

# Phillips Free Library

## Annual Report For Public And Association Libraries - 2021

### 1. GENERAL LIBRARY INFORMATION

No Notes

### 2. LIBRARY COLLECTION

No Notes

### 3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

#### 3.1 Library visits (total annual attendance)

We use a door counter to calculate number of visitors. As this measures people coming and going, we divide by 2 to get the number of actual visitors. There is no discernable reason why 2020 would be higher than 2021, given we were closed for three months and had limited access for a few months during 2020. Given that the counter is currently working fine, it doesn't seem like it malfunctioned last year. That said, the number for 2021 seems to be accurate, so we are assuming 2020 was incorrect. Visits have declined since Covid, due to fewer people coming, less in-person programming, and more remote, offsite, and out door events.

#### 3.17 Number of Synchronous Program Sessions Targeted at Adults Age 19 or Older

We have both made a push toward more programming for adults in the last year and also found that adult's appreciate remote programming via Zoom, making these programs more successful.

|      |  |   |
|------|--|---|
| 3.19 | Number of Children's Programs                                | Covid has caused us to focus our children's programming on a few selective offerings, rather than the more wide ranging offerings we use to have.                           |
| 3.22 | One-on-One Program Sessions                                  | With less people coming into the building, we provided less one-on-one digital help sessions.   |
| 3.26 | Children's Program Attendance                                | Due to Covid, we have been limiting numbers of children who can register for in-person programming in order to be able to maintain social distancing.                       |
| 3.29 | One-on-One Program Attendance                                | With less people coming into the building, we provide many less one-on-one digital help sessions  |
| 3.32 | Children registered for the library's summer reading program | With being able to offer in-person registration for summer reading, along with more in-person programming this year over the summer of 2020, we had increased participants. |
| 3.34 | Adults registered for the library's summer reading program   | With being able to offer in-person registration for summer reading, along with more in-person programming this year over the summer of 2020, we had increased participants. |
| 3.40 | Children's program attendance - Summer 2021                  | With being able to offer in-person and outdoor programming for 2021 summer reading, vs. 2020's summer reading, we had increased participants.                               |

#### 4. LIBRARY TRANSACTIONS

|      |                          |  |
|------|--------------------------|--|
| 4.20 | TOTAL MATERIALS RECEIVED | The system increased deliveries this year over 2020, when there was a long period of time without deliveries for interlibrary loan of with a limited schedule. |
|------|--------------------------|--|

4.21 TOTAL MATERIALS PROVIDED

The system increased deliveries this year over 2020, when there was a long period of time without deliveries for interlibrary loan of with a limited schedule.

**5. TECHNOLOGY AND TELECOMMUNICATIONS**

No Notes

**6. STAFF INFORMATION**

No Notes

**7. MINIMUM PUBLIC LIBRARY STANDARDS**

No Notes

**8. PUBLIC SERVICE INFORMATION**

No Notes

**8A. COVID**

No Notes

**9. SERVICE OUTLET INFORMATION**

Repeating Group 1

16a Number of weeks an outlet closed due to COVID-19

We closed for four weeks in January of 2021 due to a local wave of Covid cases, but offered curbside the whole time.

Repeating Group 1

33. Wireless Sessions

We saw a large use of our wireless early on in the pandemic (2020). This has declined in the past year, since things have reopened.

**10. OFFICERS AND TRUSTEES**

No Notes

## **11. OPERATING FUNDS RECEIPTS**

Repeating Group 1

3. Amount

The voted amount was 196,165, but what we receive is less STAR decreases.

11.18 Other

Cares Act cleaning funds

## **12. OPERATING FUND DISBURSEMENTS**

No Notes

## **13. CAPITAL FUND RECEIPTS**

No Notes

## **14. CAPITAL FUND DISBURSEMENTS**

No Notes

## **15. CENTRAL LIBRARIES**

No Notes

## **16. FEDERAL TOTALS**

No Notes

## **17. FOR NEW YORK STATE LIBRARY USE ONLY**

No Notes

## **SUGGESTED IMPROVEMENTS**

No Notes