The Southworth Library Association
Annual Report For Public And Association Libraries - 2022

1. GENERAL LIBRARY INFORMATION

Library/Director Information

[Outline of Major Changes](#)

Please be advised Bibliostat CollectConnect is now using a new interface. If you have accessed or if you believe you may have accessed the old Bibliostat Collect, please click the new link here and you will be taken to the new interface. Please be sure you exit and close the old Bibliostat Collect before you begin your survey.
To avoid loss of data, only one person at a time should be logged into a member library report. Multiple people logged into the same report will cause data to be lost.
Libraries should not have reports from two different years open at the same time.

Report all information in Part 1 as of December 31, 2022, <u>except</u> for questions related to the <u>current</u> library director/manager (questions 1.37 through 1.44).

1.1	Library ID Number	2400611830
1.2	Library Name	THE SOUTHWORTH LIBRARY ASSOCIATION
1.3	Name Status (State use only)	00 (for no change from previous year)
1.4	Structure Status (State use only)	00 (for no change from previous year)
1.5	Community	Dryden
1.6	Beginning Fiscal Reporting Year	01/01/2022
1.7	Ending Fiscal Reporting Year	12/31/2022
1.8	Is the library now reporting on a different fiscal year than it reported on in the previous Annual Report?	No

1.9   If yes, please indicate the beginning date N/A
of library's new reporting year. Enter N/A if No
was answered to Question 1.8.

1.10   Please indicate the ending date of   N/A
library's new reporting year. Enter N/A if No was
answered to Question 1.8.

1.11   Beginning <u>Local</u> Fiscal Year   01/01/2022

1.12   Ending <u>Local</u> Fiscal Year   12/31/2022

1.13   Address Status   00 (for no change from
                          previous year)

1.14   Street Address   24 WEST MAIN STREET

1.15   City   DRYDEN

1.16   Zip Code   13053

1.17   Mailing Address   P.O. BOX 45

1.18   City   DRYDEN

1.19   Zip Code   13053

1.20   Telephone Number (enter 10 digits only (607) 844-4782
and hit the Tab key; enter N/A if no telephone
number)

1.21   Fax Number (enter 10 digits only and hit (607) 844-5310
the Tab key; enter N/A if no fax number)

1.22   E-Mail Address to Contact the Library   southworthlibrary@gmail.com
(Enter N/A if no e-mail address)

1.23   Library Home Page URL (Enter N/A if   www.southworthlibrary.org
no home page URL)

1.24   Population Chartered to Serve (per 2020   1,887
Census)

1.25   Indicate the type of library as stated in   ASSOCIATION
the library's charter (select one):

1.26   Indicate the area chartered to serve as   Village
stated in the library's charter (select one):

1.27   During the reporting year, has there been   N
any change to the library's legal service area
boundaries? Changes must be the result of a
Regents charter action. Answer Y for Yes, N for
No.

1.28   Indicate the type of charter the library   Absolute
currently holds (select one):

1.29   Date the library was granted its absolute   12/12/1894
charter or the date of the provisional charter if the
library does not have an absolute charter

1.30   Date the library was last registered   10/17/1907

1.31   Federal Employer Identification Number   150539132

1.32   County   TOMPKINS

1.33   School District   Dryden

1.34   Town/City   Dryden

1.35   Library System   Finger Lakes Library System

THESE QUESTIONS ARE FOR NYC LIBRARIES ONLY. PLEASE PROCEED TO THE NEXT QUESTION.

1.36a   President/CEO Name

1.36b   President/CEO Phone Number

1.36c   President/CEO Email

NOTE: For questions 1.37 through 1.44, report all information for the <u>current</u> library director/manager.

1.37   First Name of Library Director/Manager   Diane

1.38   Last Name of Library Director/Manager   Pamel

1.39   NYS Public Librarian Certification Number   25101

1.40   What is the highest education level of the library manager/director?   Master's Degree

1.41   If the library manager/director holds a Master's Degree, is it a Master's Degree in Library/Information Science?   Y

1.42   Do all staff working in the budgeted Librarian (certified) positions reported in 6.4 have an active NYS Public Librarian Certificate? If No, list the name and e-mail address of each staff member without an active certificate in a Note.   Y

1.43   E-mail Address of the Director/Manager   director@southworthlibrary.org

1.44   Fax Number of the Director/Manager   (607) 844-5310

1.45   Does the library charge fees for library cards to people residing outside the system's service area?   N

1.46   Was all or part of the library's funding subject to a public vote(s) held during Calendar Year 2022? (Please respond even if the vote was unsuccessful). Enter Y for Yes, N for No. If Yes, complete one record for the public vote from each funding source. If no, go to question 1.47.   Y

Public Votes/Contracts

Please Note: last year's answers for repeating groups cannot be displayed.

1.   Name of municipality or district holding   Dryden Central School District
the public vote

2.   Indicate the type of municipality or   School District
district holding the public vote

3.   Date the vote was held (mm/dd/2022)   05/18/2022

4.   Was the vote successful? Y/N   Y

5.   What type of public vote was it?   school district ballot
                                                   proposition (Ed. Law §259(1)
                                                   (a))

6a.   Most recent prior year approved $50,000
appropriation from a public vote:

6b.   Proposed increase in appropriation as a   N/A
result of the vote held on the date reported in
question number 3:

6c.   Total proposed appropriation (sum of 6a $50,000
and 6b):

This question should only be answered if "No" was answered in Q1.46 OR the library has votes from different municipalities/districts that were held in different years, both current and prior.

1.47   Did the library receive funding from an   N
appropriation which was approved by public vote
in a prior year? (Prior to Calendar Year 2022)
Enter Y for Yes, N for No. If Yes, complete one
record for the vote from each funding source. If
No, go to question 1.48.

Please Note: last year's answers for repeating groups cannot be displayed.

1.   Name of municipality or district holding   N/A
the public vote

2.   Indicate the type of municipality or
district holding the public vote

3.   Date the last successful vote was held   N/A
(mm/dd/yyyy)

4.   What type of public vote was it?

5.   What was the total dollar amount of the   N/A
appropriation from tax dollars resulting from the
last successful vote?

1.48   Does the reporting library have a   N
contractual agreement with a municipality or
district to provide library services to residents of
an area not served by a chartered library? Enter Y
for Yes, N for No. If yes, please complete one
record for *each* contract. If no, go to question
1.49.

Unusual Circumstances

Please Note: last year's answers for repeating groups cannot be displayed.

1.   Name of contracting municipality or   N/A
district

2.   Is this a written contractual agreement?   N/A

3.   Population of the geographic area served   N/A
by this contract

4.   Dollar amount of contract   N/A

5.   Enter the appropriate code for range of   N/A
services provided (select one):

1.49   For the reporting year, has the library   N
experienced any unusual circumstance(s) that
affected the statistics reported (e.g., natural
disaster, fire, closed for renovations, massive
weeding of collection, etc.)? If yes, please
annotate explaining the circumstance(s) and the
impact on the library using the Note; if no, please
go to Part 2, Library Collection.

