Seymour Public Library District
Annual Report For Public And Association Libraries - 2021

1. GENERAL LIBRARY INFORMATION

Library/Director Information

Please note: Bibliostat CollectConnect is now compatible with major browsers including Google Chrome, Mozilla Firefox, Safari and Internet Explorer.

Please be advised Bibliostat CollectConnect is now using a new interface. If you have accessed or if you believe you may have accessed the old Bibliostat Collect, please click the new link here and you will be taken to the new interface. Please be sure you exit and close the old Bibliostat Collect before you begin your survey.

To avoid loss of data, only one person at a time should be logged into a member library report. Multiple people logged into the same report will cause data to be lost.

Libraries should not have reports from two different years open at the same time.

Report all information in Part 1 as of December 31, 2021, except for questions related to the current library director/manager (questions 1.37 through 1.44).

1.1	Library ID Number	2400050330
1.2	Library Name	SEYMOUR PUBLIC LIBRARY DISTRICT
1.3	Name Status (State use only)	00 (for no change from previous year)
1.4	Structure Status (State use only)	00 (for no change from previous year)
1.5	Community	Auburn
1.6	Beginning Fiscal Reporting Year	01/01/2021
1.7	Ending Fiscal Reporting Year	12/31/2021
1.8	Is the library now reporting on a different fiscal year than it reported on in the previous Annual Report?	No
1.9	If yes, please indicate the beginning date of library's new reporting year. Enter N/A if No was answered to Question 1.8.	N/A
1.10	Please indicate the ending date of library's new reporting year. Enter N/A if No was answered to Question 1.8.	N/A
1.11	Beginning Local Fiscal Year	01/01/2021

1.12	Ending <u>Local</u> Fiscal Year	12/31/2021
1.13	Address Status	00 (for no change from previous year)
1.14	Street Address	176-178 GENESEE STREET
1.15	City	AUBURN
1.16	Zip Code	13021
1.17	Mailing Address	176-178 GENESEE STREET
1.18	City	AUBURN
1.19	Zip Code	13021
1.20	Telephone Number (enter 10 digits only and hit the Tab key; enter N/A if no telephone number)	(315) 252-2571
1.21	Fax Number (enter 10 digits only and hit the Tab key; enter N/A if no fax number)	(315) 252-7985
1.22	E-Mail Address to Contact the Library (Enter N/A if no e-mail address)	seymourlibrary@seymourlib.org
1.23	Library Home Page URL (Enter N/A if no home page URL)	www.seymourlibrary.org
1.24	Population Chartered to Serve (per 2010 Census)	34,450
1.25	Indicate the type of library as stated in the library's charter (select one):	PUBLIC
1.26	Indicate the area chartered to serve as stated in the library's charter (select one):	Special Legislative District
1.27	During the reporting year, has there been any change to the library's legal service area boundaries? Changes must be the result of a Regents charter action. Answer Y for Yes, N for No.	N
1.28	Indicate the type of charter the library currently holds (select one):	Absolute
1.29	Date the library was granted its absolute charter <u>or</u> the date of the provisional charter if the library does not have an absolute charter	11/14/2011
1.30	Date the library was last registered	12/29/2003
1.31	Federal Employer Identification Number	161460484

1.32	County	CAYUGA
1.33	School District	Auburn Enlarged City School District
1.34	Town/City	City of Auburn
1.35	Library System	Finger Lakes Library System

THESE QUESTIONS ARE FOR NYC LIBRARIES ONLY. PLEASE PROCEED TO THE NEXT QUESTION.

1.36a	President/CEO Name	
1.36b	President/CEO Phone Number	
1.36c	President/CEO Email	

NOTE: For questions 1.37 through 1.44, report all information for the <u>current</u> library director/manager.

1.37	First Name of Library Director/Manager	Lisa
1.38	Last Name of Library Director/Manager	Carr
1.39	NYS Public Librarian Certification Number	21142
1.40	What is the highest education level of the library manager/director?	Master's Degree
1.41	If the library manager/director holds a Master's Degree, is it a Master's Degree in Library/Information Science?	Y
1.42	Do all staff working in the budgeted Librarian (certified) positions reported in 6.4 have an active NYS Public Librarian Certificate? If No, list the name and e-mail address of each staff member without an active certificate in a Note.	Y
1.43	E-mail Address of the Director/Manager	lcarr@seymourlib.org
1.44	Fax Number of the Director/Manager	(315) 252-7985
1.45	Does the library charge fees for library cards to people residing outside the system's service area?	Y

Public Votes/Contracts

1.46   Was all or part of the library's funding   Y
subject to a public vote(s) held during Calendar
Year 2021? (Please respond even if the vote was
unsuccessful). Enter Y for Yes, N for No. If Yes,
complete one record for the public vote from each
funding source. If no, go to question 1.47.

1.   Name of municipality or district holding   Seymour Public Library
the public vote   District

2.   Indicate the type of municipality or   Special Legislative District
district holding the public vote

3.   Date the vote was held (mm/dd/2021)   10/25/2021

4.   Was the vote successful? Y/N   Y

5.   What type of public vote was it?   budget vote (special legislative
                                                   district public library only)

6a.   Most recent prior year approved $830,000
appropriation from a public vote:

6b.   Proposed increase in appropriation as a $34,000
result of the vote held on the date reported in
question number 3:

6c.   Total proposed appropriation (sum of 6a $864,000
and 6b):

**This question should only be answered if "No" was answered in Q1.46 OR the library has
votes from different municipalities/districts that were held in different years, both current and
prior.**

1.47   Did the library receive funding from an   N
appropriation which was approved by public vote
in a prior year? (Prior to Calendar Year 2021)
Enter Y for Yes, N for No. If Yes, complete one
record for the vote from each funding source. If
No, go to question 1.48.

1.   Name of municipality or district holding   n/a
the public vote

2.   Indicate the type of municipality or
district holding the public vote

3.   Date the last successful vote was held
(mm/dd/yyyy)

4.   What type of public vote was it?

5.   What was the total dollar amount of the appropriation from tax dollars resulting from the last successful vote?

Unusual Circumstances

1.48   Does the reporting library have a contractual agreement with a municipality or district to provide library services to residents of an area not served by a chartered library? Enter Y for Yes, N for No. If yes, please complete one record for *each* contract. If no, go to question 1.49.   N

1.   Name of contracting municipality or district   N/A

2.   Is this a written contractual agreement?   N/A

3.   Population of the geographic area served by this contract   N/A

4.   Dollar amount of contract   N/A

5.   Enter the appropriate code for range of services provided (select one):   N/A

1.49   For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the Note; if no, please go to Part 2, Library Collection.   Y

2. LIBRARY COLLECTION

Print/Electronic/Other Holdings

Report holdings, additions, and subscriptions as of the end of the fiscal year reported in Part 1. Please read general information instructions below before completing this section.

NOTE: This section of the survey (2.1-2.25) collects data on selected types of materials.

