

# FLLS Board of Trustees Meeting Minutes

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Wednesday, March 15, 2023 at System Headquarters 1300 Dryden Road, Ithaca, NY.

## **PRESENT**

FLLS Trustees: Toombs, Mannino, Schaffer, Meyers.

Trustees attended via Zoom: Bogard, Hudson.

Absent: Heavenrich, Thomas.

FLLS Staff: Executive Director Sarah Glogowski, Business Manager James Stebbins, Administrative Assistant Diana Leigh, Continuing Education & Outreach Librarian Jenny Shonk.

## **PRESIDING**

President Toombs called the meeting to order at 3:05 PM.

(DOC 23 18) AGENDA: Approved, with no conflict of interest reported by any Trustee present. – Motion by Mannino.

(DOC 23 19) Minutes from the February 15, 2023 meeting were accepted as presented. – Motion by Meyers.

(DOC 23 20) The Director's Report was discussed.

## **New Business:**

(DOC 23 21) Jenny Shonk answered questions about the FLLS Annual Report; unanimously approved.  
– Motion by Mannino.

..... > Sarah gave a report on Advocacy Day.

..... > Sarah led a short discussion on Trustee Education.

..... > Sarah gave an update on Member Libraries.

## **Finance Committee:**

(DOC 23 22) The Transfer of Investment proposal was discussed and unanimously approved. – Motion by Mannino.

(DOC 23 23) February 2023 Business Manager's Report

(DOC 23 24) February 2023 Treasurer's Report

The above two documents were reviewed and accepted as presented. – Motion by Mannino.

## **Personnel Committee:**

4:05 pm Executive Session: to discuss personnel matters regarding the UAW contract. – Motion by Mannino

4:15 pm President Toombs called an end to the Executive Session.

(DOC 23 25) The new three year UAW Contract (starting 1/1/23) was unanimously approved. – Motion by Meyers.

**Next Meeting:** The next public meeting of the Trustees will be April 19, 2023, at 3 pm.

**ADJOURNMENT:** The meeting was adjourned at 4:18 PM. Submitted by: Diana Leigh, Administrative Assistant

Approved \_\_\_\_\_  
Date of approval

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Sue Heavenrich, Secretary

*A signed copy of these minutes can be found in the Secretary's Notebook at: FLLS, 1300 Dryden Road, Ithaca, NY 14850.*