Lansing Community Library
Annual Report For Public And Association Libraries - 2022

1. GENERAL LIBRARY INFORMATION

No Notes

2. LIBRARY COLLECTION

No Notes

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

3.19a Number of Synchronous Program Sessions Targeted at Children Ages 0-5

3.21a Number of Synchronous In-Person Onsite Program Sessions

3.21d Total number of synchronous programs (3.21a + 3.21b + 3.21c)

3.22 One-on-One Program Sessions

3.26b Attendance at Synchronous Programs Targeted at Children Ages 6-11

3.28a Synchronous In-Person Onsite Program Attendance

We held many more in person programs in 2022.
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We held many more in person programs in 2022.
We held less one on one programs and more general public programs.
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3.29 One-on-One Program Attendance

We hosted more group programming and less one on one. We held many more in person programs in 2022. Our building was fully open and people felt more comfortable attending in person programming. We did not need to hold the virtual programs.

4. LIBRARY TRANSACTIONS

No Notes

5. TECHNOLOGY AND TELECOMMUNICATIONS

No Notes

6. STAFF INFORMATION

No Notes

7. MINIMUM PUBLIC LIBRARY STANDARDS

No Notes

8. PUBLIC SERVICE INFORMATION

No Notes

8A. COVID

CV2 Did library staff continue to provide services to the public during any portion of the period when the building was physically closed to the public due to the Coronavirus (COVID-19) pandemic? N/A

CV4 Did the library provide reference service via the Internet or telephone when the building was physically closed to the public during the Coronavirus (COVID-19) pandemic? N/A

9. SERVICE OUTLET INFORMATION
10. OFFICERS AND TRUSTEES

10.1 Total number of board meetings held during calendar year (January 1, 2022 to December 31, 2022)

We did not hold a meeting in July.

11. OPERATING FUNDS RECEIPTS

11.2 TOTAL LOCAL PUBLIC FUNDS

Our 2022 Lansing school District tax levy was deposited in November of 2021. Our 2023 public vote Lansing school district tax levy was received/deposited in January 2023.

11.16 Income from Investments

The Board of Trustees decided not to take a $2,000 payout from our endowment in 2022 as we were successful with grants and gifts.

11.22 From Capital Fund (Same as Question 14.8)

PFL employee deductions reimbursed from 2017-2021. Did not have a PFL plan, but deductions were being taken.

11.26 GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS AND BALANCE (Add Questions 11.20, 11.21, 11.24 and 11.25; Same as Question 12.40)

We usually deposit the Lansing Town Tax $ in December for the next year. We then make a journal entry to show that amount as income in the year it was given for. However, this year's tax $ was deposited in 2023 for 2023, but the bank balance is lower than usual, throwing our disbursements off.

12. OPERATING FUND DISBURSEMENTS

12.18 Office and Library Supplies

Purchased a tampon dispenser, 2 cabinets and a receiving cart.

12.21 Professional & Consultant Fees

We did not have a dungeon & dragons club this year or a large multi-library program like last year, David Kirk.

12.25 CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE

Amount FLLS billed us in 2021, Polaris & Faronics.
12.26 From Local Public Funds (73PF)

12.39 BALANCE IN OPERATING FUND - Ending Balance for the Fiscal Year Ending 2022

12.40 GRAND TOTAL DISBURSEMENTS, TRANSFERS & BALANCE (Add Questions 12.38 and 12.39; same as Question 11.26)

13. CAPITAL FUND RECEIPTS

13.2 All Other Revenues from Local Sources

13.9 TOTAL REVENUES (Add Questions 13.3, 13.6, 13.7 and 13.8)

14. CAPITAL FUND DISBURSEMENTS

No Notes

15. CENTRAL LIBRARIES

No Notes

16. FEDERAL TOTALS

16.1 Total ALA-MLS

Money invested into LPL Financial

We usually deposit the Lansing Town Tax $ in December for the next year. We then make a journal entry to show that amount as income in the year it was given for. However, this year's tax $ was deposited in 2023 for 2023, but the bank balance is lower than usual, throwing our disbursements off.

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Capital Savings Interest

Last year we transferred the 2020 surplus $28,054.86 & $6,000 PPP Loan Reimbursement to Capital Savings.

certified librarian position to equal 2.0
16.8  Total Operating Revenue

Our 2022 Lansing school District tax levy was deposited in November of 2021. Our 2023 public vote Lansing school district tax levy was received/deposited in January 2023.

16.9  Other Operating Expenditures

We purchased a 3D printer and other various equipment, through grant funding, in 2022. These purchases increased out" other operating expenditures" category.

16.11  Total Capital Expenditures

Last year, we opened an investment account with LPL financial. $30,005 is the amount we put into it. This year, we reimbursed our employees for PFL that had been taken out.

16.14  Other Capital Revenue and Receipts

Last year, we were reimbursed for our PPP Loan ($6,000) and $28,096 was our 2020 surplus that we put into our capital fund.

16.17  Wireless Sessions

Our wireless sessions went down in 2022. The library was open for public computer use which does not use our wireless service.

16.18  Total Capital Revenue

Last year, we were reimbursed for our PPP Loan ($6,000) and $28,096 was our 2020 surplus that we put into our capital fund.

17. FOR NEW YORK STATE LIBRARY USE ONLY

No Notes

SUGGESTED IMPROVEMENTS

No Notes

No Notes