2. LIBRARY COLLECTION

Print/Electronic/Other Holdings

Report holdings, additions, and subscriptions as of the end of the fiscal year reported in Part 1.
Please read general information instructions below before completing this section.

NOTE: This section of the survey (2.1-2.25) collects data on selected types of materials.

It does not cover all materials (i.e., microforms, loose sheet music, maps, and pictures) for which
expenditures are reported under Print Materials Expenditures, Electronic Materials Expenditures,
and Other Materials Expenditures (questions 12.6, 12.7 and 12.8). Under this category report only
items that have been purchased, leased or licensed by the library, a consortium, the state library, a
donor or other person or entity. Included items must only be accessible with a valid library card or at
a physical library location; inclusion in the catalog is not required. Do not include items freely
available without monetary exchange. Count electronic materials at the administrative entity level
(main library); do not duplicate numbers at each branch.

PRINT MATERIALS

Cataloged Books

2.1   Adult Fiction Books   11,758

2.2   Adult Non-fiction Books   7,346

2.3   Total Adult Books (Total questions 2.1 & 19,104
2.2)

2.4   Children's Fiction Books   11,522

2.5   Children's Non-fiction Books   5,314

2.6   Total Children's Books (Total questions   16,836
2.4 & 2.5)

2.7	Total Cataloged Books (Total questions 2.3 & 2.6)	35,940

Other Print Materials

2.8	Total Uncataloged Books	888
2.9	Total Print Serials	48
2.10	All Other Print Materials	0
2.11	Total Other Print Materials (Total questions 2.8 through 2.10)	936
2.12	Total Print Materials (Total questions 2.7 and 2.11)	36,876

ALL OTHER MATERIALS
Electronic Materials

2.13	Electronic Books	20,986
2.14	Local Electronic Collections	5
2.15	NOVELNY Electronic Collections	15
2.16	Total Electronic Collections (Total questions 2.14 and 2.15)	20
2.17	Audio - Downloadable Units	10,419
2.18	Video - Downloadable Units	0
2.19	Other Electronic Materials (Include items that are not included in the above categories, such as e-serials; electronic files; collections of digital photographs; and electronic government documents, reference tools, scores and maps.)	0
2.20	Total Electronic Materials (Total questions 2.13, 2.16, 2.17, 2.18 and 2.19)	31,425

Non-Electronic Materials

2.21	Audio - Physical Units	1,307
2.22	Video - Physical Units	3,210
2.23	Other Circulating Physical Items	535
2.24	Total Other Materials - Non-Electronic (Total questions 2.21 through 2.23)	5,052

Grand Total/Additions to Holdings

2.25	**GRAND TOTAL HOLDINGS** (Total questions 2.12, 2.20 and 2.24)	73,353

ADDITIONS TO HOLDINGS - Do <u>not</u> subtract withdrawals or discards.

2.26	Cataloged Books	1,740
2.27	All Other Print Materials	28
2.28	Electronic Materials	17,144
2.29	All Other Materials	232
2.30	Total Additions (Total questions 2.26 through 2.29)	19,144

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

Visits/Borrowers/Policies/Accessibility

Report all information on questions 3.1 through 3.29 as of the end of the <u>fiscal</u> year reported in Part 1; report information on questions 3.32 through 3.84 for the 2022 <u>calendar</u> year. Please click here to read general instructions before completing this section.

Please report information on LIBRARY USE as of the end of the fiscal year reported in Part 1.

LIBRARY USE

3.1	Library visits (total annual attendance)	24,000

3.1a   Regarding the number of Library Visits   CT - Annual Count
entered, is this an annual count or an annual
estimate based on a typical week or weeks?

3.2   Registered resident borrowers   915

3.3   Registered non-resident borrowers   2,750

Please report information on WRITTEN POLICIES as of 12/31/22.

WRITTEN POLICIES (Answer Y for Yes, N for No)

3.4   Does the library have an open meeting   Y
policy?

3.5   Does the library have a policy protecting Y
the confidentiality of library records?

3.6   Does the library have an Internet use   Y
policy?

3.7   Does the library have a disaster plan?   Y

3.8   Does the library have a board-approved Y
conflict of interest policy?

3.9   Does the library have a board-approved Y
whistle blower policy?

3.10   Does the library have a board-approved Y
sexual harassment prevention policy?

Please report information on ACCESSIBILITY as of 12/31/22.

ACCESSIBILITY (Answer Y for Yes, N for No)

3.11   Does the library provide service to   Y
persons who cannot visit the library (homebound
persons, persons in nursing homes, persons in jail,
etc.)?

3.12   Does the library have assistive devices N
for persons who are deaf and hearing impaired
(TTY/TDD)?

3.13   Does the library have large print books?   Y

3.14   Does the library have assistive   N
technology for people who are visually impaired
or blind?

3.15 - If so, what do you have?

        screen reader, such as JAWS,   No
Windoweyes or NVDA

        refreshable Braille commonly referred to   No
as a refreshable Braille display

        screen magnification software, such as   No
Zoomtext

        electronic scanning and reading   No
software, such as OpenBook

3.16   Is the library registered for services from   Y
either the New York State Talking Book and
Braille Library (New York State Library, Albany)
or the Andrew Heiskell Braille and Talking Book
Library (The New York Public Library, New
York)?

Library Sponsored Programs/Summer Reading Program

SYNCHRONOUS PROGRAM SESSIONS and ATTENDANCE

Synchronous Program Sessions

A synchronous (live) program session is any planned event which introduces the group attending to
library services or which provides information to participants.
Program sessions may cover use of the library, library services, or library tours. Program sessions
may also provide cultural, recreational, or educational information.
Examples of these types of program sessions include, but are not limited to, film showings, lectures,
story hours, literacy programs, citizenship classes, and book discussions.

For specific examples, please refer to the chart in Instructions.

3.17   Number of Synchronous Program   58
Sessions Targeted at Adults Age 19 or Older

3.18   Number of Synchronous Program   34
Sessions Targeted at Young Adults Ages 12-18

3.19a   Number of Synchronous Program   52
Sessions Targeted at Children Ages 0-5

3.19b   Number of Synchronous Program   62
Sessions Targeted at Children Ages 6-11

3.20   Number of Synchronous General Interest 28
Program Sessions

3.21   Total Number of Synchronous Program   234
Sessions (Total questions 3.17, 3.18, 3.19a, 3.19b, 3.20)

3.21a   Number of Synchronous In-Person   195
Onsite Program Sessions

3.21b   Number of Synchronous In-Person   37
Offsite Program Sessions

3.21c   Number of Synchronous Virtual Program 2
Sessions

3.21d   Total number of synchronous programs   234
(3.21a + 3.21b + 3.21c)

3.22   One-on-One Program Sessions   970

Note: estimate: 2 - 3 sessions each open day 520 - 780 during the week plus ~40 on Saturdays Dolly Parton Imagination Library- 50 for 6 months

3.23   Do library staff, trustees and/or   Yes
volunteers reach outside of the library to promote
library programs and services through group
presentations, information tables and/or other
similar educational activities sponsored by the
Library?

