

# 2024 FLLS Family Literacy Mini-Grants—website content

## 2024 Important Dates:

- **Friday, March 29:** Email announcing grant sent to directors. Contains application link.
- **Monday, April 1:** FLLS Family Literacy Mini-Grant application opens.
- **Friday, April 26 at 10 a.m.:** Application closes.
- **Mid-May:** Awards announced.
- **May 31:** Grant report (survey) due. (Reimbursements issued only if a report is submitted.)
- **September 1:** Purchases must be made by this date.
- **September 30:** Reimbursement paperwork must be completed and submitted by this date.

## Grant Information:

The Finger Lakes Library System is offering mini-grants to member libraries as part of the NYS-funded outreach services\*. For the 2024-2025 grant cycle, each library may apply for up to \$500.

The mini-grants may be used to purchase supplies and materials or to fund performers/presenters that support your library's literacy work for at-risk youth ages birth-21 years\*\*. Applications are being accepted from April 1, 2024 through April 26, 2024.

The mini-grant cycle may be competitive, based on the number of libraries that apply. Applications will be evaluated on clarity of what is to be purchased and how the purchase(s) tie into the library's literacy work for at-risk youth ages birth-21 years.

*\*\*The population "at-risk youth ages birth-21 years" is not specifically defined by NYS, but could include:*

- *Educationally disadvantaged (people with below-average literacy skills)*
- *Ethnic or minority groups*
- *Geographically isolated*
- *Persons with physical, visual, or intellectual/developmental disabilities.*

## Mini-Grant Requirements:

- Applicants must be libraries that are members of the Finger Lakes Library System.
- One grant application per library please.
- Purchases must support the library's literacy work to at-risk youth ages birth-21.
- Applications must clearly indicate what is to be purchased. (e.g. "storytime supplies" is not a sufficient description but "child safety scissors, glue sticks and storage bins" would be acceptable.)
- The grant **does not** cover food, taxes on purchases or shipping charges.
- To be reimbursed for grant purchases, recipients must fill out a Reimbursement Request form and attach receipts. Items must have shipped.
- All purchases for reimbursement must be made by **September 1, 2024**. Reimbursement paperwork must be completed and submitted by **September 30, 2024**.

Any questions or comments should be directed to Heidi Eckerson [heckerson@fls.org](mailto:heckerson@fls.org)