It does not cover all materials (i.e., microforms, loose sheet music, maps, and pictures) for which expenditures are reported under Print Materials Expenditures, Electronic Materials Expenditures, and Other Materials Expenditures (questions 12.6, 12.7 and 12.8). Under this category report only items that have been purchased, leased or licensed by the library, a consortium, the state library, a donor or other person or entity. Included items must only be accessible with a valid library card or at a physical library location; inclusion in the catalog is not required. Do not include items freely available without monetary exchange. Count electronic materials at the administrative entity level (main library); do not duplicate numbers at each branch.

PRINT MATERIALS
Cataloged Books

2.1	Adult Fiction Books	22,137
2.2	Adult Non-fiction Books	18,731
2.3	Total Adult Books (Total questions 2.1 & 2.2)	40,868
2.4	Children's Fiction Books	8,892
2.5	Children's Non-fiction Books	4,528
2.6	Total Children's Books (Total questions 2.4 & 2.5)	13,420
2.7	Total Cataloged Books (Total questions 2.3 & 2.6)	54,288

Other Print Materials

2.8	Total Uncataloged Books	403
2.9	Total Print Serials	450
2.10	All Other Print Materials	2,106
2.11	Total Other Print Materials (Total questions 2.8 through 2.10)	2,959
2.12	Total Print Materials (Total questions 2.7 and 2.11)	57,247

ALL OTHER MATERIALS
Electronic Materials

2.13	Electronic Books	26,856
2.14	Local Electronic Collections	10
2.15	NOVELNY Electronic Collections	15
2.16	Total Electronic Collections (Total questions 2.14 and 2.15)	25

2.17	Audio - Downloadable Units	9,922
2.18	Video - Downloadable Units	1,125

2.19   Other Electronic Materials (Include   105
items that are not included in the above categories,
such as e-serials; electronic files; collections of
digital photographs; and electronic government
documents, reference tools, scores and maps.)

2.20   Total Electronic Materials (Total   38,033
questions 2.13, 2.16, 2.17, 2.18 and 2.19)

Non-Electronic Materials

2.21	Audio - Physical Units	1,279
2.22	Video - Physical Units	3,440
2.23	Other Circulating Physical Items	1,380

2.24   Total Physical Items in Collection (Total   6,099
questions 2.21 through 2.23)

Grand Total/Additions to Holdings

2.25   GRAND TOTAL HOLDINGS (Total   101,379
questions 2.12, 2.20 and 2.24)

ADDITIONS TO HOLDINGS - Do not subtract withdrawals or discards.

2.26	Cataloged Books	4,924
2.27	All Other Print Materials	0
2.28	Electronic Materials	9,751
2.29	All Other Materials	1,308

2.30   Total Additions (Total questions 2.26   15,983
through 2.29)

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

Visits/Borrowers/Policies/Accessibility

Report all information on questions 3.1 through 3.29 as of the end of the fiscal year reported in Part 1; report information on questions 3.30 through 3.82 for the 2021 calendar year. Please click here to read general instructions before completing this section.

Please report information on LIBRARY USE as of the end of the fiscal year reported in Part 1.

LIBRARY USE

3.1   Library visits (total annual attendance)   39,535

3.1a   Regarding the number of Library Visits   CT - Annual Count
entered, is this an annual count or an annual
estimate based on a typical week or weeks?

3.2   Registered resident borrowers   10,110

3.3   Registered non-resident borrowers   1,251

Please report information on WRITTEN POLICIES as of 12/31/21.
WRITTEN POLICIES (Answer Y for Yes, N for No)

3.4   Does the library have an open meeting   Y
policy?

3.5   Does the library have a policy protecting   Y
the confidentiality of library records?

3.6   Does the library have an Internet use   Y
policy?

3.7   Does the library have a disaster plan?   Y

3.8   Does the library have a board-approved   Y
conflict of interest policy?

3.9   Does the library have a board-approved   Y
whistle blower policy?

3.10   Does the library have a board-approved   Y
sexual harassment prevention policy?

Please report information on ACCESSIBILITY as of 12/31/21.
ACCESSIBILITY (Answer Y for Yes, N for No)

**3.11   Does the library provide service to   Y
persons who cannot visit the library
(homebound persons, persons in nursing
homes, persons in jail, etc.)?**

**3.12   Does the library have assistive devices   N
for persons who are deaf and hearing impaired
(TTY/TDD)?**

**3.13   Does the library have large print   Y
books?**

**3.14   Does the library have assistive   N
technology for people who are visually
impaired or blind?**

3.15 - If so, what do you have?

screen reader, such as JAWS, Windoweyes or NVDA	**No**
refreshable Braille commonly referred to as a refreshable Braille display	**No**
screen magnification software, such as Zoomtext	**No**
electronic scanning and reading software, such as OpenBook	**No**

3.16 Is the library registered for services from either the New York State Talking Book and Braille Library (New York State Library, Albany) or the Andrew Heiskell Braille and Talking Book Library (The New York Public Library, New York)?	**Y**

Library Sponsored Programs/Summer Reading Program

SYNCHRONOUS PROGRAM SESSIONS and ATTENDANCE

For Questions 3.19, 3.19a, 3.19b,

- **If you have broken out Synchronous Program Sessions for Children by age group, 0–5 and 6–11, please complete Q3.19a and Q3.19b. Enter the total in Q3.19.**
- **If you have not broken out Synchronous Program Sessions by age group, enter the Number of Children's Programs in Q3.19, and enter N/A in Q3.19a and Q3.19b.**

For Questions 3.26, 3.26a, 3.26b,

- **If you have broken out Synchronous Children's Program Attendance by age group, 0–5 and 6–11, please complete Q3.26a and Q3.26b. Enter that total in Q3.26.**
- **If you have not broken out Synchronous Children's Program Attendance by age group, enter the Children's Program Attendance in Q3.26, and enter N/A in Q3.26a and Q3.26b.**

3.17 Number of Synchronous Program Sessions Targeted at Adults Age 19 or Older	**51**
3.18 Number of Synchronous Program Sessions Targeted at Young Adults Ages 12-18	**0**
3.19 Number of Children's Programs	**103**
3.19a Number of Synchronous Program Sessions Targeted at Children Ages 0-5	**N/A**
3.19b Number of Synchronous Program Sessions Targeted at Children Ages 6-11	**N/A**

3.20 Number of Synchronous General Interest Program Sessions   2

3.20a Total Number of Synchronous Program Sessions for those libraries who are not reporting the number of Children's Programs in Q3.19a and Q3.19b (Total questions 3.17, 3.18, 3.19, 3.20)   156

3.21 Total Number of Synchronous Program Sessions (Total questions 3.17, 3.18, 3.19a, 3.19b, 3.20). This is the Total Number for those libraries who are breaking out Children's Programming questions by age.   53