3.24   Attendance at Synchronous Programs   961
Targeted at Adults Age 19 or Older

3.25   Attendance at Synchronous Programs   292
Targeted at Young Adults Ages 12-18

3.26a   Attendance at Synchronous Programs   2,143
Targeted at Children Ages 0-5

3.26b   Attendance at Synchronous Programs   1,823
Targeted at Children Ages 6-11

3.27   Attendance at Synchronous General   1,136
Interest Programs

3.28   Total Attendance at Synchronous   6,355
Programs (Total questions 3.24, 3.25, 3.26a,
3.26b, 3.27).

3.28a   Synchronous In-Person Onsite Program   4,816
Attendance

3.28b   Synchronous In-Person Offsite Program   1,499
Attendance

3.28c   Synchronous Virtual Program   40
Attendance

3.28d   Total synchronous program attendance   6,355
(3.28a + 3.28b + 3.28c)

3.29   One-on-One Program Attendance   970

Note: estimated numbers for one and one Dolly Parton Imagination 50 subscriptions for 6 months

3.29a   Total Number of Asynchronous Program   0
Presentations

3.29b   Total Views of Asynchronous Program   0
Presentations within 30 Days

3.30   Total Number of Children's Programs   114
(sum of Q3.19a and Q3.19b)

3.31   Total Children's Program Attendance   3,966
(sum of Q3.26a and Q3.26b)

Please report information on SUMMER READING PROGRAMS for the 2022 calendar year.

SUMMER READING PROGRAM

3.32 - Indicate which of the following apply to the summer reading program(s) offered by the library during the summer of 2022 (check all that apply):

a.   Program(s) for children   Yes

b.   Program(s) for young adults   Yes

c.   Program(s) for Adults   Yes

d.   Summer Reading at New York Libraries   Yes
name and/or logo used

e.   Collaborative Summer Library Program   Yes
(CSLP Manual, provided through the New York
State Library, used)

f.   N/A   No

3.33   Library outlets offering the summer   1
reading program

3.34   Children registered for the library's   437
summer reading program

3.35   Young adults registered for the library's   47
summer reading program

3.36   Adults registered for the library's   0
summer reading program

3.37   Total number registered for the library's   484
summer reading program (total 3.34 + 3.35 +
3.36)

3.38   Children's program sessions - Summer   28
2022

3.39   Young adult program sessions - Summer   29
2022

3.40   Adult program sessions - Summer 2022   5

3.41   Total program sessions - Summer 2022   62
(total 3.38 + 3.39 + 3.40)

3.42   Children's program attendance - Summer   882
2022

3.43   Young adult program attendance -   160
Summer 2022

3.44   Adult program attendance - Summer   46
2022

3.45   Total program attendance - Summer   1,088
2022 (total 3.42 + 3.43 + 3.44)

COLLABORATORS

3.46   Public school district(s) and/or BOCES   3

3.47   Non-public school(s)   0

Note: Covenant Love School

3.48   Childcare center(s)   0

Note: Headstart

3.49   Summer camp(s)   1

3.50   Municipality/Municipalities   0

3.51   Literacy provider(s)   0

3.52   Other (describe using the State note)   1

Note: USDA Summer lunch program and Food bank Farmer's Market

3.53   Total Collaborators (total 3.46 through   5
3.52)

Please report information on EARLY LITERACY PROGRAMS for the 2022 calendar year.

EARLY LITERACY PROGRAMS

| 3.54 | Did the library offer early literacy programs? (Enter Y for Yes, N for No) | Y |

3.55 - Indicate types of programs offered (check all that apply)

a.	Focus on birth - school entry (kindergarten)	Yes
b.	Focus on parents & caregivers	No
c.	Combined audience	Yes
d.	N/A	No

3.56 - Number of sessions

a.	Focus on birth - school entry (kindergarten)	52
b.	Focus on parents & caregivers	0
c.	Combined audience	28
d.	N/A	N/A

| 3.57 | Total Sessions | 80 |

3.58 - Attendance at sessions

a.	Focus on birth - school entry (kindergarten)	2,143
b.	Focus on parents & caregivers	0
c.	Combined audience	1,136
d.	N/A	N/A

| 3.59 | Total Attendance | 3,279 |

3.60 - Collaborators (check all that apply):

a.	Childcare center(s)	Yes
b.	Public School District(s) and/or BOCES	Yes
c.	Non-Public School(s)	No
d.	Health care providers/agencies	No
e.	Other (describe using the State note)	Yes

Note: USDA Summer Lunch and Kids Farmer's Market program

Please report information on ADULT LITERACY for the 2022 calendar year.

ADULT LITERACY

3.61	Did the library offer adult literacy programs?	No
3.62	Total group program sessions	0
3.63	Total one-on-one program sessions	0
3.64	Total group program attendance	0
3.65	Total one-on-one program attendance	0

3.66 - Collaborators (check all that apply)

a.	Literacy NY (Literacy Volunteers of America)	No
b.	Public School District(s) and/or BOCES	No
c.	Non-Public Schools	No
d.	Other (see instructions and describe using Note)	No

Please report information on PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL) for the 2022 calendar year.

PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL)

3.67   Did the library offer programs for   Y
English Speakers of Other Languages (ESOL)?
(Enter Y for Yes, N for No)

3.68   Children's program sessions   12

Note: Language and culture club, Spanish storytimes

3.69   Young adult program sessions   0

3.70   Adult program sessions   0

3.71   Total program sessions (total 3.68 + 3.69   12
+ 3.70)

3.72   One-on-one program sessions   0

3.73   Children's program attendance   159

3.74   Young adult program attendance   0

3.75   Adult program attendance   0

3.76   Total program attendance (total 3.73 +   159
3.74 + 3.75)

3.77   One-on-one program attendance   0

3.78 - Collaborators (check all that apply):

a.   Literacy NY (Literacy Volunteers of   No
America)

b.   Public School District(s) and/or BOCES   No

c.   Non-Public School(s)   No

d.   Other (describe using the Note)   No

Please report information on DIGITAL LITERACY for the 2022 calendar year.

DIGITAL LITERACY

3.79   Did the library offer digital literacy   Y
programs?

3.80   Total group program sessions   5

Note: Digital literacy classes

3.81   Total one-on-one program sessions   8

3.82   Total group program attendance   14

3.83   Total one-on-one program attendance   16

3.84   Did your library offer teen-led activities   Y
during the 2022 calendar year?

4. LIBRARY TRANSACTIONS

Circulation/Electronic Use/Reference Transactions

Report all transactions as of the end of the fiscal year reported in Part 1. (Please note: Internal Library usage is <u>not</u> considered part of circulation.)

