

Seymour Public Library District

Annual Report For Public And Association Libraries - 2022

1. GENERAL LIBRARY INFORMATION

1.45 Does the library charge fees for library cards to people residing outside the system's service area?

The Library charges \$60/year to people who reside outside the boundaries of the Finger Lakes Library System.

1.49 For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the Note; if no, please go to Part 2, Library Collection.

Our accessible entrance was under construction for the summer of 2022; there were periods of time the bathrooms and parts of the building were not accessible due to work on the elevator. Additionally, the parking lot was used by contractors, leaving little room for patrons.

2. LIBRARY COLLECTION

2.8 Total Uncataloged Books

Due to construction/roof replacement, we cleaned out the attic allowing us to inventory uncatalogued materials.

2.10 All Other Print Materials

vertical file additions from donors (local history)

2.13 Electronic Books

hoopla 318, overdrive /flls - 20986

2.17 Audio - Downloadable Units

overdrive flls 10419, hoopla 1018

2.18 Video - Downloadable Units

212 hoopla, 1073 kanopy

2.19 Other Electronic Materials (Include items that are not included in the above categories, such as e-series; electronic files; collections of digital photographs; and electronic government documents, reference tools, scores and maps.)

digitized city directories

2.27 All Other Print Materials

inventoried uncatalogued books previously stored in the attic.

2.29 All Other Materials

donated local history items to vertical file

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

3.2	Registered resident borrowers	Parameters for purging patron records were changed in 2022 to remove patrons who owed fines from before 2005.
	screen magnification software, such as Zoomtext	portable sapphire screen magnifier (circulating)
3.19a	Number of Synchronous Program Sessions Targeted at Children Ages 0-5	This is the first year we've used this age range in our data.
3.21	Total Number of Synchronous Program Sessions (Total questions 3.17, 3.18, 3.19a, 3.19b, 3.20)	Our Family Space opened to the public in February 2022, allowing us to begin holding programs there. We hired a new librarian in July and there was increased community interest in in-person programs.
3.28	Total Attendance at Synchronous Programs (Total questions 3.24, 3.25, 3.26a, 3.26b, 3.27).	Our Family Space opened to the public in February 2022, allowing us to begin holding programs there. We hired a new librarian in July and there was increased community interest in in-person programs.
3.29b	Total Views of Asynchronous Program Presentations within 30 Days	1273 * includes t&m
3.36	Adults registered for the library's summer reading program	did not hold registration for adult program
3.46	Public school district(s) and/or BOCES	BOCES UPK
3.52	Other (describe using the State note)	Montezuma Wildlife Refuge, Harriet Tubman National Park, US Fish & Wildlife, Girls Scouts, National Women's Hall of Fame, Owasco Lake Association
e.	Other (describe using the State note)	Community Action Program (Cayuga County)
3.80	Total group program sessions	PLA Digital Literacy Grant

4. LIBRARY TRANSACTIONS

4.13	Successful Retrieval of Electronic Information	Local databases only; subscription to Data Axle & Creative Bug were not renewed in 2022.
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5. TECHNOLOGY AND TELECOMMUNICATIONS

5.4 Annual number of visits to the library's web site

We began using Google Analytics instead of numbers provided by FLLS.

6. STAFF INFORMATION

6.4 Librarian (certified)

Drew - Lib III Mary - Lib III
Madi - Lib I Leigh, Lib I Lisa,
Lib Dir II

6.10 Other Staff

increased hours for Research Aide, Senior Account Clerk, Youth Services Assistant

7. MINIMUM PUBLIC LIBRARY STANDARDS

No Notes

8. PUBLIC SERVICE INFORMATION

8.10 Annual Total Hours - Main Library

56 hrs / wk x 52 weeks

8A. COVID

CV2 Did library staff continue to provide services to the public during any portion of the period when the building was physically closed to the public due to the Coronavirus (COVID-19) pandemic?

N/A

CV4 Did the library provide reference service via the Internet or telephone when the building was physically closed to the public during the Coronavirus (COVID-19) pandemic?

N/A

9. SERVICE OUTLET INFORMATION

Repeating Group 1

20. Enter the appropriate outlet code (select one):

The Library District leases the building from the Library Foundation at no monthly charge. Instead, the Library District is responsible for up to \$25,000 in repairs and carries the commercial liability insurance for the property.

Repeating Group 1

21. Who owns this outlet building?

Seymour Library Foundation

Repeating Group 1

22. Who owns the land on which this outlet is built?

Seymour Library Foundation

Repeating Group 1

31. Internet Provider

Verizon FIOS through Spectrotel

Repeating Group 1

32. WiFi Access

Wifi is available 6am to 12am users must click "I agree" to user rules screen to proceed

10. OFFICERS AND TRUSTEES

Repeating Group 5

13. Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.

Joseph Runkle resigned from the Board due to family health problems. The Board of Trustees appointed Deb Daloia to fill the seat for one year.

Repeating Group 8

13. Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.

Meg served a one year term as an appointment when the seat left by Pat Messina was left vacant (Pat termed off). The Board of Trustees appointed Meg to a one year term (2020). Meg was elected to a four year term starting in January 2021

11. OPERATING FUNDS RECEIPTS

11.5 Additional State Aid received from the System

\$6250 Assemblyman Lemondes \$601.60 SCRLC 2021 RBDB (final 10%) \$2160 SCRLC 2022 RBDB (90%)

11.6 Federal Aid received from the System

SCRLC / ARP / IMLS Partnership

11.7 Other Cash Grants

FLLS Collection Grant

11.9 State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants

\$44,154 final 10% of Family Space renovation \$551,785 received for North Lobby renovation \$400 NY Council for the Humanities

11.11 Other Federal Aid

\$10,000 ALA-ARP-NEH grant (Personalizing History) \$16,172 ALA-ARP Digital Inclusion grant reimbursement

11.22 From Capital Fund (Same as Question 14.8)

No capital fund

12. OPERATING FUND DISBURSEMENTS

12.11	From Other Funds (71OF)	Completion of Family Space renovation, and substantial completion of West Lobby renovation.
12.20	Postage and Freight	Includes Books-by-Mail program expenses
12.21	Professional & Consultant Fees	Increase from last year is primarily due to website redesign and strategic planning (both grant-funded). IT Support was \$15,860 total.
12.23	Other Miscellaneous	Expended current and prior-year grant and gift funds for: program supplies & materials, branded USB drives & earphones for workshop participants, furnishings for newly renovated Family Space, and to establish a second StoryWalk. Also subscribed to Patron Point for marketing/communications purposes.

13. CAPITAL FUND RECEIPTS

13.4	State Aid Received for Construction	No capital fund. Report NYS Construction Grant funds in 11.9
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14. CAPITAL FUND DISBURSEMENTS

No Notes

15. CENTRAL LIBRARIES

No Notes

16. FEDERAL TOTALS

16.5	State Government Revenue	Received \$551,785 in NYS Construction Grant funds for a future renovation project
16.6	Federal Government Revenue	\$10,000 ALA-ARP-NEH grant (Personalizing History) \$16,172 ALA-ARP Digital Inclusion grant reimbursement

17. FOR NEW YORK STATE LIBRARY USE ONLY

No Notes

SUGGESTED IMPROVEMENTS

No Notes