

Groton Public Library

Annual Report For Public And Association Libraries - 2021

1. GENERAL LIBRARY INFORMATION

1.49 For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the Note; if no, please go to Part 2, Library Collection.

Note: COVID still limited what we could do and limited our open hours. Very little on site programming was done due to the pandemic. And we were reduced in space for part of the year for construction, a renovation and expansion.

2. LIBRARY COLLECTION

2.7 **Total Cataloged Books (Total questions 2.3 & 2.6)**

We were able to afford to add additional books to our collection.

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

3.14 Does the library have assistive technology for people who are visually impaired or blind?

We are working on getting current assistive devices for our patrons.

3.18 Number of Synchronous Program Sessions Targeted at Young Adults Ages 12-18

Due to Covid, we only did one teen in-person program.

3.25 Attendance at Synchronous Programs Targeted at Young Adults Ages 12-18

Due to Covid, we only did one teen in-person program so had reduced attendance.

3.26 Children's Program Attendance

Again due to Covid we had reduce numbers and we were not able to submit our passive programming.

3.50 Other (describe using the State note)

Two local businesses

a. Focus on birth - school entry (kindergarten)

Last year, we included virtual - these are live virtual and in-person

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3.77 Did the library offer digital literacy programs?

Due to the pandemic and the limited hours, we did not offer any digital literacy programs.

4. LIBRARY TRANSACTIONS

4.12 Use of Electronic Material

Increase due to having Hoopla for our patrons.

5. TECHNOLOGY AND TELECOMMUNICATIONS

No Notes

6. STAFF INFORMATION

No Notes

7. MINIMUM PUBLIC LIBRARY STANDARDS

No Notes

8. PUBLIC SERVICE INFORMATION

No Notes

8A. COVID

No Notes

9. SERVICE OUTLET INFORMATION

No Notes

10. OFFICERS AND TRUSTEES

10.20 Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.

Note: This was a shorter term to ensure all trustee terms do not end at the same time.

Repeating Group 2

8. Office Held or Trustee

Building and Grounds

Repeating Group 3

8. Office Held or Trustee

Building and Grounds

Repeating Group 4

8. Office Held or Trustee

Building and Grounds

Repeating Group 5

8. Office Held or Trustee

Building and Grounds

Repeating Group 6

8. Office Held or Trustee

Vacant

Repeating Group 2

13. Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.

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Repeating Group 3

13. Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.

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Repeating Group 4

13. Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.

Note: This was a shorter term to ensure all trustee terms do not end at the same time.

Repeating Group 6

13. Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.

She resigned due to health issues.

11. OPERATING FUNDS RECEIPTS

Repeating Group 2

3. Amount

2020 3rd & 4th quarter reduction

11.3 Local Library Services Aid (LLSA)

90% received 11/2020 - \$1,693 10% received 3/2021 - \$188 10% received 4/2021 - \$471 All three payments received during 2020-2021 fiscal year.

11.7 Other Cash Grants

OMG grant received 6/2021

11.9 State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants	NYS Library Construction Aid (90% of total grant)
11.14 Gifts and Endowments	Received donation for Friends of the GPL for Capital Project Received increase in general donations Received increase in local grants
11.16 Income from Investments	Ongoing Capital Project reduced available cash in interest bearing accounts while awaiting NYS SAMS reimbursement.
11.17 Library Charges	We no longer impose fines.
11.18 Other	Insurance Dividends Refund prior year expense Payment for damaged materials
11.21 BUDGET LOANS	Received PPP money in 2019-20 during Pandemic. Loan was forgiven in 2020-21 fiscal year.
11.22 From Capital Fund (Same as Question 14.8)	We did not transfer money from the capital fund to the operating fund.,We did not transfer money from the capital fund to the operating fund.

12. OPERATING FUND DISBURSEMENTS

12.2 Other Staff	Reduced staff hours slightly during COVID pandemic.
12.8 Other Materials Expenditures	Purchased more AV and DVD materials that in prior year.
12.10 From Local Public Funds (71PF)	All Capital Expenses are recorded in Capital Fund for Expansion & Renovation Project
12.22 Equipment	Equipment was purchased only through Capital Project Funds in 2020-21,Equipment was purchased only through Capital Project Funds in 2020-21

12.33 From Local Public Funds (76PF)

We did not transfer operating funds to the capital fund in 20-21.,We did not transfer operating funds to the capital fund in 20-21.

13. CAPITAL FUND RECEIPTS

13.2 All Other Revenues from Local Sources

This is the sum of donations received from Friends of the Groton Public Library who conducted a capital campaign to raise fund for the construction of an addition to the library.

13.4 State Aid Received for Construction

NYS SAMS grants received for the construction of an addition to the library

13.5 Other State Aid

We only received state aid noted in line 13.4 We did not receive other state aid in the capital fund.,We only received state aid noted in line 13.4 We did not receive other state aid in the capital fund.

13.6 **Total State Aid** (Add Questions 13.4 and 13.5)

Received 2 SAMS grants for construction of library addition.

14. CAPITAL FUND DISBURSEMENTS

No Notes

15. CENTRAL LIBRARIES

No Notes

16. FEDERAL TOTALS

16.5 **State Government Revenue**

We received \$135,000 NYS Library Construction Aid for our renovation project.

16.11	Total Capital Expenditures	We completed most of a Capital Project to construct a 2,000 sf expansion on our library building. The project was started in the last few months of the previous fiscal year. Also, we completed most of a \$450,000 renovation project to our existing building during our 2020-202 fiscal year. The renovation project was started during the previous fiscal year and continued into the 2021-2022 fiscal year.
16.14	Other Capital Revenue and Receipts	Change due to pandemic. NYSL added note
16.15	Number of Internet Computers Used by General Public	Change due to pandemic. NYSL added note
16.16	Total Uses (sessions) of Public Internet Computers Per Year	Change due to pandemic. NYSL added note
16.18	Total Capital Revenue	We received \$700,000 during our 20-21 fiscal year from two NYS Legislative grants (SAMS) to construct a 2,000 sf addition to our library building.

17. FOR NEW YORK STATE LIBRARY USE ONLY

No Notes

SUGGESTED IMPROVEMENTS

No Notes