CATALOGED BOOK CIRCULATION

4.1   Adult Fiction Books   19,025

4.2   Adult Non-fiction Books   4,957

4.3   Total Adult Books (Total questions 4.1 &   23,982
4.2)

4.4   Children's Fiction Books   26,828

4.5   Children's Non-fiction Books   5,804

4.6   Total Children's Books (Total questions   32,632
4.4 & 4.5)

4.7   Total Cataloged Book Circulation (Total   56,614
question 4.3 & 4.6)

CIRCULATION OF OTHER MATERIALS

4.8   Circulation of Adult Other Materials   7,662

4.9   Circulation of Children's Other Materials 2,209

4.10   Circulation of Other Physical Items   9,871
(Total questions 4.8, 4.9)

4.11   Physical Item Circulation (Total   66,485
questions 4.7 & 4.10)

ELECTRONIC USE

4.12   Use of Electronic Material   8,587

4.13   Successful Retrieval of Electronic   0
Information

4.14   Electronic Content Use (Total questions   8,587
4.12 & 4.13)

4.15   Total Circulation of Materials (Total   75,072
questions 4.11 & 4.12)

4.16   Total Collection Use (Total questions   75,072
4.13 & 4.15)

4.17   Grand Total Circulation of Children's   34,841
Materials (Total questions 4.6 & 4.9)

4.18   As of the end of the reporting period,   No
does the library charge overdue fines to any users
when they fail to return physical print materials by
the date due?

REFERENCE TRANSACTIONS

4.19   Total Reference Transactions   2,548

4.19a   Regarding the number of Reference   CT - Annual Count
Transactions entered, is this an annual count or an
annual estimate based on a typical week or weeks?

4.20   Does the library offer virtual reference?   Y

Interlibrary Loan

INTERLIBRARY LOAN - MATERIALS RECEIVED (BORROWED)

4.21   TOTAL MATERIALS RECEIVED   9,125

INTERLIBRARY LOAN - MATERIALS PROVIDED (LOANED)

4.22   TOTAL MATERIALS PROVIDED   6,430

5. TECHNOLOGY AND TELECOMMUNICATIONS
Report all information as of December 31, 2022.

SYSTEMS AND SERVICES

5.1   Automated circulation system?   Y

5.2   Online public access catalog (OPAC)?   Y

5.3   Electronic access to the OPAC from   Y
outside the library?

5.4   Annual number of visits to the library's   62,986
web site

5.5   Does the library use Internet filtering   Y
software on any computer?

5.6   Does your library use social media?   Y

5.7   Does the library file for E-rate benefits?   Y

5.8   Is the library part of a consortium for E-   Y
rate benefits?

5.9   If yes, in which consortium are you   Finger Lakes Library System
participating?

5.10   Name of the person responsible for the   Rex Helwig
library's Information Technology (IT) services

5.11   IT contact's telephone number (enter 10   (607) 273-4074
digits only and hit the Tab key)

5.12   IT contact's email address   rhelwig@flls.org

6. STAFF INFORMATION

Note: Report figures as of the last day of the fiscal year reported in Part 1. Include the FTE for all positions funded in the library's budget whether those positions are filled or not. This report requires conversion of part-time hours to full-time equivalents (FTE). To compute the FTE of employees in any category, take the total number of hours worked per week for all budgeted positions in that category and divide that total by the number of hours per week the library considers to be full-time. Report the FTE to two decimal places.

FTE (FULL-TIME EQUIVALENT CALCULATION)

6.1   The number of hours per workweek used   40
to compute FTE for all paid library personnel in
this section.

BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS

6.2   Library Director (certified)   1

6.3   Vacant Library Director (certified)   0

6.4   Librarian (certified)   0

6.5   Vacant Librarian (certified)   0

6.6   Library Manager (not certified)   0

6.7   Vacant Library Manager (not certified)   0

6.8   Library Specialist/Paraprofessional (not   0
certified)

6.9   Vacant Library Specialist/Paraprofessional (not certified)   0

6.10   Other Staff   1.9

6.11   Vacant Other Staff   0

6.12   TOTAL PAID STAFF (Total questions 6.2, 6.4, 6.6, 6.8 & 6.10)   2.90

6.13   VACANT TOTAL PAID STAFF (Total questions 6.3, 6.5, 6.7, 6.9 & 6.11)   0.00

SALARY INFORMATION

6.14   FTE - Entry Level Librarian (certified)   0

6.15   Salary - Entry Level Librarian (certified) $0

6.16   FTE - Library Director (certified)   1

6.17   Salary - Library Director (certified) $54,429

6.18   FTE - Library Manager (not certified)   0

6.19   Salary - Library Manager (not certified) $0

7. MINIMUM PUBLIC LIBRARY STANDARDS

As of January 1, 2023 all public, free association and Indian libraries in New York State are required to meet the minimum standards listed below. Please indicate which of these standards your library meets as of **December 31, 2022**. Please click here to read general instructions before completing this section. Helpful information for meeting minimum public library standards is available on the State Library's website. Questions about the new standards should be directed to your library system.

1.   Is governed by written bylaws which define the structure and governing functions of the library board of trustees, and which shall be reviewed and re-approved by the board of trustees at least once every five years or earlier if required by law.   Y

2.   Has a community-based, board-   Y
approved, written long-range plan of service
developed by the library board of trustees and
staff.

3.   Provides a board-approved written   Y
annual report to the community on the library's
progress in meeting its mission, goals and
objectives, as outlined in the library's long-range
plan of service.

4.   Has board-approved written policies for   Y
the operation of the library, which shall be
reviewed and updated at least once every five
years or earlier if required by law.

5.   Annually prepares and publishes a   Y
board-approved, written budget, which enables the
library to address the community's needs, as
outlined in the library's long-range plan of service.

6.   Periodically evaluates the effectiveness   Y
of the library's programs, services and collections
to address community needs, as outlined in the
library's long-range plan of service.

7.   Is open the minimum standard number of Y
public service hours for population served. (see
instructions)

8. Maintains a facility that addresses community needs, as outlined in the library's long-range plan
of service, including adequate:

8a.   space   Y

8b.   lighting   Y

8c.   shelving   Y

8d.   seating   Y

8e.   power infrastructure   Y

8f.   data infrastructure   Y

| 8g. | public restroom | Y |

9. Provides programming to address community needs, as outlined in the library's long-range plan of service.   Y

10. Provides

10a. a circulation system that facilitates access to the local library collection and other library catalogs   Y

10b. equipment, technology, and internet connectivity to address community needs and facilitate access to information.   Y

11. Provides access to current library information in print and online, facilitating the understanding of library services, operations and governance; information provided online shall include the standards referenced in numbers (1) through (5) above.   Y

12. Employs a paid director in accordance with the provisions of Commissioner's Regulation 90.8.   Y

13. Provides library staff with annual technology training, appropriate to their position, to address community needs, as outlined in the library's long-range plan of service.   Y

14. Establishes and maintains partnerships with other educational, cultural or community organizations which enable the library to address the community's needs, as outlined in the library's long-range plan of service.   Y

8. PUBLIC SERVICE INFORMATION

Report all information as of the end of the fiscal year reported in Part 1. Please click here to read general instructions before completing this section.

PUBLIC SERVICE OUTLETS - Libraries reporting main libraries, branches and bookmobiles should complete Service Outlets Information in Part 9.

8.1	Main Library	1
8.2	Branches	0
8.3	Bookmobiles	0
8.4	Other Outlets	0

8.5   TOTAL PUBLIC SERVICE OUTLETS   1
(Total questions 8.1 - 8.4)

PUBLIC SERVICE HOURS - Report hours to <u>two</u> decimal places.