3.21a Number of Synchronous In-Person Onsite Program Sessions   33

3.21b Number of Synchronous In-Person Offsite Program Sessions   47

3.21c Number of Synchronous Virtual Program Sessions   76

3.22 One-on-One Program Sessions   306

3.23 Do library staff, trustees and/or volunteers reach outside of the library to promote library programs and services through group presentations, information tables and/or other similar educational activities sponsored by the Library?   Yes

3.24 Attendance at Synchronous Programs Targeted at Adults Age 19 or Older   334

3.25 Attendance at Synchronous Programs Targeted at Young Adults Ages 12-18   0

3.26 Children's Program Attendance   1,823

3.26a Attendance at Synchronous Programs Targeted at Children Ages 0-5   N/A

3.26b Attendance at Synchronous Programs Targeted at Children Ages 6-11   N/A

3.27 Attendance at Synchronous General Interest Programs   66

3.27a Total Attendance at Synchronous Programs for those libraries who are not reporting the Children's Program Attendance in Q3.26a and Q3.26b (Total questions 3.24, 3.25, 3.26, 3.27)   2,223

3.28   **Total Attendance at Synchronous Programs (Total questions 3.24, 3.25, 3.26a, 3.26b, 3.27). This is the Total Number for those libraries who are breaking out Children's Programming questions by age.**   400

3.28a   **Synchronous In-Person Onsite Program Attendance**   783

3.28b   **Synchronous In-Person Offsite Program Attendance**   591

3.28c   **Synchronous Virtual Program Attendance**   849

3.29   **One-on-One Program Attendance**   306

3.29a   **Total Number of Asynchronous Program Presentations**   5

3.29b   **Total Views of Asynchronous Program Presentations within 7 Days**   305

Please report information on SUMMER READING PROGRAMS for the 2021 calendar year.
SUMMER READING PROGRAM

3.30 - Indicate which of the following apply to the summer reading program(s) offered by the library during the summer of 2021 (check all that apply):

a.   **Program(s) for children**   Yes

b.   **Program(s) for young adults**   Yes

c.   **Program(s) for Adults**   Yes

d.   **Summer Reading at New York Libraries name and/or logo used**   Yes

e.   **Collaborative Summer Library Program (CSLP Manual, provided through the New York State Library, used)**   No

f.   **N/A**   No

3.31   **Library outlets offering the summer reading program**   1

3.32   **Children registered for the library's summer reading program**   85

3.33   **Young adults registered for the library's summer reading program**   0

3.34   **Adults registered for the library's summer reading program**   0

3.35 **Total number registered for the library's summer reading program (total 3.32 + 3.33 + 3.34)** 85

3.36 **Children's program sessions - Summer 2021** 44

3.37 **Young adult program sessions - Summer 2021** 0

3.38 **Adult program sessions - Summer 2021** 3

3.39 **Total program sessions - Summer 2021 (total 3.36 + 3.37 + 3.38)** 47

3.40 **Children's program attendance - Summer 2021** 855

3.41 **Young adult program attendance - Summer 2021** 0

3.42 **Adult program attendance - Summer 2021** 21

3.43 **Total program attendance - Summer 2021 (total 3.40 + 3.41 + 3.42)** 876

COLLABORATORS

3.44 **Public school district(s) and/or BOCES** 0

3.45 **Non-public school(s)** 0

3.46 **Childcare center(s)** 0

3.47 **Summer camp(s)** 1

3.48 **Municipality/Municipalities** 1

3.49 **Literacy provider(s)** 0

3.50 **Other (describe using the State note)** 2

3.51 **Total Collaborators (total 3.44 through 3.50)** 4

Early/Adult/English Speaker/Digital Literacy

Please report information on EARLY LITERACY PROGRAMS for the 2021 calendar year.
EARLY LITERACY PROGRAMS

3.52   Did the library offer early literacy programs? (Enter Y for Yes, N for No)   Y

3.53 - Indicate types of programs offered (check all that apply)

a.	**Focus on birth - school entry (kindergarten)**	Yes
b.	**Focus on parents & caregivers**	No
c.	**Combined audience**	Yes
d.	**N/A**	No

3.54 - Number of sessions

a.	**Focus on birth - school entry (kindergarten)**	52
b.	**Focus on parents & caregivers**	0
c.	**Combined audience**	23
d.	**N/A**	0
3.55	**Total Sessions**	75

3.56 - Attendance at sessions

a.	**Focus on birth - school entry (kindergarten)**	952
b.	**Focus on parents & caregivers**	0
c.	**Combined audience**	523
d.	**N/A**	0
3.57	**Total Attendance**	1,475

3.58 - Collaborators (check all that apply):

a.	**Childcare center(s)**	Yes
b.	**Public School District(s) and/or BOCES**	Yes
c.	**Non-Public School(s)**	Yes
d.	**Health care providers/agencies**	No
e.	**Other (describe using the State note)**	No

Please report information on ADULT LITERACY for the 2021 calendar year.
ADULT LITERACY

3.59   **Did the library offer adult literacy programs?**   No

3.60   **Total group program sessions**   0

3.61   **Total one-on-one program sessions**   0

3.62   **Total group program attendance**   0

3.63   **Total one-on-one program attendance**   0

3.64 - Collaborators (check all that apply)

a.   **Literacy NY (Literacy Volunteers of America)**   No

b.   **Public School District(s) and/or BOCES**   No

c.   **Non-Public Schools**   No

d.   **Other (see instructions and describe using Note)**   No

Please report information on PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL) for the 2021 calendar year.
PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL)

3.65   **Did the library offer programs for English Speakers of Other Languages (ESOL)? (Enter Y for Yes, N for No)**   N

3.66   **Children's program sessions**   0

3.67   **Young adult program sessions**   0

3.68   **Adult program sessions**   0

3.69   **Total program sessions (total 3.66 + 3.67 + 3.68)**   0

3.70   **One-on-one program sessions**   0

3.71   **Children's program attendance**   0

3.72   **Young adult program attendance**   0

3.73   **Adult program attendance**   0

3.74   **Total program attendance (total 3.71 + 3.72 + 3.73)**   0

3.75   **One-on-one program attendance**   0

3.76 - Collaborators (check all that apply):

a.	Literacy NY (Literacy Volunteers of America)	No
b.	Public School District(s) and/or BOCES	No
c.	Non-Public School(s)	No
d.	Other (describe using the Note)	No

Please report information on DIGITAL LITERACY for the 2021 calendar year.
DIGITAL LITERACY

3.77	Did the library offer digital literacy programs?	Y
3.78	Total group program sessions	0
3.79	Total one-on-one program sessions	358
3.80	Total group program attendance	0
3.81	Total one-on-one program attendance	358
3.82	Did your library offer teen-led activities during the 2021 calendar year?	N

4. LIBRARY TRANSACTIONS

Circulation/Electronic Use/Reference Transactions

Report all transactions as of the end of the fiscal year reported in Part 1. (Please note: Internal Library usage is <u>not</u> considered part of circulation.)

