

Rex Helwig
6 Sunset Ave.
Cortland, NY 13045
3/22/2023

Sarah Glogowski
Executive Director
Finger Lakes Library System
1300 Dryden Rd.
Ithaca, NY 14850

Dear Sarah Glogowski:

This letter is to formally notify you of my intention to retire from my current position at the Finger Lakes Library System at the end of the day on Friday June 30th, 2023. The 28-1/2 years I have been employed by the System have given me the opportunity for professional growth and has been very rewarding. It has been a pleasure working for you the last eight years. I believe my goal to build a solid and resilient information technology infrastructure that continues to provide reliable access to our member libraries, patrons and staff has been realized and positions the System well for the next several years.

I wish the System, the member libraries and the staff much success in the coming years.

Sincerely,

A handwritten signature in cursive script that reads "Rex R. Helwig". The signature is written in black ink and is positioned above the typed name and title.

Rex R. Helwig
Computer Network Services Manager