Newfield Public Library
Annual Report For Public And Association Libraries - 2022

1. GENERAL LIBRARY INFORMATION

1.49   For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the Note; if no, please go to Part 2, Library Collection.

COVID-19 pandemic had a negative impact on library operations including circulations, patron counts, and program attendance.

2. LIBRARY COLLECTION

2.8   Total Uncataloged Books

Cookbooks 55, yearbooks 91, local history 10

2.10   All Other Print Materials

17 Periodicals x 6 months each for a total of 102.

2.17   Audio - Downloadable Units

10419 + 349 Hoopla circulations for a total of 10768

2.23   Other Circulating Physical Items

Note: 107 in the system plus 7 hotspots, 2 instrument, 2 park passes.

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

3.21c   Number of Synchronous Virtual Program Sessions

We did not offer any synchronous virtual programs in 2022.

3.22   One-on-One Program Sessions

810 Take Home Kits + 3 Computer Assistance Appointments + 12 Deliveries + 3 Proctor for a total of 828

3.28c   Synchronous Virtual Program Attendance

We did not offer any synchronous virtual programs in 2022.

4. LIBRARY TRANSACTIONS

4.12   Use of Electronic Material

1699 Overdrive + 465 Hoopla for a total of 2,164

4.19   Total Reference Transactions

Estimated as follows: 4 per day is normal average (4 x 6 days per week x 52 weeks=1248).

5. TECHNOLOGY AND TELECOMMUNICATIONS

No Notes

6. STAFF INFORMATION

6.10	Other Staff	61 hours budgeted (for 8 staff positions) / 28 (from 6.1) for a total of 2.18.

7. MINIMUM PUBLIC LIBRARY STANDARDS

No Notes

8. PUBLIC SERVICE INFORMATION

8.10	Annual Total Hours - Main Library	We were open our full hours for the entire year. Estimated at 37 hours x 52 weeks for a total of 1924 hours. This is higher than last year due to COVID-19 limitations in 2021.

8A. COVID

CV2 Did library staff continue to provide services to the public during any portion of the period when the building was physically closed to the public due to the Coronavirus (COVID-19) pandemic?	N/A
CV4 Did the library provide reference service via the Internet or telephone when the building was physically closed to the public during the Coronavirus (COVID-19) pandemic?	N/A
CV9 Number of Weeks an Outlet Had Limited Occupancy Due to COVID-19	This is lower than last year due to COVID-19 limitations in 2021.

9. SERVICE OUTLET INFORMATION

No Notes

10. OFFICERS AND TRUSTEES

10.20   Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.

Trustee Amanda is filling remainder of Vanessa Greenlee term which was to run from Jan. 2020 to 2024. Amanda became a trustee on 8/17/20 and became President on 1/31/22.

Repeating Group 3

12.   Term Expires - Year (yyyy)

Term was to run from 2019 to 2023 and was previously filled by Chrissy Emery

Repeating Group 2

13.   Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.

Trustee Rachel is filling a vacant term which was to run from January 2022 to December 2026. She became a trustee 2/15/22 and became Vice President on 1/31/23.

Repeating Group 5

13.   Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.

Trustee Jessica is filling a vacant term which was to run from January 2022 to December 2026. She became a trustee on October 18, 2022.

11. OPERATING FUNDS RECEIPTS

11.5   Additional State Aid received from the System

Bullet Aid received from the office of Assemblyperson Anna Kelles.

11.7   Other Cash Grants

FLLS Collection Grant

12. OPERATING FUND DISBURSEMENTS

No Notes

13. CAPITAL FUND RECEIPTS

No Notes

14. CAPITAL FUND DISBURSEMENTS

No Notes

15. CENTRAL LIBRARIES

No Notes

16. FEDERAL TOTALS

16.5	State Government Revenue	In 2022 we received $5000 in Bullet Aid from the office of Assemblywoman Anna Kelles.
16.6	Federal Government Revenue	CARES Act Funding received last year from FLLS

17. FOR NEW YORK STATE LIBRARY USE ONLY

No Notes

SUGGESTED IMPROVEMENTS

No Notes