CATALOGED BOOK CIRCULATION

4.1	Adult Fiction Books	35,826
4.2	Adult Non-fiction Books	12,102
4.3	Total Adult Books (Total questions 4.1 & 4.2)	47,928
4.4	Children's Fiction Books	18,255
4.5	Children's Non-fiction Books	2,730
4.6	Total Children's Books (Total questions 4.4 & 4.5)	20,985
4.7	Total Cataloged Book Circulation (Total question 4.3 & 4.6)	68,913

CIRCULATION OF OTHER MATERIALS

4.8   **Circulation of Adult Other Materials**   **16,450**

4.9   **Circulation of Children's Other Materials**   **3,498**

4.10   **Circulation of Other Physical Items (Total questions 4.8, 4.9)**   **19,948**

4.11   **Physical Item Circulation (Total questions 4.7 & 4.10)**   **88,861**

ELECTRONIC USE

4.12   **Use of Electronic Material**   **13,642**

4.13   **Successful Retrieval of Electronic Information**   **61,216**

4.14   **Electronic Content Use (Total questions 4.12 & 4.13)**   **74,858**

4.15   **Total Circulation of Materials (Total questions 4.11 & 4.12)**   **102,503**

4.16   **Total Collection Use (Total questions 4.13 & 4.15)**   **163,719**

4.17   **Grand Total Circulation of Children's Materials (Total questions 4.6 & 4.9)**   **24,483**

REFERENCE TRANSACTIONS

4.18   **Total Reference Transactions**   **3,648**

4.18a   **Regarding the number of Reference Transactions entered, is this an annual count or an annual estimate based on a typical week or weeks?**   **ES - Annual Estimate Based on Typical Week(s)**

4.19   **Does the library offer virtual reference?**   **Y**

Interlibrary Loan

INTERLIBRARY LOAN - MATERIALS RECEIVED (BORROWED)

4.20   **TOTAL MATERIALS RECEIVED**   **11,511**

INTERLIBRARY LOAN - MATERIALS PROVIDED (LOANED)

4.21   **TOTAL MATERIALS PROVIDED**   **18,480**

5. TECHNOLOGY AND TELECOMMUNICATIONS

Report all information as of December 31, 2021.

SYSTEMS AND SERVICES

5.1   **Automated circulation system?**   Y

5.2   **Online public access catalog (OPAC)?**   Y

5.3   **Electronic access to the OPAC from outside the library?**   Y

5.4   **Annual number of visits to the library's web site**   127,484

5.5   **Does the library use Internet filtering software on any computer?**   N

5.6   **Does your library use social media?**   Y

5.7   **Does the library file for E-rate benefits?**   N

5.8   **Is the library part of a consortium for E-rate benefits?**   N

5.9   **If yes, in which consortium are you participating?**   n/a

5.10   **Name of the person responsible for the library's Information Technology (IT) services**   **Mike Davis, ExtraMileTechnology**

5.11   **IT contact's telephone number (enter 10 digits only and hit the Tab key)**   **(315) 293-0262**

5.12   **IT contact's email address**   **mike@extramile-tech.com**

6. STAFF INFORMATION

Note: Report figures as of the last day of the fiscal year reported in Part 1. Include the FTE for all positions funded in the library's budget whether those positions are filled or not. This report requires conversion of part-time hours to full-time equivalents (FTE). To compute the FTE of employees in any category, take the total number of hours worked per week for all budgeted positions in that category and divide that total by the number of hours per week the library considers to be full-time. Report the FTE to two decimal places.

FTE (FULL-TIME EQUIVALENT CALCULATION)

6.1   **The number of hours per workweek used to compute FTE for all paid library personnel in this section.**   40

BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS

6.2   **Library Director (certified)**   1

6.3	Vacant Library Director (certified)	0
6.4	Librarian (certified)	5
6.5	Vacant Librarian (certified)	0
6.6	Library Manager (not certified)	0
6.7	Vacant Library Manager (not certified)	0
6.8	Library Specialist/Paraprofessional (not certified)	0
6.9	Vacant Library Specialist/Paraprofessional (not certified)	0
6.10	Other Staff	8.63
6.11	Vacant Other Staff	1
6.12	**TOTAL PAID STAFF (Total questions 6.2, 6.4, 6.6, 6.8 & 6.10)**	14.63
6.13	**VACANT TOTAL PAID STAFF (Total questions 6.3, 6.5, 6.7, 6.9 & 6.11)**	1.00

SALARY INFORMATION

6.14	FTE - Entry Level Librarian (certified)	1
6.15	Salary - Entry Level Librarian (certified)	$50,000
6.16	FTE - Library Director (certified)	1
6.17	Salary - Library Director (certified)	$83,000
6.18	FTE - Library Manager (not certified)	0
6.19	Salary - Library Manager (not certified)	$0

7. MINIMUM PUBLIC LIBRARY STANDARDS

As of January 1, 2021 all public, free association and Indian libraries in New York State are required to meet the minimum standards listed below. Please indicate which of these standards your library meets as of December 31, 2021. Please click here to read general instructions before completing this section. Helpful information for meeting minimum public library standards is available on the State Library's website. Questions about the new standards should be directed to your library system.

1. **Is governed by written bylaws which** **Y** define the structure and governing functions of the library board of trustees, and which shall be reviewed and re-approved by the board of trustees at least once every five years or earlier if required by law.

2. **Has a community-based, board-** **Y** approved, written long-range plan of service developed by the library board of trustees and staff.

3. **Provides a board-approved written** **Y** annual report to the community on the library's progress in meeting its mission, goals and objectives, as outlined in the library's long-range plan of service.

4. **Has board-approved written policies** **Y** for the operation of the library, which shall be reviewed and updated at least once every five years or earlier if required by law.

5. **Annually prepares and publishes a** **Y** board-approved, written budget, which enables the library to address the community's needs, as outlined in the library's long-range plan of service.

6. **Periodically evaluates the effectiveness** **Y** of the library's programs, services and collections to address community needs, as outlined in the library's long-range plan of service.

7. **Is open the minimum standard** **Y** number of public service hours for population served. (see instructions)

8. Maintains a facility that addresses community needs, as outlined in the library's long-range plan of service, including adequate:

8a. space **Y**

8b. lighting **Y**

8c. shelving **Y**

8d. seating **Y**

8e. power infrastructure **Y**

8f. data infrastructure **N**

8g. public restroom **Y**

9.   Provides programming to address   Y
community needs, as outlined in the library's
long-range plan of service.

10. Provides

10a.   a circulation system that facilitates   Y
access to the local library collection and other
library catalogs

10b.   equipment, technology, and internet   Y
connectivity to address community needs and
facilitate access to information.

11.   Provides access to current library   Y
information in print and online, facilitating the
understanding of library services, operations
and governance; information provided online
shall include the standards referenced in
numbers (1) through (5) above.

12.   Employs a paid director in accordance Y
with the provisions of Commissioner's
Regulation 90.8.

13.   Provides library staff with annual   Y
technology training, appropriate to their
position, to address community needs, as
outlined in the library's long-range plan of
service.

