

# Finger Lakes Library System

## Annual Report for Library Systems - 2023 (Public Library Systems 2023)

### 1. General System Information

1.49 For the reporting year, has the system experienced any unusual circumstance(s) that affected the statistics and/or information reported (e.g. natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? Indicate Y for Yes, N for No. If Yes, please annotate using the note.

Our Business Manager left on November 15, 2023. We only had intermittent/temporary financial assistance through the end of the year.

### 2. Personnel Information

No Notes

### 3. System Membership, Outlets and Governance

Repeating Group 3

9. Office Held or Trustee

Vice President

Repeating Group 5

9. Office Held or Trustee

Secretary

Repeating Group 7

14. Is this trustee serving a full term? If No, add a State Note (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position).

Completing Cindy Buerkle's term.

Repeating Group 8

14. Is this trustee serving a full term? If No, add a State Note (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position).

Steve Moolin's term actually expired December 2023. Trustee Maroney is filling a vacancy.

### 4. Public Library System Transactions and Collections

No Notes

### 5. System Services

5.9 Number of new titles added by the system in the reporting year

Includes OverDrive titles added to catalog.

a. Non-member catalogs are included (if checked, please name non-member catalogs using the State note)

Durland Alternatives Library at Cornell University is an associate library of FLLS.

5.75 Other Consulting and Technical Assistance Services  
not listed above – Add Note

Annual Report assistance

## 6. Operating Funds Receipts

6.18 Local Library Services Aid - Kept at System

Note: \$1,428.00 - Kellogg Free Library is a private foundation operating a Library, In recent years they have refused their LLSA funding. FLLS holds the money for a year, in case they change their minds; then we redistribute the money to the other libraries in Cortland County. \$12.00 rounding difference between amount received and disbursed based upon the State LLSA table.

6.67 GRAND TOTAL RECEIPTS, BUDGET LOANS,  
TRANSFERS, AND BALANCE/ROLLOVER  
(Public Library Systems – total questions 6.59, 6.60, 6.63 and  
6.64 – must agree with question 7.82)

Because the Central Library failed Maintenance of Effort, there was no payment from the State in 2022. In 2023, FLLS had received funds in the amount of \$337,764. However, no payment was passed through to the Central Library until 2024.

## 7. Operating Fund Disbursements

7.11 Central Library Services Aid (CLSA)

Note: Because the Central Library failed Maintenance of Effort, there was no payment from the State in 2022 or 2023; therefore no payment was passed through to the Central Library.

7.17 Other cash grants paid from system funds

Note: Outreach Mini Grants  
2022 - \$9,708 2023 - \$15,223  
Collection Development Grant  
2022 - \$0, 2023 - \$64,000  
(\$2,000 for 32 Libraries, one declined funding)

7.23 Other Vehicles

Purchase of delivery van.

7.31 From Local Public Funds (72PF)

Insulation of outer walls.

7.42 Fees for Consultants and Professionals - Please include a Note with the consultants' or vendors' names and a brief description of the service(s) provided.

Note: Port, Kashdin, & McSherry CPA's - Audit & 990: \$8,000.00 Sharon Campanella, Treasurer, Reconciliations of Bank Accounts: \$600.00 Family & Children's Services - EAP Contract: \$518.00 ADP - Payroll Processing: \$5,000.00 Wasabi Technologies - Cloud Storage - \$880.00 Barclay Damon - Legal Services - \$532.00

7.43 Membership Dues - Please include a State Note listing Professional Organization Memberships for which dues are being paid.

Note: PULISDO \$400.00 SHRM - Professional / Business \$229.00 NYALS 2023 & 2024 \$3,215.00 South Central Regional Library Council \$197.00 ARSL \$226.00 NYLA \$1903.00

Repeating Group 1

1. Expense category

Note: Polaris and Related Software

Repeating Group 2

1. Expense category

Polaris and related software

Repeating Group 2

2. Amount

Polaris and related software

Repeating Group 1

2. Contracted Service (specify using the State note)

Note: FLLS purchases in bulk or bulk licensing, and resells computers, library supplies, computer printers, barcode scanners, software licenses, etc. to member libraries.

**8. Capital Fund Receipts**

No Notes

**9. Capital Fund Disbursements**

No Notes

**12. Projected Annual Budget For Library Systems**

No Notes

### 13. State Formula Aid Disbursements

#### Repeating Group 4

1. Expenditure Category Canon copier lease.

#### Repeating Group 20

1. Expenditure Category Vehicle operations and maintenance

#### Repeating Group 22

1. Expenditure Category Software

#### Repeating Group 23

1. Expenditure Category Software

#### Repeating Group 24

1. Expenditure Category Medical insurance for Retirees and Former Employees

#### Repeating Group 5

2. Provider of Services Institutional, Vehicle and Trustee insurance.

#### Repeating Group 20

2. Provider of Services AAA Pritchard Automotive, Maguire (Vehicle maintenance and repairs)

#### Repeating Group 1

1. Expenditure Category Note: Postage and UPS Charges

#### Repeating Group 2

1. Expenditure Category Note: Office & ILS Supplies

#### Repeating Group 3

1. Expenditure Category Various small \$ purchases in various categories

#### Repeating Group 4

1. Expenditure Category Note: Expensed Equipment

#### Repeating Group 5

1. Expenditure Category Note: Expensed Equipment

#### Repeating Group 2

1. Type of Travel Note: Van gasoline - for Transit vans for ILL delivery and pickup. Also for Minivan use for meetings.

#### Repeating Group 1

1. Type of Travel

Correctional Facilities  
Librarians - NYLA  
Conference

Repeating Group 2

1. Type of Travel

Gas, Vehicle Maintenance,  
Vehicle Insurance allocation of  
expenses for Delivery of  
Books and Supplies to the  
Correctional Facilities

#### **14. Summary of Library System Accomplishments**

No Notes

#### **15. Current system URL's**

No Notes

#### **16. Assurance and Contact Information**

No Notes

#### **Suggested Improvements**

No Notes