

FLLS Board of Trustees Meeting Minutes

Wednesday, July 19, 2023 at System Headquarters 1300 Dryden Road, Ithaca, NY.

PRESENT

FLLS Trustees: Toombs, Mannino, Heavenrich, Thomas, Meyers, Bogard.

Absent: Schaffer, Hudson.

FLLS Staff: Executive Director Sarah Glogowski, Business Manager James Stebbins, Administrative Assistant Diana Leigh.

PRESIDING

President Toombs called the meeting to order at 3:03 PM.

(DOC 23 43) AGENDA: Approved, with no conflict of interest reported by any Trustee present. – Motion by Meyers.

(DOC 23 44) Minutes from the June 21, 2023 meeting were accepted as presented. – Motion by Bogard.

(DOC 23 45) The Director’s Report was discussed.

New Business:

(DOC 23 46) The FLLS Bylaws update, as presented last month, was unanimously approved. – Motion by Mannino.

(DOC 23 47) The 2023 Mid-year Budget Revision was discussed and unanimously approved. – Motion by Heavenrich.

(DOC 23 48) Sarah gave an update on Construction Grant estimates.

..... > Sarah gave an update on the speaker for the Annual Meeting.

..... > Sarah gave an update on Member Libraries.

Finance Committee:

(DOC 23 49) June 2023 Business Manager’s Report

(DOC 23 50) June 2023 Treasurer’s Report

The above two documents were reviewed and accepted as presented. – Motion by Meyers.

..... > The Finance Committee proposed that FLLS make adjustments to salaries as follows:

a. A pay increase of 3% to all non-union staff, retroactive to January 1, 2023.

b. That Rex Helwig receive a lump sum equivalent to the 3% pay increase that would have been applied to his salary from January 1 to June 30, 2023.

Unanimously approved. – Motion by Mannino.

Next Meeting: The next public meeting of the Trustees will be September 27, 2023, at 3 pm.

ADJOURNMENT: The meeting was adjourned at 4:16 PM. Submitted by: Diana Leigh, Administrative Assistant

Approved _____
Date of approval

Sue Heavenrich, Secretary

A signed copy of these minutes can be found in the Secretary's Notebook at: FLLS, 1300 Dryden Road, Ithaca, NY 14850.