14.   Establishes and maintains   Y
partnerships with other educational, cultural or
community organizations which enable the
library to address the community's needs, as
outlined in the library's long-range plan of
service.

8. PUBLIC SERVICE INFORMATION

Report all information as of the end of the fiscal year reported in Part 1. Please click here to read general instructions before completing this section.

PUBLIC SERVICE OUTLETS - Libraries reporting main libraries, branches and bookmobiles should complete Service Outlets Information in Part 9.

8.1   Main Library   1

8.2   Branches   0

8.3   Bookmobiles   0

8.4   Other Outlets   0

8.5   **TOTAL PUBLIC SERVICE**   1
OUTLETS (Total questions 8.1 - 8.4)

PUBLIC SERVICE HOURS - Report hours to <u>two</u> decimal places.

8.6   **Minimum Weekly Total Hours - Main**   56.00
Library

8.7   **Minimum Weekly Total Hours -**   0.00
Branch Libraries

8.8   **Minimum Weekly Total Hours -**   0.00
Bookmobiles

8.9   **Minimum Weekly Total Hours - Total**   56.00
Hours Open (Total questions 8.6 - 8.8)

8.10   **Annual Total Hours - Main Library**   2,473.00

8.11   **Annual Total Hours - Branch**   0.00
Libraries

8.12   **Annual Total Hours - Bookmobiles**   0.00

8.13   **Annual Hours Open - Total Hours**   2,473.00
Open (Total questions 8.10 through 8.12)

8A. COVID

NOTE: This section of the survey (8A) collects data on the impact of the COVID–19 pandemic. Report all information in Part 8A from January 1, 2021 to December 31, 2021.

CV1   **Were any of the library's outlets**   No
physically closed to the public for any period of time due to the Coronavirus (COVID-19) pandemic?

CV2   **Did library staff continue to provide**   No
services to the public during any portion of the period when the building was physically closed to the public due to the Coronavirus (COVID-19) pandemic?

CV3   **Did the library allow users to complete** Yes
registration for library cards online without having to come to the library during the Coronavirus (COVID-19) pandemic?

CV4   **Did the library provide reference**   No
service via the Internet or telephone when the building was physically closed to the public during the Coronavirus (COVID-19) pandemic?

CV5	Did the library provide 'outside' service for circulation of physical materials at one or more outlets during the Coronavirus (COVID-19) pandemic?	Yes

CV5 Did the library provide 'outside' service for circulation of physical materials at one or more outlets during the Coronavirus (COVID-19) pandemic?   Yes

CV6 Did the library intentionally provide Wi-Fi Internet access to users outside the building at one or more outlets during COVID-19 pandemic?   No

CV7 Did the library increase access to Wi-Fi Internet access to users outside the building at one or more outlets during the Coronavirus (COVID-19) pandemic?   No

CV8 Did library staff work for other government agencies or nonprofit organizations instead of, or in addition to, their normal duties during the Coronavirus (COVID-19) pandemic?   No

CV9 Number of Weeks an Outlet Had Limited Occupancy Due to COVID-19   0

9. SERVICE OUTLET INFORMATION

Outlets should be arranged in alphabetical order if possible. br>
Report all information as of the end of the fiscal year reported in Part 1. Please click here to read general instructions before completing this section.

NOTE: Libraries reporting Public Service Outlets in questions 8.1, 8.2 and 8.3 of Part 8 are required to complete this part of the Annual Report. Use this section to enter outlet information on main libraries, branches or bookmobiles. Complete one record for *each* main library, branch or bookmobile.

If you have multiple libraries, you may 1) enter the data for the Service Outlet Information section directly into the survey as usual or 2) send Baker and Taylor the data for this section to be uploaded into CollectConnect. If you choose to send your data for uploading, you must enter the data into the spreadsheet form available in the survey by clicking here. Complete this form and email it to collectconnect@baker-taylor.com

1.	Outlet Name	Seymour Public Library District
2.	Outlet Name Status	00 (for no change)
3.	Street Address	176-178 Genesee St.
4.	Outlet Street Address Status	00 (for no change)
5.	City	Auburn
6.	Zip Code	13021
7.	Phone (enter 10 digits only)	(315) 252-2571

8.	Fax Number (enter 10 digits only)	(315) 252-7985
9.	E-mail Address	seymourlibrary@seymourlib.org
10.	Outlet URL	www.seymourlibrary.org
11.	County	Cayuga
12.	School District	Auburn Enlarged City School District
13.	Library System	Finger Lakes Library System
14.	Outlet Type Code (select one):	CE
15.	Public Service Hours Per Year for This Outlet	2,473
16.	Number of Weeks This Outlet is Open	52
16a	Number of weeks an outlet closed due to COVID-19	0
16b	Number of weeks an outlet had limited occupancy due to COVID-19	0
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	N
18.	Is the meeting space available for public use even when the outlet is closed?	N
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	0
20.	Enter the appropriate outlet code (select one):	LRF
21.	Who owns this outlet building?	Other (specify using the State note)
22.	Who owns the land on which this outlet is built?	Other (specify using the State note)
23.	Indicate the year this outlet was initially constructed	1903
24.	Indicate the year this outlet underwent a major renovation costing $25,000 or more	2019
25.	Square footage of the outlet	20,000
26.	Number of Internet Computers Used by General Public	4

27.   **Number of uses (sessions) of public**   1,744
Internet computers per year

27a   **Reporting Method for Number of Uses** CT - Annual Count
of Public Internet Computers Per Year

28.   **Type of connection on the outlet's**   Fiber
public Internet computers

29.   **Maximum <u>download</u> speed of**   **11 Greater than or equal to**
connection on the outlet's public Internet   **100 mbps and less than 1**
computers   **gbps**

30.   **Maximum <u>upload</u> speed of connection** **11 Greater than or equal to**
on the outlet's public Internet computers   **100 mbps and less than 1**
                                               gbps

31.   **Internet Provider**   **Other (specify using the**
                                               State note)

32.   **WiFi Access**   **Other (specify using the**
                                               State note)

33.   **Wireless Sessions**   7,181

33a   **Reporting Method for Wireless**   CT - Annual Count
Sessions

34.   **Does the outlet have a building**   Y
entrance that is physically accessible to a
person in a wheelchair?

35.   **Is every public part of the outlet**   N
accessible to a person in a wheelchair?

36.   **Does your outlet have a Makerspace?**   N

37.   *LIBID*   2400050330

38.   *FSCSID*   NY0134

39.   *Number of Bookmobiles in the*   0
Bookmobile Outlet Record

40.   *Outlet Structure Status*   00 (for no change from
                                               previous year)

10. OFFICERS AND TRUSTEES

Trustees and Terms/Board President/Trustee Names

Report information about trustee meetings as of December 31, 2021. All public and association libraries are required by Education Law to hold at least four meetings a year.

