

# FLLS Board of Trustees Meeting Minutes

Wednesday, May 17, 2023 at System Headquarters 1300 Dryden Road, Ithaca, NY.

**PRESENT**

FLLS Trustees: Toombs, Mannino, Heavenrich, Thomas, Meyers, Bogard.

Trustees attended via Zoom: Hudson.

Absent: Schaffer.

FLLS Staff: Executive Director Sarah Glogowski, Business Manager James Stebbins, Administrative Assistant Diana Leigh.

**PRESIDING**

President Toombs called the meeting to order at 3:00 PM.

(DOC 23 26) AGENDA: Approved, with no conflict of interest reported by any Trustee present. – Motion by Meyers.

(DOC 23 27) Minutes from the March 15, 2023 meeting were accepted as presented. – Motion by Mannino.

(DOC 23 28) The Director’s Report was discussed.

**New Business:**

(DOC 23 29) The updated Sexual Harassment Prevention Policy was discussed and unanimously approved, with a wording clarification as agreed. – Motion by Heavenrich.

(DOC 23 30) Rex Helwig’s resignation letter was acknowledged unanimously. – Motion by Mannino.

..... > Sarah led a discussion on plans for Rex’s replacement.

..... > Sarah led a discussion on the 2023 NYS Budget.

..... > Sarah gave an update on Member Libraries.

**Finance Committee:**

(DOC 23 31) March 2023 Business Manager’s Report

(DOC 23 32) March 2023 Treasurer’s Report

(DOC 23 33) April 2023 Business Manager’s Report

(DOC 23 34) April 2023 Treasurer’s Report

The above four documents were reviewed and accepted as presented. – Motion by Mannino.

**Next Meeting:** The next public meeting of the Trustees will be June 21, 2023, at 3 pm.

**ADJOURNMENT:** The meeting was adjourned at 4:09 PM. Submitted by: Diana Leigh, Administrative Assistant

Approved \_\_\_\_\_  
Date of approval

\_\_\_\_\_  
Sue Heavenrich, Secretary

*A signed copy of these minutes can be found in the Secretary’s Notebook at: FLLS, 1300 Dryden Road, Ithaca, NY 14850.*