

Apalachin Library Association

Annual Report For Public And Association Libraries - 2023

1. GENERAL LIBRARY INFORMATION

1.42 Do all staff working in the budgeted Librarian (certified) positions reported in 6.4 have an active NYS Public Librarian Certificate? If No, list the name and e-mail address of each staff member without an active certificate in a Note.

The Apalachin Library has a certified library director, and there is no other librarian or library manager position on staff (certified or otherwise).

2. LIBRARY COLLECTION

No Notes

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

3.18a Number of Sessions Targeted at Children Ages 6-11

While there were only 5 sessions targeted specifically for children ages 6-11, many of our children's programs were appropriate for children ages 0-11. For example, all 4 of our Family Nights in July were appropriate for children of all ages as were all 8 of our Ollie and Nola Show programs, which feature read alouds, crafts, and reading practice with two therapy dogs.

4. LIBRARY TRANSACTIONS

No Notes

5. TECHNOLOGY AND TELECOMMUNICATIONS

No Notes

6. STAFF INFORMATION

No Notes

7. MINIMUM PUBLIC LIBRARY STANDARDS

No Notes

8. PUBLIC SERVICE INFORMATION

No Notes

9. SERVICE OUTLET INFORMATION

No Notes

10. OFFICERS AND TRUSTEES

10.2 If the library's charter documents (incorporation) state a range of trustees, what is it? If a range is not stated, enter N/A.

We don't have a range.

10.3 If your library has a range, how many voting positions are stated in the library's current by-laws? If a range is not stated, enter N/A.

We don't have a range.

Repeating Group 2

13. Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.

Trustee is filling the remainder of Gina Hernandez's term, which was August 2022 to December 2024. Gina was filling the remainder of Cindy Bickford's term, which was January 2020 to December 2024.

Repeating Group 3

13. Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.

Trustee is filling the remainder of Niccole Vaughn's term, which was January 2021 to December 2025. Danielle filled this role starting in April 2021.

Repeating Group 6

13. Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.

Trustee is filling the remainder of Sheryl Head's term, which was January 2020 to December 2024. Jerry filled Sheryl's role starting July 2022.

11. OPERATING FUNDS RECEIPTS

Repeating Group 1

3. Amount

The library received \$162,444 in December 2023 for 2024. The amount included a \$5,000 increase over the previous year.

Repeating Group 2

3. Amount

Tioga County continues to provide \$8,612 annually to the library.

Repeating Group 3

3. Amount

The Town of Owego provides \$1,500 towards the summer reading program.

11.3 Local Library Services Aid (LLSA)

The library received \$144 for 2022 and \$1,293 for 2023.

11.5 Additional State Aid received from the System

The library received a Family Literacy Grant for \$191 and a Teen Program Grant for \$58.

11.7 Other Cash Grants

The library received a FLLS Collection Development Grant in the amount of \$2,141.

11.14 Gifts and Endowments

The library received \$14,644 in patron donations. The library also received \$10,000 from an anonymous donor, \$10,000 from an estate, \$15,000 from Tioga Downs, \$500 from Tioga County Senior Citizens and \$3,304 from the Friends Group. The Tioga Downs funds were received at the end of 2023 and therefore were not expensed in 2023.

11.16 Income from Investments

An operating money market account was opened in 2023 which generated substantial more in interest than the checking account.

11.17 Library Charges

A book replacement fee of \$33 was received and copy and fax fees collected were \$55.

11.18 Other

A commercial insurance dividend of \$351 was received and discounts on books purchased amounted to \$1275.

12. OPERATING FUND DISBURSEMENTS

12.1	Certified Librarians	The Library Director hired 1/1/23 is a Certified Librarian and received gross wages of \$36,540 during 2023.
12.2	Other Staff	The staff received hourly wage increases for 2023 and the gross wages paid were \$57,750.
12.4	Employee Benefits Expenditures	Payroll taxes amounted to \$7,213 for 2023. The disability insurance was \$687 and workers comp was \$927 for 2023.
12.6	Print Materials Expenditures	The library purchased books in the amount of \$9,948 of which \$490 were large print books. A subscription to Bookpage was purchased for \$402.
12.7	Electronic Materials Expenditures	Hoopla expenses during 2023 were \$3,474. Payments to FLLS for Overdrive materials amounted to \$3,000.
12.8	Other Materials Expenditures	The library purchased \$443 worth of audio books.
12.10	From Local Public Funds (71PF)	The library did not purchase any computers in 2023.
12.13	From Local Public Funds (72PF)	The library incurred \$4,025 in roof repairs.
12.16	Other Disbursements for Operation & Maintenance of Buildings	During 2023 the library incurred tree removal expenses of \$1,800, plumbing issues of \$1,093, increase in mowing/plowing of \$470, topsoil for \$410 and an increase in commercial insurance of \$320.

12.18 Office and Library Supplies

A long-term Library Director retired 12/22. Minimal office and library supplies were purchased during 2022. In 2023, the number of programs increased, the number of patrons visiting the library increased and much attention was taken to promote the library. Because of these positive changes, it became necessary to purchase additional office and library supplies with just the purchase of ink and toner amounting to over \$2,000.

12.19 Telecommunications

The monthly phone bill increased approximately \$15 and a service call during 2023 cost \$200.

12.21 Professional & Consultant Fees

Bookkeeping fees in 2023 were \$4,400. During 2023 there were two presentations totaling \$448 and four performances totaling \$1,125.

12.23 Other Miscellaneous

A smart board for programming purposes was purchased in 2023 for \$2,357. Postage amounted to \$2,084 for 2023.

**12.25 CONTRACTS WITH PUBLIC LIBRARIES
AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK
STATE**

The Polaris fees paid to FLLS amounted to \$7,200. The overdrive fees were included in this total in prior years.

13. CAPITAL FUND RECEIPTS

No Notes

14. CAPITAL FUND DISBURSEMENTS

No Notes

15. CENTRAL LIBRARIES

No Notes

16. FEDERAL TOTALS

No Notes

17. FOR NEW YORK STATE LIBRARY USE ONLY

No Notes

SUGGESTED IMPROVEMENTS

No Notes

No Notes