8.6   Minimum Weekly Total Hours - Main   33.00
Library

8.7   Minimum Weekly Total Hours - Branch   0.00
Libraries

8.8   Minimum Weekly Total Hours -   0.00
Bookmobiles

8.9   Minimum Weekly Total Hours - Total   33.00
Hours Open (Total questions 8.6 - 8.8)

8.10   Annual Total Hours - Main Library   1,716.00

8.11   Annual Total Hours - Branch Libraries   0.00

8.12   Annual Total Hours - Bookmobiles   0.00

8.13   Annual Hours Open - Total Hours Open   1,716.00
(Total questions 8.10 through 8.12)

8A. COVID

NOTE: This section of the survey (8A) collects data on the impact of the COVID–19 pandemic.
Report all information in Part 8A from January 1, 2022 to December 31, 2022.

CV1   Were any of the library's outlets   No
physically closed to the public for any period of
time due to the Coronavirus (COVID-19)
pandemic?

CV2   Did library staff continue to provide   No
services to the public during any portion of the
period when the building was physically closed to
the public due to the Coronavirus (COVID-19)
pandemic?

Note: N/A

CV3   Did the library allow users to complete   Yes
registration for library cards online without having
to come to the library during the Coronavirus
(COVID-19) pandemic?

CV4   Did the library provide reference service   No
via the Internet or telephone when the building
was physically closed to the public during the
Coronavirus (COVID-19) pandemic?

Note: N/A

CV5   Did the library provide 'outside' service   Yes
for circulation of physical materials at one or more
outlets during the Coronavirus (COVID-19)
pandemic?

CV6   Did the library intentionally provide Wi-   Yes
Fi Internet access to users outside the building at
one or more outlets during COVID-19 pandemic?

CV7   Did the library increase access to Wi-Fi   No
Internet access to users outside the building at one
or more outlets during the Coronavirus (COVID-
19) pandemic?

CV8   Did library staff work for other   No
government agencies or nonprofit organizations
instead of, or in addition to, their normal duties
during the Coronavirus (COVID-19) pandemic?

CV9   Number of Weeks an Outlet Had Limited 0
Occupancy Due to COVID-19

9. SERVICE OUTLET INFORMATION

Please Note: last year's answers for repeating groups cannot be displayed.

Outlets should be arranged in alphabetical order if possible.

Report all information as of the end of the fiscal year reported in Part 1. Please click here to read general instructions before completing this section.

NOTE: Libraries reporting Public Service Outlets in questions 8.1, 8.2 and 8.3 of Part 8 are required to complete this part of the Annual Report. Use this section to enter outlet information on main libraries, branches or bookmobiles. Complete one record for *each* main library, branch or bookmobile.

If you have multiple libraries, you may 1) enter the data for the Service Outlet Information section directly into the survey as usual or 2) send Baker and Taylor the data for this section to be uploaded into CollectConnect. If you choose to send your data for uploading, you will enter the data into the spreadsheet form available in the survey by clicking a link to an Excel sheet listing prior year outlets is located in section 9. Complete this form and email it to collectconnect@baker-taylor.com and your data will be uploaded into CollectConnect within 24 hours. The data will be loaded in the same order in which it appears in your file, so libraries should be in the correct order on the spreadsheet.

1.	Outlet Name	The Southworth Library Association
2.	Outlet Name Status	00 (for no change)
3.	Street Address	24 West Main Street
4.	Outlet Street Address Status	00 (for no change)
5.	City	Dryden
6.	Zip Code	13053
7.	Phone (enter 10 digits only)	(607) 844-4782
8.	Fax Number (enter 10 digits only)	(607) 844-5310
9.	E-mail Address	southworthlibrary@gmail.com
10.	Outlet URL	www.southworthlibrary.org
11.	County	Tompkins

12.	School District	Dryden
13.	Library System	Finger Lakes Library System
14.	Outlet Type Code (select one):	CE
15.	Public Service Hours Per Year for This Outlet	1,716
16.	Number of Weeks This Outlet is Open	52
16a	Number of weeks an outlet closed due to COVID-19	0
16b	Number of weeks an outlet had limited occupancy due to COVID-19	0
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
18.	Is the meeting space available for public use even when the outlet is closed?	N
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	104

Note: Counseling sessions, small groups, D&D group- 2 per week

20.	Enter the appropriate outlet code (select one):	LO
21.	Who owns this outlet building?	Library Board
22.	Who owns the land on which this outlet is built?	Library Board
23.	Indicate the year this outlet was initially constructed	1893
24.	Indicate the year this outlet underwent a major renovation costing $25,000 or more	2011

25.	Square footage of the outlet	6,684
26.	Number of Internet Computers Used by General Public	14
27.	Number of uses (sessions) of public Internet computers per year	1,263
27a	Reporting Method for Number of Uses of Public Internet Computers Per Year	CT - Annual Count
28.	Type of connection on the outlet's public Internet computers	Cable
29.	Maximum download speed of connection on the outlet's public Internet computers	11 Greater than or equal to 100 mbps and less than 1 gbps
30.	Maximum upload speed of connection on the outlet's public Internet computers	7 Greater than or equal to 10 mbps and less than 15 mbps
31.	Internet Provider	Spectrum/Time Warner Cable
32.	WiFi Access	No restrictions to access
33.	Wireless Sessions	8,760
33a	Reporting Method for Wireless Sessions	CT - Annual Count
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
35.	Is every public part of the outlet accessible to a person in a wheelchair?	N
36.	Does your **outlet** have a Makerspace?	N
37.	*LIBID*	9900611830
38.	*FSCSID*	NY0002

| 39. | *Number of Bookmobiles in the Bookmobile Outlet Record* | 0 |
| 40. | *Outlet Structure Status* | 00 (for no change from previous year) |

10. OFFICERS AND TRUSTEES

Trustees and Terms/Board President/Trustee Names

Report information about trustee meetings as of December 31, 2022. All public and association libraries are required by Education Law to hold at least four meetings a year.

BOARD MEETINGS

| 10.1 | Total number of board meetings held during calendar year (January 1, 2022 to December 31, 2022) | 5 |

NUMBER OF TRUSTEES AND TERMS

| 10.2 | Does your library have a range of trustees stated in the library's charter documents (incorporation)? | No |

| 10.5 | If your library does not have a range, how many voting positions are stated in the library's charter documents (incorporation)? | 7 |

| 10.6 | Does your library's charter documents (incorporation) state a specified term for trustees? If no, please explain in a Note. | Yes |

| 10.7 | If yes, what is the trustee term length, as stated in your library's charter documents (incorporation)? | one year |

BOARD MEMBER SELECTION

| 10.8 | Enter Board Member Selection Code (select one): | EA - board members are elected by the library association membership |

List Officers and Board Members as of February 1, 2023. Complete one record for each board member. There must be a record for each voting position, whether filled or vacant. Do not include non-voting positions.