BOARD MEETINGS

10.1	Total number of board meetings held during calendar year (January 1, 2021 to December 31, 2021)	13

NUMBER OF TRUSTEES AND TERMS

10.2	Does your library have a range of trustees stated in the library's charter documents (incorporation)?	No
10.5	If your library does not have a range, how many voting positions are stated in the library's charter documents (incorporation)?	9
10.6	Does your library's charter documents (incorporation) state a specified term for trustees? If no, please explain in a Note.	Yes
10.7	If yes, what is the trustee term length, as stated in your library's charter documents (incorporation)?	4 years

BOARD MEMBER SELECTION

10.8	Enter Board Member Selection Code (select one):	EP - board members are elected in a public election

List Officers and Board Members as of February 1, 2022. Complete one record for each board member. There must be a record for each voting position, whether filled or vacant. Do not include non-voting positions.

BOARD PRESIDENT

10.9	First Name	Larry
10.10	Last Name	Liberatore
10.11	Mailing Address	27 Fourth Ave
10.12	City	Auburn
10.13	Zip Code (5 digits only)	13021
10.14	Phone (enter 10 digits only)	(315) 253-4195
10.15	E-mail Address	lliberatore@beardsley.com
10.16	Term Begins - Month	January
10.17	Term Begins - Year (yyyy)	2020

10.18 Term Expires - Month   December

10.19 Term Expires - Year (yyyy)   2023

10.20 Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.   Yes

10.21 The date the Oath of Office was taken (mm/dd/yyyy)   12/26/2019

10.22 The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)   01/02/2020

10.23 Is this a brand new trustee?   N

You may 1) enter the data for the Officers and Board Members directly into the survey as usual or 2) send Baker and Taylor the data for this section to be uploaded into CollectConnect (but do not include the Board President—this information should still be entered directly into the survey). If you choose to send your data for uploading, you must enter the data into the spreadsheet form available [here](). Complete this form and email it to [collectconnect@baker-taylor.com]().

1.   Status   Filled

2.   First Name of Board Member   Russell

3.   Last Name of Board Member   Harkins

4.   Mailing Address   3335 Franklin Street Rd

5.   City   Auburn

6.   Zip Code (5 digits only)   13021

7.   E-mail address   russh1971@yahoo.com

8.   Office Held or Trustee   Secretary

9.   Term Begins - Month   January

10.   Term Begins - Year (year)   2020

11.   Term Expires   December

12.   Term Expires - Year (yyyy)   2023

13. Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.   Yes

14. The date the Oath of Office (mm/dd/yyyy) was taken   01/07/2020

15. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)   01/07/2020

16. Is this a brand new trustee?   N

1. Status   Filled

2. First Name of Board Member   Clyde

3. Last Name of Board Member   Howard

4. Mailing Address   11 North Hunter Ave

5. City   Auburn

6. Zip Code (5 digits only)   13021

7. E-mail address   clyde8815@gmail.com

8. Office Held or Trustee   Trustee

9. Term Begins - Month   January

10. Term Begins - Year (year)   2022

11. Term Expires   December

12. Term Expires - Year (yyyy)   2022

13. Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.   No

14. The date the Oath of Office (mm/dd/yyyy) was taken   01/14/2022

15. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)   01/14/2022

8.	Office Held or Trustee	Trustee
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2022
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2025
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes
14.	The date the Oath of Office (mm/dd/yyyy) was taken	11/16/2021
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	11/16/2021
16.	Is this a brand new trustee?	Y
1.	Status	Filled
2.	First Name of Board Member	Joseph
3.	Last Name of Board Member	Runkle
4.	Mailing Address	3252 Barrington Way
5.	City	Auburn
6.	Zip Code (5 digits only)	13021
7.	E-mail address	joe.runkle@gmail.com
8.	Office Held or Trustee	Financial Officer
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2021
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2024

13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes

14.	The date the Oath of Office (mm/dd/yyyy) was taken	12/03/2020

15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	12/03/2020

16.	Is this a brand new trustee?	N

1.	Status	Filled

2.	First Name of Board Member	Nancy

3.	Last Name of Board Member	Karpinski

4.	Mailing Address	22 Eastern Parkway

5.	City	Auburn

6.	Zip Code (5 digits only)	13021

7.	E-mail address	nkarpinski@gmail.com

8.	Office Held or Trustee	Other (Add State Note)

9.	Term Begins - Month	January

10.	Term Begins - Year (year)	2019

11.	Term Expires	December

12.	Term Expires - Year (yyyy)	2022

13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes

14.	The date the Oath of Office (mm/dd/yyyy) was taken	03/11/2019

15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	03/11/2019

8.	**Office Held or Trustee**	**Trustee**
9.	**Term Begins - Month**	**January**
10.	**Term Begins - Year (year)**	**2021**
11.	**Term Expires**	**December**
12.	**Term Expires - Year (yyyy)**	**2024**

13.   Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.   **Yes**

14.   The date the Oath of Office (mm/dd/yyyy) was taken   **12/07/2020**

15.   The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)   **12/07/2020**

16.   Is this a brand new trustee?   **N**

Trustee Education

Complete one record for each person serving as a trustee as of December 31, 2021. These trustees will not be exactly the same as the trustees listed in the section above.

1.   Trustee Name   **Virginia Kent**

2.   Has the trustee participated in trustee education in the last calendar year (2021)?   **Y**

1.   Trustee Name   **Larry Liberatore**

2.   Has the trustee participated in trustee education in the last calendar year (2021)?   **Y**

1.   Trustee Name   **Ellen Dellostritto**

2.   Has the trustee participated in trustee education in the last calendar year (2021)?   **Y**

1.   Trustee Name   **Joe Runkle**

2.   Has the trustee participated in trustee education in the last calendar year (2021)?   **Y**

1.   Trustee Name   **Nancy Karpinksi**

2. **Has the trustee participated in trustee**   Y
education in the last calendar year (2021)?

1. **Trustee Name**   **Meg Vanek**

2. **Has the trustee participated in trustee**   Y
education in the last calendar year (2021)?

1. **Trustee Name**   **Russ Harkin**

2. **Has the trustee participated in trustee**   Y
education in the last calendar year (2021)?

1. **Trustee Name**   **Lynda DeOrios**

2. **Has the trustee participated in trustee**   Y
education in the last calendar year (2021)?

1. **Trustee Name**   **Susanne Bench**

2. **Has the trustee participated in trustee**   N
education in the last calendar year (2021)?

11. OPERATING FUNDS RECEIPTS

Local Public Funds/System Cash Grants/Other State

Report financial data based on the fiscal reporting year reported in Part 1. *ROUND TO THE NEAREST DOLLAR.* **Please click here to read general instructions before completing this section.**

LOCAL PUBLIC FUNDS
Specify by name the municipalities or school districts which are the source of funds.

11.1 **Does the library receive any local**   Y
public funds? If yes, complete one record for
each taxing authority; if no, go to question 11.3.

