

Seymour Public Library District

Annual Report For Public And Association Libraries - 2021

1. GENERAL LIBRARY INFORMATION

1.49 For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the Note; if no, please go to Part 2, Library Collection.

We had heating problems in January 2021, causing us to close the building several days. We closed our Children's Room in February 2021 to begin a renovation project. The space was opened to the public on Feb. 14, 2022.

2. LIBRARY COLLECTION

2.9 Total Print Serials

We no longer store back issues of newspapers or magazines.

2.10 All Other Print Materials

Vertical files (primarily newspaper clippings) have been weeded over the past year resulting in significant decrease of materials.

2.13 Electronic Books

Overdrive: 26,309 (from FLLS) plus Hoopla ebooks: 532 and Hoopla comics: 15 = 26,856

2.14 Local Electronic Collections

5 FLLS databases plus Novelist, CreativeBug, Data Axle (formerly Reference USA), American Ancestors, and Digital Newspaper Archive.

2.17 Audio - Downloadable Units

Includes Overdrive (8741 - from FLLS), Hoopla audiobooks (1115), and Hoopla music (66) = 9922

2.18 Video - Downloadable Units

Includes Hoopla tv/movies (246) plus Kanopy (879) = 1125

2.28 Electronic Materials

from FLLS

2.29 All Other Materials

number from FLLS

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

3.1 Library visits (total annual attendance)	increased hours starting in April; people feeling more comfortable going out in public after vaccine was available
3.17 Number of Synchronous Program Sessions Targeted at Adults Age 19 or Older	Due to staffing changes, construction, pandemic - we just weren't able to hold as many programs for adults as we did in 2020.
3.19 Number of Children's Programs	2021 had less restrictions about capacity and increasing the number of hours open, we had more ability to offer children's programs than we did in 2020.
3.20 Number of Synchronous General Interest Program Sessions	Due to the pandemic, we weren't able to hold programs in doors. Older people struggled with technology to attend virtual programs. In general there was a lot of zoom fatigue and other than story times, virtual programs were not well attended.
3.21 Total Number of Synchronous Program Sessions (Total questions 3.17, 3.18, 3.19a, 3.19b, 3.20). This is the Total Number for those libraries who are breaking out Children's Programming questions by age.	2021 was a shift from completely virtual to hybrid to outdoor programs. We did not hold any programs inside our building - only outside, offsite or virtual. Due to the pandemic, zoom fatigue, technology challenges, staffing issues, and construction, we were unable to offer as many programs.
3.22 One-on-One Program Sessions	With so many people having zoom fatigue, we focused our attention on interactive make and take kits.
3.29 One-on-One Program Attendance	With the increase in hours, we were able to offer more 1-1 tech help sessions. We also offered take and make kits for all ages to provide more interactive programs for everyone suffering zoom fatigue.
3.50 Other (describe using the State note)	Montezuma National Wildlife Refuge, Auburn YMCA

- | | | |
|------|--|---|
| a. | Childcare center(s) | YMCA Headstart |
| b. | Public School District(s) and/or BOCES | BOCES |
| c. | Non-Public School(s) | Montessori |
| 3.59 | Did the library offer adult literacy programs? | We did not have any in person programs in the building. |
| 3.79 | Total one-on-one program sessions | With increased hours, we were able to offer more 1-1 tech help than in 2020 |

4. LIBRARY TRANSACTIONS

- | | | |
|------|--|--|
| 4.12 | Use of Electronic Material | Overdrive plus Hoopla checkouts. |
| 4.13 | Successful Retrieval of Electronic Information | Includes Novelist (1577), CreativeBug (279), Newspaper Archive (42,274), and Data Axle (17,086) = 61,216 |

5. TECHNOLOGY AND TELECOMMUNICATIONS

- | | | |
|-----|---|-------------------|
| 5.4 | Annual number of visits to the library's web site | from Eric at FLLS |
|-----|---|-------------------|

6. STAFF INFORMATION

- | | | |
|-----|-----------------------|--|
| 6.4 | Librarian (certified) | |
|-----|-----------------------|--|

7. MINIMUM PUBLIC LIBRARY STANDARDS

No Notes

8. PUBLIC SERVICE INFORMATION

- | | | |
|------|-----------------------------------|--|
| 8.10 | Annual Total Hours - Main Library | Jan - Mar 29 hrs/wk 377 Apr - May 45 hrs/wk 360 June- Dec 56 hrs/wk 1736 |
|------|-----------------------------------|--|

8A. COVID

No Notes

9. SERVICE OUTLET INFORMATION

Repeating Group 1

15. Public Service Hours Per Year for This Outlet

Jan - March 29hrs/week x 13
// 377 April - May 45 hrs/week
x 8 // 360 June - Dec 56
hrs/week x 31 // 1736

Repeating Group 1

31. Internet Provider

Verizon FIOS

Repeating Group 1

32. WiFi Access

Patrons must click "I agree" to terms of use.; Verizon Fios

10. OFFICERS AND TRUSTEES

10.2 Does your library have a range of trustees stated in the library's charter documents (incorporation)?

The enabling legislation states 2 trustees for each municipality in the tax district and one trustee from the Seymour Library Foundation.

Repeating Group 6

8. Office Held or Trustee

Seymour Library Foundation Representative

Repeating Group 7

10. Term Begins - Year (year)

Appointed by the District Board for remainder of 2021 to fill vacancy left by Dawn Taylor's resignation; elected 10/2021 with term started in 1/2022

Repeating Group 2

13. Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.

Virginia Kent resigned as trustee effective 12/31/2021. Clyde Howard was appointed by the Board of Trustees to a 1 year term (1/1/2022 - 12/31/2022) to replace Ms. Kent.

Repeating Group 7

16. Is this a brand new trustee?

Lynda was elected to a new term 1/21 - 12/24 when Jim Hanley decided to not run for election.

Repeating Group 8

16. Is this a brand new trustee?

Meg served a 1 year appoint for 2020 as no one ran for the position vacant at the end of Pat Messina's term (12/2019)

Repeating Group 9

2. Has the trustee participated in trustee education in the last calendar year (2021)?

Susanne was appointed in October to fill vacancy from Dawn Taylor. This vacancy extended through December. Susanne was elected in October to start a 4 year term in Jan 2022

11. OPERATING FUNDS RECEIPTS

11.3 Local Library Services Aid (LLSA)

Includes 20% reduction that was not paid in 2020.

11.6 Federal Aid received from the System

CARES Act

12. OPERATING FUND DISBURSEMENTS

12.21 Professional & Consultant Fees

IT Support \$15,600

13. CAPITAL FUND RECEIPTS

No Notes

14. CAPITAL FUND DISBURSEMENTS

No Notes

15. CENTRAL LIBRARIES

No Notes

16. FEDERAL TOTALS

16.6 Federal Government Revenue

Q11.6 - CARES FUNDING.
NYLS added note

17. FOR NEW YORK STATE LIBRARY USE ONLY

No Notes

SUGGESTED IMPROVEMENTS

No Notes