BOARD PRESIDENT

10.9	First Name	Michael
10.10	Last Name	Lane
10.11	Mailing Address	42 East Main Street; P.O. Box 835
10.12	City	Dryden
10.13	Zip Code (5 digits only)	13053
10.14	Phone (enter 10 digits only)	(607) 844-8440
10.15	E-mail Address	tlane4@twcny.rr.com
10.16	Term Begins - Month	January
10.17	Term Begins - Year (yyyy)	2023
10.18	Term Expires - Month	December
10.19	Term Expires - Year (yyyy)	2023
10.20	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes
10.21	The date the Oath of Office was taken (mm/dd/yyyy)	N/A
10.22	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	N/A

10.23   Is this a brand new trustee?   N

You may 1) enter the data for the Officers and Board Members directly into the survey as usual or 2) send Baker and Taylor the data for this section to be uploaded into CollectConnect (but do not include the Board President—this information should still be entered directly into the survey). If you choose to send your data for uploading, you must enter the data into the spreadsheet form available here. Please Note: It is customized and contains all the data entered last year to be updated this year. Complete this form and email it to collectconnect@baker-taylor.com.

1.   Status   Filled

2.   First Name of Board Member   Randall

3.   Last Name of Board Member   Stewart

4.   Mailing Address   218 Lake Road

5.   City   Dryden

6.   Zip Code (5 digits only)   13053

7.   E-mail address   echolawn@msn.com

8.   Office Held or Trustee   Vice President

9.   Term Begins - Month   January

10.   Term Begins - Year (year)   2023

11.   Term Expires   December

12.   Term Expires - Year (yyyy)   2023

13.   Is the trustee serving a full term? If No,   Yes
add a Note. The Note should identify the previous
trustee whose unexpired term is being filled, and
should identify the beginning and ending date of
the unexpired previous trustee's term. Example:
Trustee is filling the remainder of [name]'s term,
which was to run from beginning date to ending
date.

14.	The date the Oath of Office (mm/dd/yyyy) was taken	N/A
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	N/A
16.	Is this a brand new trustee?	N
1.	Status	Filled
2.	First Name of Board Member	Les
3.	Last Name of Board Member	Cleland
4.	Mailing Address	36 Lee Road
5.	City	Dryden
6.	Zip Code (5 digits only)	13053
7.	E-mail address	LesC37@live.com
8.	Office Held or Trustee	Financial Officer
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2023
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2023
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes

14.	The date the Oath of Office (mm/dd/yyyy) was taken	N/A
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	N/A
16.	Is this a brand new trustee?	N
1.	Status	Filled
2.	First Name of Board Member	Clinton
3.	Last Name of Board Member	Brooks
4.	Mailing Address	6438 E. Homer Baltimore Road
5.	City	Homer
6.	Zip Code (5 digits only)	13077
7.	E-mail address	cbrooks@drydenbank.com
8.	Office Held or Trustee	Trustee
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2023
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2023
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes

14.	The date the Oath of Office (mm/dd/yyyy) was taken	N/A
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	N/A
16.	Is this a brand new trustee?	N
1.	Status	Filled
2.	First Name of Board Member	Mary Ellen
3.	Last Name of Board Member	Rumsey
4.	Mailing Address	67 Lake Road
5.	City	Dryden
6.	Zip Code (5 digits only)	13053
7.	E-mail address	merlake@icloud.com
8.	Office Held or Trustee	Trustee
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2023
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2023
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes

14.	The date the Oath of Office (mm/dd/yyyy) was taken	N/A
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	N/A
16.	Is this a brand new trustee?	N
1.	Status	Filled
2.	First Name of Board Member	Bambi
3.	Last Name of Board Member	Avery
4.	Mailing Address	280 Virgil Road
5.	City	Dryden
6.	Zip Code (5 digits only)	13053
7.	E-mail address	bambi11x29@gmail.com
8.	Office Held or Trustee	Secretary
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2023
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2023
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes

14.   The date the Oath of Office (mm/dd/yyyy) was taken   N/A

15.   The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)   N/A

16.   Is this a brand new trustee?   N

1.   Status   Filled

2.   First Name of Board Member   Paul

3.   Last Name of Board Member   Streeter

4.   Mailing Address   3 Top Forty Road

5.   City   Freeville

6.   Zip Code (5 digits only)   13068

7.   E-mail address   ps33@cornell.edu

8.   Office Held or Trustee   Trustee

9.   Term Begins - Month   January

10.   Term Begins - Year (year)   2023

11.   Term Expires   December

12.   Term Expires - Year (yyyy)   2023

13.   Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.   Yes

14.   The date the Oath of Office   N/A
(mm/dd/yyyy) was taken

15.   The date the Oath of Office was filed   N/A
with town or county clerk (mm/dd/yyyy)

16.   Is this a brand new trustee?   Y

Trustee Education

Please Note: last year's answers for repeating groups cannot be displayed.

Complete one record for each person serving as a trustee as of December 31, 2022. These trustees will not be exactly the same as the trustees listed in the section above.

1.   Trustee Name   Michael Lane

2.   Has the trustee participated in trustee   N
education in the last calendar year (2022)?

1.   Trustee Name   Randall Stewart

2.   Has the trustee participated in trustee   N
education in the last calendar year (2022)?

1.   Trustee Name   MaryEllen Rumsey

2.   Has the trustee participated in trustee   N
education in the last calendar year (2022)?

1.   Trustee Name   Les Cleland

2.   Has the trustee participated in trustee   N
education in the last calendar year (2022)?

1.   Trustee Name   Bambi Avery

2.   Has the trustee participated in trustee   N
education in the last calendar year (2022)?

1.   Trustee Name   Clinton Brooks

2.   Has the trustee participated in trustee   N
education in the last calendar year (2022)?

11. OPERATING FUNDS RECEIPTS

Local Public Funds/System Cash Grants/Other State

Report financial data based on the fiscal reporting year reported in Part 1. (Q1.6 and Q1.7, or Q1.9 and Q1.10 if the fiscal reporting year has changed since the previous annual report). *ROUND TO THE NEAREST DOLLAR.* Please click here to read general instructions before completing this section.

LOCAL PUBLIC FUNDS
Specify by name the municipalities or school districts which are the source of funds.

11.1   Does the library receive any local public   Y
funds? If yes, complete one record for each taxing
authority; if no, go to question 11.3.

Please Note: last year's answers for repeating groups cannot be displayed.