1. **Source of Funds**   **City**

2. **Name of funding County, Municipality** **City of Auburn**
or School District

3. **Amount**   **$483,127**

4. **Subject to public vote held in**   Y
reporting year or in a previous reporting
year(s).

5. **Written Contractual Agreement**   **N**

1. **Source of Funds**   **Town**

2.	Name of funding County, Municipality or School District	Town of Fleming
3.	Amount	$85,523
4.	Subject to public vote held in reporting year or in a previous reporting year(s).	Y
5.	Written Contractual Agreement	N
1.	Source of Funds	Town
2.	Name of funding County, Municipality or School District	Town of Owasco
3.	Amount	$204,677
4.	Subject to public vote held in reporting year or in a previous reporting year(s).	Y
5.	Written Contractual Agreement	N
1.	Source of Funds	Town
2.	Name of funding County, Municipality or School District	Town of Sennett
3.	Amount	$56,673
4.	Subject to public vote held in reporting year or in a previous reporting year(s).	Y
5.	Written Contractual Agreement	N
1.	Source of Funds	County
2.	Name of funding County, Municipality or School District	Cayuga County
3.	Amount	$3,500
4.	Subject to public vote held in reporting year or in a previous reporting year(s).	N
5.	Written Contractual Agreement	Y
1.	Source of Funds	City
2.	Name of funding County, Municipality or School District	City of Auburn Historic and Cultural Sites Commission
3.	Amount	$2,416

4. **Subject to public vote held in reporting year or in a previous reporting year(s).** N

5. **Written Contractual Agreement** N

1. **Source of Funds** City

2. **Name of funding County, Municipality or School District** City of Auburn CDBG

3. **Amount** $705

4. **Subject to public vote held in reporting year or in a previous reporting year(s).** N

5. **Written Contractual Agreement** N

11.2 **TOTAL LOCAL PUBLIC FUNDS** $836,621

SYSTEM CASH GRANTS TO MEMBER LIBRARY

11.3 **Local Library Services Aid (LLSA)** $12,096

11.4 **Record all Central Library Services Aid monies received from system headquarters** $0

11.5 **Additional State Aid received from the System** $5,664

11.6 **Federal Aid received from the System** $4,070

11.7 **Other Cash Grants** $0

11.8 **TOTAL SYSTEM CASH GRANTS (Add Questions 11.3, 11.4, 11.5, 11.6 and 11.7)** $21,830

OTHER STATE AID

11.9 **State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants** $0

Federal Aid/Other Receipts

FEDERAL AID FOR LIBRARY OPERATION

11.10 **LSTA** $0

11.11 **Other Federal Aid** $0

11.12 **TOTAL FEDERAL AID (Add Questions 11.10 and 11.11)** $0

11.13   CONTRACTS WITH PUBLIC $0
LIBRARIES AND/OR PUBLIC LIBRARY
SYSTEMS IN NEW YORK STATE

OTHER RECEIPTS

11.14   Gifts and Endowments $68,558

11.15   Fund Raising $0

11.16   Income from Investments $2,629

11.17   Library Charges $3,651

11.18   Other $251

11.19   TOTAL OTHER RECEIPTS (Add $75,089
Questions 11.14, 11.15, 11.16, 11.17 and 11.18)

11.20   TOTAL OPERATING FUND $933,540
RECEIPTS (Add Questions 11.2, 11.8, 11.9,
11.12, 11.13 and 11.19)

11.21   BUDGET LOANS $0

Transfers/Grant Total

TRANSFERS

11.22   From Capital Fund (Same as Question $680,064
14.8)

11.23   From Other Funds $0

11.24   TOTAL TRANSFERS (Add Questions $680,064
11.22 and 11.23)

11.25   BALANCE IN OPERATING FUND - $1,778,784
Beginning Balance for Fiscal Year Ending 2021
(Same as Question 12.40 of previous year if
fiscal year has not changed)

11.26   GRAND TOTAL RECEIPTS, $3,392,388
BUDGET LOANS, TRANSFERS AND
BALANCE (Add Questions 11.20, 11.21, 11.24
and 11.25; Same as Question 12.40)

12. OPERATING FUND DISBURSEMENTS

Staff/Collection/Capital/Operation and Maintenance

Report financial data based on the fiscal reporting year reported in Part 1. ROUND TO THE NEAREST DOLLAR. Please click here to read general instructions before completing this section.

STAFF EXPENDITURES

Salaries & Wages Paid from Library Funds

12.1	Certified Librarians	$239,620
12.2	Other Staff	$381,053
12.3	**Total Salaries & Wages Expenditures (Add Questions 12.1 and 12.2)**	$620,673
12.4	Employee Benefits Expenditures	$129,298
12.5	**Total Staff Expenditures (Add Questions 12.3 and 12.4)**	$749,971

COLLECTION EXPENDITURES

12.6	Print Materials Expenditures	$67,242
12.7	Electronic Materials Expenditures	$18,485
12.8	Other Materials Expenditures	$15,063
12.9	**Total Collection Expenditures (Add Questions 12.6, 12.7 and 12.8)**	$100,790

CAPITAL EXPENDITURES FROM OPERATING FUNDS

12.10	From Local Public Funds (71PF)	$0
12.11	From Other Funds (71OF)	$681,526
12.12	**Total Capital Expenditures (Add Questions 12.10 and 12.11)**	$681,526

OPERATION AND MAINTENANCE OF BUILDINGS

Repairs to Building & Building Equipment

12.13	From Local Public Funds (72PF)	$4,153
12.14	From Other Funds (72OF)	$0
12.15	**Total Repairs (Add Questions 12.13 and 12.14)**	$4,153
12.16	Other Disbursements for Operation & Maintenance of Buildings	$57,346
12.17	**Total Operation & Maintenance of Buildings (Add Questions 12.15 and 12.16)**	$61,499

MISCELLANEOUS EXPENSES

12.18	Office and Library Supplies	$10,312
12.19	Telecommunications	$5,420
12.20	Postage and Freight	$307
12.21	Professional & Consultant Fees	$34,461
12.22	Equipment	$24,136
12.23	Other Miscellaneous	$13,648
12.24	**Total Miscellaneous Expenses (Add Questions 12.18, 12.19, 12.20, 12.21, 12.22 and 12.23)**	$88,284

Contracts/Debt Service/Transfers/Grand Total

12.25	**CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE**	$14,450

DEBT SERVICE

Capital Purposes Loans (Principal and Interest)

12.26	From Local Public Funds (73PF)	$0
12.27	From Other Funds (73OF)	$0
12.28	**Total (Add Questions 12.26 and 12.27)**	$0

Other Loans

12.29	Budget Loans (Principal and Interest)	$0
12.30	Short-Term Loans	$0
12.31	**Total Debt Service (Add Questions 12.28, 12.29 and 12.30)**	$0
12.32	**TOTAL OPERATING FUND DISBURSEMENTS (Add Questions 12.5, 12.9, 12.12, 12.17, 12.24, 12.25 and 12.31)**	$1,696,520

