maintenance

Report financial data based on the fiscal reporting year reported in Part 1. (Q1.6 and Q1.7, or Q1.9 and Q1.10 if the fiscal reporting year has changed since the previous annual report). ROUND TO THE NEAREST DOLLAR. Please click here to read general instructions before completing this section.

STAFF EXPENDITURES

Salaries & Wages Paid from Library Funds

12.1	Certified Librarians	$21,032
12.2	Other Staff	$170,564
12.3	**Total Salaries & Wages Expenditures** (Add Questions 12.1 and 12.2)	$191,596
12.4	**Employee Benefits Expenditures**	$30,213
12.5	**Total Staff Expenditures (Add Questions 12.3 and 12.4)**	$221,809

COLLECTION EXPENDITURES

12.6	Print Materials Expenditures	$5,817
12.7	Electronic Materials Expenditures	$731
12.8	Other Materials Expenditures	$0
12.9	**Total Collection Expenditures** (Add Questions 12.6, 12.7 and 12.8)	$6,548

CAPITAL EXPENDITURES FROM OPERATING FUNDS

12.10	From Local Public Funds (71PF)	$0
12.11	From Other Funds (71OF)	$0
12.12	**Total Capital Expenditures** (Add Questions 12.10 and 12.11)	$0

OPERATION AND MAINTENANCE OF BUILDINGS

Repairs to Building & Building Equipment

12.13	From Local Public Funds (72PF)	$0
12.14	From Other Funds (72OF)	$0
12.15	**Total Repairs** (Add Questions 12.13 and 12.14)	$0
12.16	Other Disbursements for Operation & Maintenance of Buildings	$41,675

| 12.17 | **Total Operation & Maintenance of Buildings** (Add Questions 12.15 and 12.16) | $41,675 |

MISCELLANEOUS EXPENSES

12.18	Office and Library Supplies	$7,802
12.19	Telecommunications	$1,092
12.21	Professional & Consultant Fees	$10,778
12.22	Equipment	$6,736
12.23	Other Miscellaneous	$25,556
12.24	**Total Miscellaneous Expenses** (Add Questions 12.18, 12.19, 12.21, 12.22 and 12.23)	$51,964

Contracts / Debt Service / Transfers / Grand Total

| 12.25 | **CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE** | $5,900 |

DEBT SERVICE

Capital Purposes Loans (Principal and Interest)

12.26	From Local Public Funds (73PF)	$0
12.27	From Other Funds (73OF)	$0
12.28	**Total** (Add Questions 12.26 and 12.27)	$0

Other Loans

12.29	Budget Loans (Principal and Interest)	$0
12.30	Short-Term Loans	$0
12.31	**Total Debt Service** (Add Questions 12.28, 12.29 and 12.30)	$0

| 12.32 | **TOTAL OPERATING FUND DISBURSEMENTS** (Add Questions 12.5, 12.9, 12.12, 12.17, 12.24, 12.25 and 12.31) | $327,896 |

TRANSFERS

Transfers to Capital Fund

| 12.33 | From Local Public Funds (76PF) | $0 |

12.34   From Other Funds (76OF) $0

12.35   **Total Transfers to Capital Fund** (Add $0
Questions 12.33 and 12.34; same as Question
13.8)

12.36   **Transfer to Other Funds** $0

12.37   **TOTAL TRANSFERS** (Add Questions $0
12.35 and 12.36)

12.38   **TOTAL DISBURSEMENTS AND** $327,896
TRANSFERS (Add Questions 12.32 and 12.37)

12.39   BALANCE IN OPERATING FUND - $140,583
Ending Balance for the Fiscal Year Ending 2023

12.40   **GRAND TOTAL DISBURSEMENTS,** $468,479
TRANSFERS & BALANCE (Add Questions
12.38 and 12.39; same as Question 11.26)

ASSURANCE

12.41   The Library operated in accordance with   02/15/2024
all provisions of Education Law and the
Regulations of the Commissioner, and assures that
the "Annual Report" was reviewed and accepted
by the Library Board on (date - mm/dd/yyyy).

FISCAL AUDIT

12.42   Last audit performed (mm/dd/yyyy)   09/27/2022

12.43   Time period covered by this audit   01/01/2021-12/31/2021
(mm/dd/yyyy) - (mm/dd/yyyy)

12.44   Indicate type of audit (select one):   Private Accounting Firm

CAPITAL FUND

12.45   Does the library have a Capital Fund?   Y
Enter Y for Yes, N for No. If No, stop here. If Yes,
complete the Capital Fund Report.

13. CAPITAL FUND RECEIPTS

Report financial data based on the fiscal year reported in Questions 1.6 and 1.7 in Part 1. *ROUND TO THE NEAREST DOLLAR.* Please click here to read general instructions before completing this section.