1.	Source of Funds	County
2.	Name of funding County, Municipality or School District	Tompkins
3.	Amount	$36,749

Note: 44930

4.	Subject to public vote held in reporting year or in a previous reporting year(s).	N
5.	Written Contractual Agreement	Y
1.	Source of Funds	Town
2.	Name of funding County, Municipality or School District	Dryden
3.	Amount	$14,500

Note: 44930

4.	Subject to public vote held in reporting year or in a previous reporting year(s).	N
5.	Written Contractual Agreement	Y
1.	Source of Funds	Village
2.	Name of funding County, Municipality or School District	Dryden
3.	Amount	$9,500

Note: 44930

4.	Subject to public vote held in reporting year or in a previous reporting year(s).	N
5.	Written Contractual Agreement	Y
1.	Source of Funds	Village
2.	Name of funding County, Municipality or School District	Freeville
3.	Amount	$100

Note: 44930

4.	Subject to public vote held in reporting year or in a previous reporting year(s).	N
5.	Written Contractual Agreement	N
1.	Source of Funds	School District
2.	Name of funding County, Municipality or School District	Dryden
3.	Amount	$50,000

Note: 44930

4.	Subject to public vote held in reporting	Y
year or in a previous reporting year(s).

5.	Written Contractual Agreement	N

11.2	**TOTAL LOCAL PUBLIC FUNDS**	$110,849

Note: We received $50,000 in a new school tax referendum in 2022

SYSTEM CASH GRANTS TO MEMBER LIBRARY

11.3	Local Library Services Aid (LLSA)	$1,428

Note: $1428- 44950

11.4	Record all Central Library Services Aid	$0
monies received from system headquarters

11.5	Additional State Aid received from the	$11,150
System

Note: $10,000 Bullet aid- 44970 and $1150 Outreach Mini Grant- $1150

11.6	Federal Aid received from the System	$0

11.7	Other Cash Grants	$2,000

Note: FLLS Collections grant: $2000 44950

11.8	**TOTAL SYSTEM CASH GRANTS**	$14,578
(Add Questions 11.3, 11.4, 11.5, 11.6 and 11.7)

OTHER STATE AID

11.9	State Aid other than LLSA, Central	$0
Library Aid (CLDA and/or CBA), or other State
Aid reported as system cash grants

Federal Aid/Other Receipts

FEDERAL AID FOR LIBRARY OPERATION

11.10	LSTA	$0

11.11	Other Federal Aid	$10,000

Note: 48019 ARPH grant- grants account

11.12	**TOTAL FEDERAL AID** (Add Questions 11.10 and 11.11)	$10,000

11.13	**CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE**	$0

OTHER RECEIPTS

11.14	Gifts and Endowments	$19,385

Note: 43457 & 43458

11.15	Fund Raising	$23,422

Note: 43450

11.16	Income from Investments	$43,962

Note: total investment income-38962 8 Library- $5000;

11.17	Library Charges	$722

11.18	Other	$2,100

Note: 48430- insurance dividends

11.19	**TOTAL OTHER RECEIPTS** (Add Questions 11.14, 11.15, 11.16, 11.17 and 11.18)	$89,591

11.20	**TOTAL OPERATING FUND RECEIPTS** (Add Questions 11.2, 11.8, 11.9, 11.12, 11.13 and 11.19)	$225,018

11.21	**BUDGET LOANS**	$0

Transfers/Grant Total

TRANSFERS

11.22	From Capital Fund (Same as Question 14.8)	$0
11.23	From Other Funds	$0
11.24	**TOTAL TRANSFERS** (Add Questions 11.22 and 11.23)	$0
11.25	BALANCE IN OPERATING FUND - Beginning Balance for Fiscal Year Ending 2022 (Same as Question 12.39 of previous year if fiscal year has not changed)	$13,402
11.26	**GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS AND BALANCE** (Add Questions 11.20, 11.21, 11.24 and 11.25; Same as Question 12.40)	$238,420

12. OPERATING FUND DISBURSEMENTS

Staff/Collection/Capital/Operation and Maintenance

Report financial data based on the fiscal reporting year reported in Part 1. (Q1.6 and Q1.7, or Q1.9 and Q1.10 if the fiscal reporting year has changed since the previous annual report). ROUND TO THE NEAREST DOLLAR. Please click here to read general instructions before completing this section.

STAFF EXPENDITURES

Salaries & Wages Paid from Library Funds

12.1	Certified Librarians	$54,430

Note: 60110

12.2	Other Staff	$57,136

Note: 60111,60120, 60130, 60140, 60150

12.3	**Total Salaries & Wages Expenditures** (Add Questions 12.1 and 12.2)	$111,566

| 12.4 | **Employee Benefits Expenditures** | $12,983 |

Note: 60200, 60210, 60220, 60230, 60240, 60250, 62113- payroll processing

| 12.5 | **Total Staff Expenditures (Add Questions 12.3 and 12.4)** | $124,549 |

COLLECTION EXPENDITURES

| 12.6 | Print Materials Expenditures | $11,755 |

Note: 90% of 60910- DVD and Audio included in code and split out for report

| 12.7 | Electronic Materials Expenditures | $800 |

Note: This is a contribution from the Library system for digital materials

| 12.8 | Other Materials Expenditures | $1,175 |

Note: 10% of 60910 for DVD and audio

| 12.9 | **Total Collection Expenditures** (Add Questions 12.6, 12.7 and 12.8) | $13,730 |

CAPITAL EXPENDITURES FROM OPERATING FUNDS

| 12.10 | From Local Public Funds (71PF) | $0 |

| 12.11 | From Other Funds (71OF) | $0 |

| 12.12 | **Total Capital Expenditures** (Add Questions 12.10 and 12.11) | $0 |

OPERATION AND MAINTENANCE OF BUILDINGS

Repairs to Building & Building Equipment

| 12.13 | From Local Public Funds (72PF) | $0 |

| 12.14 | From Other Funds (72OF) | $6,735 |

Note: 62860

| 12.15 | **Total Repairs** (Add Questions 12.13 and 12.14) | $6,735 |

12.16   Other Disbursements for Operation & $30,272
Maintenance of Buildings

Note: 62830, 62840, 62870, 62890, 62835

12.17   **Total Operation & Maintenance of** $37,007
Buildings (Add Questions 12.15 and 12.16)

MISCELLANEOUS EXPENSES

12.18   Office and Library Supplies $2,478

Note: 60950, 62720 +

12.19   Telecommunications $1,819

Note: 65050

12.20   Postage and Freight $250

Note: 65020

12.21   Professional & Consultant Fees $640

Note: 62110, 65035

12.22   Equipment $3,401

Note: 62710, 62730, 62790

12.23   Other Miscellaneous $9,183

Note: Note: 60960-publicity and printing $833,,65030 misc $728 (excluding v-s + curtis May rent income , 65040 fundraising $942, 60970 library programs- $820 + remainder of ARPH funds ($5815) used to purchase materials, supplies and books to give away

12.24   **Total Miscellaneous Expenses** (Add $17,771
Questions 12.18, 12.19, 12.20, 12.21, 12.22 and
12.23)

Contracts/Debt Service/Transfers/Grand Total

12.25 **CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE** $5,883

Note: 60990 computer support

DEBT SERVICE

Capital Purposes Loans (Principal and Interest)

12.26   From Local Public Funds (73PF) $0

12.27   From Other Funds (73OF) $0

12.28   **Total** (Add Questions 12.26 and 12.27) $0

Other Loans

12.29   Budget Loans (Principal and Interest) $0

12.30   Short-Term Loans $0

12.31   **Total Debt Service** (Add Questions 12.28, 12.29 and 12.30) $0

12.32   **TOTAL OPERATING FUND DISBURSEMENTS** (Add Questions 12.5, 12.9, 12.12, 12.17, 12.24, 12.25 and 12.31) $198,940

