

Apalachin Library Association

Annual Report For Public And Association Libraries - 2022

1. GENERAL LIBRARY INFORMATION

1.42 Do all staff working in the budgeted Librarian (certified) positions reported in 6.4 have an active NYS Public Librarian Certificate? If No, list the name and e-mail address of each staff member without an active certificate in a Note.

There are no staff working in the budgeted Librarian (certified) positions reported in 6.4.

2. LIBRARY COLLECTION

2.22 Video - Physical Units

Our DVD collection was heavily weeded in 2022.

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

3.19a Number of Synchronous Program Sessions Targeted at Children Ages 0-5

The number of synchronous program sessions in 2021 was not recorded properly in the 2021 Annual Report.

3.21 Total Number of Synchronous Program Sessions (Total questions 3.17, 3.18, 3.19a, 3.19b, 3.20)

The number of synchronous program sessions in 2021 was not recorded properly in the 2021 Annual Report.

3.28 Total Attendance at Synchronous Programs (Total questions 3.24, 3.25, 3.26a, 3.26b, 3.27).

The number of synchronous program attendees in 2021 was not recorded properly in the 2021 Annual Report.

3.28c Synchronous Virtual Program Attendance

There were many virtual programs still occurring in 2021 due to the pandemic; in 2022, however, we had no virtual programs.

4. LIBRARY TRANSACTIONS

4.13 Successful Retrieval of Electronic Information

The Apalachin Library does not, and has never to the best of my knowledge, provided access to NOVELNY, EBSCO, Gale, Zinio, or the like. The 125 retrievals in 2021 are incorrect to the best of my knowledge.

5. TECHNOLOGY AND TELECOMMUNICATIONS

No Notes

6. STAFF INFORMATION

6.6	Library Manager (not certified)	Data reported here is for the previous director who retired in January 2023.
6.18	FTE - Library Manager (not certified)	Data reported here is for the previous director who retired in January 2023.
6.19	Salary - Library Manager (not certified)	Data reported here is for the previous director who retired in January 2023.

7. MINIMUM PUBLIC LIBRARY STANDARDS

No Notes

8. PUBLIC SERVICE INFORMATION

No Notes

8A. COVID

CV2	Did library staff continue to provide services to the public during any portion of the period when the building was physically closed to the public due to the Coronavirus (COVID-19) pandemic?	N/A
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CV4	Did the library provide reference service via the Internet or telephone when the building was physically closed to the public during the Coronavirus (COVID-19) pandemic?	N/A
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9. SERVICE OUTLET INFORMATION

No Notes

10. OFFICERS AND TRUSTEES

No Notes

11. OPERATING FUNDS RECEIPTS

Repeating Group 1

3.	Amount	The referendum funds for 2023 were received in December 2022. The amount includes an additional \$5,000.
 Repeating Group 2		
3.	Amount	The county funds were restored to the original pre-pandemic amount of \$8,612.
 Repeating Group 3		
3.	Amount	The town funded \$1,500 for the summer reading program.
11.3	Local Library Services Aid (LLSA)	Funds of \$138 were received for 2021 and funds of \$1,290 were received for 2022.
11.5	Additional State Aid received from the System	Bullet Aid of \$3,500 was received from Assemblyman Friend.
11.7	Other Cash Grants	The library received a \$2,000 collection development grant.
11.14	Gifts and Endowments	Donations of \$13,322 were received along with a \$500 grant from the Tioga County Senior Citizens and funds of \$759 from the Friends Group.
11.16	Income from Investments	Interest from checking and savings accounts amounted to \$110.
11.17	Library Charges	Fees were collected to replace two books.
11.18	Other	An insurance dividend was received in the amount of \$318.

12. OPERATING FUND DISBURSEMENTS

12.1	Certified Librarians	There was not a certified librarian on staff in 2022.
12.2	Other Staff	The staff was given wage increases as of 1/1/2022.
12.4	Employee Benefits Expenditures	The disability insurance and workers comp insurance increased due to increased wages.

12.6	Print Materials Expenditures	Many quality book donations are put on the shelves, eliminating the need to purchase. Also, in 2021 a \$500 grant was used to purchase large print books.
12.7	Electronic Materials Expenditures	Patrons used Hoopla more during 2022.
12.8	Other Materials Expenditures	Audio books were purchased in 2022, however no books on DVD were purchased, as in prior years.
12.10	From Local Public Funds (71PF)	One computer was purchased through the Finger Lakes Library System bulk buy.
12.13	From Local Public Funds (72PF)	There were no building repairs made in 2022.
12.16	Other Disbursements for Operation & Maintenance of Buildings	Maintenance was less in 2022 due to gutters of \$3,000 purchased in 2021.
12.18	Office and Library Supplies	Ink cartridges were purchased in excess of \$2,000 in 2021, eliminating the need to purchase ink in 2022.
12.19	Telecommunications	The basic rates on the telephone have increased.
12.20	Postage and Freight	A bulk permit of \$265 was paid in 2022 but not in 2021. Also, the annual mailing included an extra page which increased the total postage by \$250.
12.21	Professional & Consultant Fees	The CPA/Bookkeeper increased fees \$5 per month.
12.22	Equipment	No small equipment was purchased in 2022.
12.23	Other Miscellaneous	The majority of the other miscellaneous expenses consisted of programming expenses of \$1,940, Director and Officer Insurance of \$1,068, summer reading expenses of \$2,682 and fundraising expenses of \$1,533.
12.26	From Local Public Funds (73PF)	A loan was paid in full in 2021.

13. CAPITAL FUND RECEIPTS

No Notes

14. CAPITAL FUND DISBURSEMENTS

No Notes

15. CENTRAL LIBRARIES

No Notes

16. FEDERAL TOTALS

16.5 **State Government Revenue**

Bullet Aid of \$3,500 was received from Assemblyman Friend.

16.17 **Wireless Sessions**

We averaged 1 wireless session per day in both 2021 and 2022 according to reports provided by Finger Lakes Library System.

17. FOR NEW YORK STATE LIBRARY USE ONLY

No Notes

SUGGESTED IMPROVEMENTS

No Notes

No Notes