TRANSFERS

Transfers to Capital Fund

12.33	From Local Public Funds (76PF)	$0

12.34   From Other Funds (76OF) $0

**12.35   Total Transfers to Capital Fund (Add $0
Questions 12.33 and 12.34; same as Question
13.8)**

12.36   Transfer to Other Funds $0

**12.37   TOTAL TRANSFERS (Add Questions $0
12.35 and 12.36)**

**12.38   TOTAL DISBURSEMENTS AND $1,696,520
TRANSFERS (Add Questions 12.32 and 12.37)**

**12.39   BALANCE IN OPERATING FUND - $1,695,868
Ending Balance for the Fiscal Year Ending
2021**

**12.40   GRAND TOTAL DISBURSEMENTS, $3,392,388
TRANSFERS & BALANCE (Add Questions
12.38 and 12.39; same as Question 11.26)**

ASSURANCE

**12.41   The Library operated in accordance   02/22/2022
with all provisions of Education Law and the
Regulations of the Commissioner, and assures
that the "Annual Report" was reviewed and
accepted by the Library Board on (date -
mm/dd/yyyy).**

FISCAL AUDIT

12.42   Last audit performed (mm/dd/yyyy)   04/27/2021

**12.43   Time period covered by this audit   01/01/2020-12/31/2020
(mm/dd/yyyy) - (mm/dd/yyyy)**

12.44   Indicate type of audit (select one):   Private Accounting Firm

CAPITAL FUND

**12.45   Does the library have a Capital Fund?   N
Enter Y for Yes, N for No. If No, stop here. If
Yes, complete the Capital Fund Report.**

13. CAPITAL FUND RECEIPTS

Report financial data based on the fiscal year reported in Part 1. *ROUND TO THE NEAREST
DOLLAR.* **Please click** here **to read general instructions before completing this section.**

REVENUES FROM LOCAL SOURCES

13.1 Revenues from Local Government Sources $0

13.2 All Other Revenues from Local Sources $0

13.3 Total Revenues from Local Sources (Add Questions 13.1 and 13.2) $0

STATE AID FOR CAPITAL PROJECTS

13.4 State Aid Received for Construction $282,674

13.5 Other State Aid $0

13.6 Total State Aid (Add Questions 13.4 and 13.5) $282,674

FEDERAL AID FOR CAPITAL PROJECTS

13.7 TOTAL FEDERAL AID $0

INTERFUND REVENUE

13.8 Transfer from Operating Fund (Same as Question 12.35) $0

13.9 TOTAL REVENUES (Add Questions 13.3, 13.6, 13.7 and 13.8) $282,674

13.10 NON-REVENUE RECEIPTS $0

13.11 TOTAL CASH RECEIPTS (Add Questions 13.9 and 13.10) $282,674

13.12 BALANCE IN CAPITAL FUND - Beginning Balance for Fiscal Year Ending 2021 (Same as Question 14.11 of previous year, if fiscal year has not changed) $397,390

13.13 TOTAL CASH RECEIPTS AND BALANCE(Add Questions 13.11 and 13.12; same as Question 14.12) $680,064

14. CAPITAL FUND DISBURSEMENTS

Report financial data based on the fiscal reporting year reported in Part 1. ROUND TO THE NEAREST DOLLAR. Please click here to read general instructions before completing this section.

PROJECT EXPENDITURES

14.1 Construction $0

14.2 Incidental Construction $0

Other Disbursements

14.3	Purchase of Buildings	$0
14.4	Interest	$0
14.5	Collection Expenditures	$0

14.6 **Total Other Disbursements (Add Questions 14.3, 14.4 and 14.5)** $0

14.7 **TOTAL PROJECT EXPENDITURES (Add Questions 14.1, 14.2 and 14.6)** $0

14.8 **TRANSFER TO OPERATING FUND (Same as Question 11.22)** $680,064

14.9 **NON-PROJECT EXPENDITURES** $0

14.10 **TOTAL CASH DISBURSEMENTS AND TRANSFERS (Add Questions 14.7, 14.8 and 14.9)** $680,064

14.11 **BALANCE IN CAPITAL FUND - Ending Balance for the Fiscal Year Ending 2021** $0

14.12 **TOTAL CASH DISBURSEMENTS AND BALANCE (Add Questions 14.10 and 14.11; same as Question 13.13)** $680,064

15. CENTRAL LIBRARIES

PART 15 EXISTS FOR THE CENTRAL/CO-CENTRAL LIBRARIES ONLY. PLEASE PROCEED TO SECTION 16. FEDERAL TOTALS AND CONTINUE ON WITH YOUR SURVEY

16. FEDERAL TOTALS

All questions in Part 16 are calculated, locked fields.
Note: See instructions for definitions and calculations of each of these Federal Totals.

16.1	Total ALA-MLS	6.00
16.2	Total Librarians	6.00
16.3	All Other Paid Staff	9.63
16.4	Total Paid Employees	15.63
16.5	State Government Revenue	$17,760
16.6	Federal Government Revenue	$4,070

16.7	Other Operating Revenue	$75,089
16.8	Total Operating Revenue	$933,540
16.9	Other Operating Expenditures	$164,233
16.10	Total Operating Expenditures	$1,014,994
16.11	Total Capital Expenditures	$1,361,590
16.12	Print Materials	55,141
16.13	Total Registered Borrowers	11,361
16.14	Other Capital Revenue and Receipts	$0
16.15	Number of Internet Computers Used by General Public	4
16.16	Total Uses (sessions) of Public Internet Computers Per Year	1,744
16.17	Wireless Sessions	7,181
16.18	Total Capital Revenue	$282,674

17. FOR NEW YORK STATE LIBRARY USE ONLY

17.1	*LIB ID*	2400050330
17.2	*Interlibrary Relationship Code*	ME
17.3	*Legal Basis Code*	LD
17.4	*Administrative Structure Code*	SO
17.5	*FSCS Public Library Definition*	Y
17.6	*Geographic Code*	OTH
17.7	*FSCS ID*	NY0134
17.8	*SED CODE*	050100700114
17.9	*INSTITUTION ID*	800000054549

SUGGESTED IMPROVEMENTS

Library Name:	SEYMOUR PUBLIC LIBRARY DISTRICT
Library System:	Finger Lakes Library System
Name of Person Completing Form:	Lisa Carr

Phone Number: **(315) 252-2571**

I am satisfied that this resource (Collect) is meeting library needs: **Agree**

Applying this resource (Collect) will help improve library services to the public: **Neither Agree nor Disagree**

Please share with us your suggestions for improving the *Annual Report*. When providing feedback, if applicable please indicate the question number each comment/suggestion refers to. Thank you!   **1. The constant errors requiring me to log off and log back in were frustrating. 2. Is there a better way to enter and show trustee information? Several board members commented they found the format difficult to read through.**