

Phillips Free Library

Annual Report For Public And Association Libraries - 2023

1. GENERAL LIBRARY INFORMATION

1.49 For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the Note; if no, please go to Part 2, Library Collection.

We were closed from 06/15/2023 to 07/06/2023 due to a bed bug infestation.

2. LIBRARY COLLECTION

2.9 Total Print Serials

I think we forgot to include the children's magazines in 2022.

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

3.2 Registered resident borrowers

This number is calculated by the system. It is correct. Last year's number was not calculated by the system.

3.3 Registered non-resident borrowers

This number is calculated by the system. It is correct. Last year's number was not calculated by the system.

3.17b [Attendance at Sessions Targeted at Children Ages 0-5](#)

In 2023 more children 0-5 attended our programs: 362 vs. 236. Including the adults the 2023 number is 638. The total of adults accompanying the children was 276, which is to be expected for 362 children. In the 2022 number the adults were not included in the total.

4. LIBRARY TRANSACTIONS

No Notes

5. TECHNOLOGY AND TELECOMMUNICATIONS

No Notes

6. STAFF INFORMATION

6.10 Other Staff

Last year this number was put in question 6.8; that was a mistake. These FTEs are regular staff. 6.10 is the correct question.

7. MINIMUM PUBLIC LIBRARY STANDARDS

No Notes

8. PUBLIC SERVICE INFORMATION

8.10 Annual Total Hours - Main Library

We were closed from 06/15 - 7/6/2023 due to a bed bug infestation; this reduced the total hours open with 104. Hence the 1820 instead of 1924 total

9. SERVICE OUTLET INFORMATION

Repeating Group 1

15. Public Service Hours Per Year for This Outlet

We were closed from 6/15/23 to 7/6/23 due to a bed bug infestation.

Repeating Group 1

16. Number of Weeks This Outlet is Open

Normally we're open 52 weeks per year. In 2023 we were closed from 6/15/23 to 7/6/23 due to a bed bug infestation.

Repeating Group 1

24. Indicate the year this outlet underwent a major renovation costing \$25,000 or more

In 2023 we put on a new roof, costing 26,960.66 total.

Repeating Group 1

31. Internet Provider

The service we use is called "Verizon Fios" but this is not an option in the pull-down menu.

Repeating Group 1

33. Wireless Sessions

We get this number from our Meraki Dashboard. It gives us the average number of daily users that have connected to our wireless network. That number we multiply with the number of days in the year. The 2023 average number (5) was the same as in 2022. And because the number of days in the year was also the same (365) the wireless sessions came to the exact same number.

10. OFFICERS AND TRUSTEES

10.4 If your library does not have a range, how many voting positions are stated in the library's charter documents (incorporation)? If library does have a range, enter N/A here.

2023 question 10.4 is not the same as in 2022. Phillips Free Library has a range of Trustees (7-11 as responded in question 10.2). 2022 question 10.4 corresponds with 2023 question 10.3; for both years that answer is the same: 9.

11. OPERATING FUNDS RECEIPTS

11.16 Income from Investments

\$ 3,735.73 interest from Key Bank account.

11.23 From Other Funds

From Wells Fargo Money Market (Endowment); \$25,703 for roof repair.

12. OPERATING FUND DISBURSEMENTS

12.16 Other Disbursements for Operation & Maintenance of Buildings

\$5,400 was spent on bed bug treatment

13. CAPITAL FUND RECEIPTS

No Notes

14. CAPITAL FUND DISBURSEMENTS

No Notes

15. CENTRAL LIBRARIES

No Notes

16. FEDERAL TOTALS

16.3 All Other Paid Staff

Last year this number was put in question 6.8; that was a mistake. These FTEs are regular staff. 6.10 is the correct question.

16.17 Wireless Sessions

We get this number from our Meraki Dashboard. It gives us the average number of daily users that have connected to our wireless network. That number we multiply with the number of days in the year. The 2023 average number (5) was the same as in 2022. And because the number of days in the year was also the same (365) the wireless sessions came to the exact same number. Since the average number on the Meraki dashboard is a whole (rounded) number, the exact number could range from 4.51 to 5.49. There is no way to know this exact number for a calendar year.

17. FOR NEW YORK STATE LIBRARY USE ONLY

No Notes

SUGGESTED IMPROVEMENTS

No Notes