TRANSFERS

Transfers to Capital Fund

12.33   From Local Public Funds (76PF) $0

12.34   From Other Funds (76OF) $0

12.35   **Total Transfers to Capital Fund** (Add Questions 12.33 and 12.34; same as Question 13.8) $0

12.36   **Transfer to Other Funds** $26,120

12.37   **TOTAL TRANSFERS** (Add Questions $26,120
12.35 and 12.36)

12.38   **TOTAL DISBURSEMENTS AND** $225,060
TRANSFERS (Add Questions 12.32 and 12.37)

12.39   BALANCE IN OPERATING FUND - $13,360
Ending Balance for the Fiscal Year Ending 2022

12.40   **GRAND TOTAL DISBURSEMENTS,** $238,420
TRANSFERS & BALANCE (Add Questions
12.38 and 12.39; same as Question 11.26)

ASSURANCE

12.41   The Library operated in accordance with   02/24/2023
all provisions of Education Law and the
Regulations of the Commissioner, and assures that
the "Annual Report" was reviewed and accepted
by the Library Board on (date - mm/dd/yyyy).

FISCAL AUDIT

12.42   Last audit performed (mm/dd/yyyy)   12/31/2018

12.43   Time period covered by this audit   1/2017-12/31/2017
(mm/dd/yyyy) - (mm/dd/yyyy)

12.44   Indicate type of audit (select one):   Private Accounting Firm

CAPITAL FUND

12.45   Does the library have a Capital Fund?   N
Enter Y for Yes, N for No. If No, stop here. If Yes,
complete the Capital Fund Report.

13. CAPITAL FUND RECEIPTS

Report financial data based on the fiscal year reported in Part 1. *ROUND TO THE NEAREST DOLLAR*. Please click here to read general instructions before completing this section.

REVENUES FROM LOCAL SOURCES

13.1   Revenues from Local Government Sources $0

13.2   All Other Revenues from Local Sources $0

13.3   **Total Revenues from Local Sources** (Add Questions 13.1 and 13.2) $0

STATE AID FOR CAPITAL PROJECTS

13.4   State Aid Received for Construction $0

13.5   Other State Aid $0

13.6   **Total State Aid** (Add Questions 13.4 and 13.5) $0

FEDERAL AID FOR CAPITAL PROJECTS

13.7   **TOTAL FEDERAL AID** $0

INTERFUND REVENUE

13.8   Transfer from Operating Fund (Same as Question 12.35) $0

13.9   **TOTAL REVENUES** (Add Questions 13.3, 13.6, 13.7 and 13.8) $0

13.10   **NON-REVENUE RECEIPTS** $0

13.11   **TOTAL CASH RECEIPTS** (Add Questions 13.9 and 13.10) $0

13.12   BALANCE IN CAPITAL FUND - Beginning Balance for Fiscal Year Ending 2022 (Same as Question 14.11 of previous year, if fiscal year has not changed) $0

13.13   **TOTAL CASH RECEIPTS AND BALANCE**(Add Questions 13.11 and 13.12; same as Question 14.12) $0

14. CAPITAL FUND DISBURSEMENTS

Report financial data based on the fiscal reporting year reported in Part 1. ROUND TO THE NEAREST DOLLAR. Please click here to read general instructions before completing this section.

PROJECT EXPENDITURES

14.1	Construction	$0
14.2	Incidental Construction	$0

Other Disbursements

14.3	Purchase of Buildings	$0
14.4	Interest	$0
14.5	Collection Expenditures	$0
14.6	Total Other Disbursements (Add Questions 14.3, 14.4 and 14.5)	$0
14.7	**TOTAL PROJECT EXPENDITURES** (Add Questions 14.1, 14.2 and 14.6)	$0
14.8	**TRANSFER TO OPERATING FUND** (Same as Question 11.22)	$0
14.9	**NON-PROJECT EXPENDITURES**	$0
14.10	**TOTAL CASH DISBURSEMENTS AND TRANSFERS** (Add Questions 14.7, 14.8 and 14.9)	$0
14.11	**BALANCE IN CAPITAL FUND -** Ending Balance for the Fiscal Year Ending 2022	$0
14.12	**TOTAL CASH DISBURSEMENTS AND BALANCE** (Add Questions 14.10 and 14.11; same as Question 13.13)	$0

15. CENTRAL LIBRARIES

16. FEDERAL TOTALS

All questions in Part 16 are calculated, locked fields.
Note: See instructions for definitions and calculations of each of these Federal Totals.

16.1	Total ALA-MLS	1.00
16.2	Total Librarians	1.00
16.3	All Other Paid Staff	1.90
16.4	Total Paid Employees	2.90
16.5	State Government Revenue	$12,578

Note: $10,000 Legislative bullet aid received

16.6	Federal Government Revenue	$10,000

Note: ARPH grant- grants account

16.7	Other Operating Revenue	$91,591
16.8	Total Operating Revenue	$225,018

Note: We received $50,000 in a new school tax referendum in 2022

16.9	Other Operating Expenditures	$60,661
16.10	Total Operating Expenditures	$198,940
16.11	Total Capital Expenditures	$0
16.12	Print Materials	36,876
16.12a	Total Physical Items in Collection	41,928
16.13	Total Registered Borrowers	3,665

| 16.14 | Other Capital Revenue and Receipts | $0 |

| 16.15 | Number of Internet Computers Used by General Public | 14 |

| 16.16 | Total Uses (sessions) of Public Internet Computers Per Year | 1,263 |

| 16.17 | Wireless Sessions | 8,760 |

| 16.18 | Total Capital Revenue | $0 |

17. FOR NEW YORK STATE LIBRARY USE ONLY

| 17.1 | *LIB ID* | 9900611830 |

| 17.2 | *Interlibrary Relationship Code* | NO |

| 17.3 | *Legal Basis Code* | NP |

| 17.4 | *Administrative Structure Code* | SO |

| 17.5 | *FSCS Public Library Definition* | Y |

| 17.6 | *Geographic Code* | PL1 |

| 17.7 | *FSCS ID* | NY0002 |

| 17.8 | *SED CODE* | 610301700003 |

| 17.9 | *INSTITUTION ID* | 800000036461 |

SUGGESTED IMPROVEMENTS

Library Name: THE SOUTHWORTH LIBRARY ASSOCIATION

Library System: Finger Lakes Library System

Name of Person Completing Form: Diane Pamel

Phone Number: (607) 844-4782

I am satisfied that this resource (Collect) is meeting library needs: Neither Agree nor Disagree

Applying this resource (Collect) will help improve library services to the public: Neither Agree nor Disagree

Please share with us your suggestions for improving the *Annual Report*. When providing feedback, if applicable please indicate the question number each comment/suggestion refers to. Thank you!   The form is redundant and onerous especially in program counts and definitions. In addition, it seems that the definitions change for many of the items year to year, which makes it challenging to keep up. I don't feel the form accurately reflects the qualitative work of our libraries in the midst of all the numerical counts. It is also quite a time consuming process.