REVENUES FROM LOCAL SOURCES

13.1   Revenues from Local Government Sources $0

13.2   All Other Revenues from Local Sources $0

13.3   **Total Revenues from Local Sources** (Add Questions 13.1 and 13.2) $0

STATE AID FOR CAPITAL PROJECTS

13.4   State Aid Received for Construction $0

13.5   Other State Aid $0

13.6   **Total State Aid** (Add Questions 13.4 and 13.5) $0

FEDERAL AID FOR CAPITAL PROJECTS

13.7   **TOTAL FEDERAL AID** $0

INTERFUND REVENUE

13.8   Transfer from Operating Fund (Same as Question 12.35) $0

13.9   **TOTAL REVENUES** (Add Questions 13.3, 13.6, 13.7 and 13.8) $0

13.10   **NON-REVENUE RECEIPTS** $0

13.11   **TOTAL CASH RECEIPTS** (Add Questions 13.9 and 13.10) $0

13.12   BALANCE IN CAPITAL FUND - Beginning Balance for Fiscal Year Ending 2023 (Same as Question 14.11 of previous year, if fiscal year has not changed) $70,000

13.13   **TOTAL CASH RECEIPTS AND BALANCE**(Add Questions 13.11 and 13.12; same as Question 14.12) $70,000

14. CAPITAL FUND DISBURSEMENTS

Report financial data based on the fiscal reporting year reported in Part 1. ROUND TO THE NEAREST DOLLAR. Please click here to read general instructions before completing this section.

PROJECT EXPENDITURES

14.1   Construction $0

14.2   Incidental Construction $0

Other Disbursements

14.3	Purchase of Buildings	$0
14.4	Interest	$0
14.5	Collection Expenditures	$0

14.6   Total Other Disbursements (Add $0
Questions 14.3, 14.4 and 14.5)

14.7   **TOTAL PROJECT EXPENDITURES** $0
(Add Questions 14.1, 14.2 and 14.6)

14.8   **TRANSFER TO OPERATING FUND** $0
(Same as Question 11.22)

14.9   **NON-PROJECT EXPENDITURES** $0

14.10   **TOTAL CASH DISBURSEMENTS** $0
AND TRANSFERS (Add Questions 14.7, 14.8
and 14.9)

14.11   **BALANCE IN CAPITAL FUND -** $70,000
Ending Balance for the Fiscal Year Ending 2023

14.12   **TOTAL CASH DISBURSEMENTS** $70,000
AND BALANCE (Add Questions 14.10 and
14.11; same as Question 13.13)

15. CENTRAL LIBRARIES

PART 15 EXISTS FOR THE CENTRAL/CO-CENTRAL LIBRARIES ONLY. PLEASE PROCEED
TO SECTION 16. FEDERAL TOTALS AND CONTINUE ON WITH YOUR SURVEY

16. FEDERAL TOTALS

All questions in Part 16 are calculated, locked fields.
Note: See instructions for definitions and calculations of each of these Federal Totals.

16.1	Total ALA-MLS	0.88
16.2	Total Librarians	2.63
16.3	All Other Paid Staff	1.69
16.4	Total Paid Employees	4.32
16.5	State Government Revenue	$1,979
16.6	Federal Government Revenue	$0
16.7	Other Operating Revenue	$167,475

16.8	Total Operating Revenue	$322,454
16.9	Other Operating Expenditures	$99,539
16.10	Total Operating Expenditures	$327,896
16.11	Total Capital Expenditures	$0
16.12	Print Materials	14,318
16.12a	Total Physical Items in Collection	16,162
16.13	Total Registered Borrowers	2,546
16.14	Other Capital Revenue and Receipts	$0
16.15	Number of Internet Computers Used by General Public	7
16.16	Total Uses (sessions) of Public Internet Computers Per Year	1,336
16.17	Wireless Sessions	17,362
16.18	Total Capital Revenue	$0

17. FOR NEW YORK STATE LIBRARY USE ONLY

17.1	*LIB ID*	2400564900
17.2	*Interlibrary Relationship Code*	ME
17.3	*Legal Basis Code*	NP
17.4	*Administrative Structure Code*	SO
17.5	*FSCS Public Library Definition*	Y
17.6	*Geographic Code*	MD1
17.7	*FSCS ID*	NY0149
17.8	*SED CODE*	560501700004
17.9	*INSTITUTION ID*	800000038143

SUGGESTED IMPROVEMENTS

Library Name:	EDITH B. FORD MEMORIAL LIBRARY
Library System:	Finger Lakes Library System
Name of Person Completing Form:	Andrea Tillinghast

Phone Number: (607) 869-3031

I am satisfied that this resource (Collect)   Neither Agree nor Disagree
is meeting library needs:

Applying this resource (Collect) will   Neither Agree nor Disagree
help improve library services to the public:

Please share with us your suggestions for
improving the *Annual Report*. When providing
feedback, if applicable please indicate the question
number each comment/suggestion refers to. Thank
you!