

# FLLS Board of Trustees Meeting Minutes

---

Wednesday, February 15, 2023 at System Headquarters 1300 Dryden Road, Ithaca, NY.

**PRESENT**

FLLS Trustees: Toombs, Mannino, Schaffer, Heavenrich, Meyers, Thomas.

Attended via Zoom: Hudson.

Absent: Bogard.

FLLS Staff: Executive Director Sarah Glogowski, Business Manager James Stebbins, Administrative Assistant Diana Leigh.

Others: Leslie Tabor, new Director of Tompkins County Public Library

**PRESIDING**

President Toombs called the meeting to order at 5:30 PM.

(DOC 23 12) AGENDA: Approved, with no conflict of interest reported by any Trustee present. – Motion by Mannino.

(DOC 23 13) Minutes from the January 18, 2023 meeting were accepted as presented. – Motion by Meyers.

(DOC 23 14) The Director’s Report was discussed.

**New Business:**

..... Leslie Tabor introduced herself, spoke to the board and answered questions.

(DOC 23 15) The Whistleblower Policy was discussed and unanimously approved. – Motion by Mannino.

..... > Sarah led a discussion on the FLLS Annual Report for 2022.

..... > The internal survey on board meeting times was discussed. The board agreed that regular meetings would be held at 3 pm on the third Wednesday of the month for the remainder of 2023. – Motion by Hudson.

..... > Sarah led a discussion on Advocacy Day (Feb 28, 2023).

..... > Sarah gave an update on Member Libraries.

**Finance Committee:**

(DOC 23 16) January 2023 Business Manager’s Report

(DOC 23 17) January 2023 Treasurer’s Report

The above two documents were reviewed and accepted as presented. – Motion by Mannino.

**Next Meeting:** The next public meeting of the Trustees will be March 15, 2023, at 3 pm.

**ADJOURNMENT:** The meeting was adjourned at 6:50 PM. Submitted by: Diana Leigh, Administrative Assistant

Approved \_\_\_\_\_  
Date of approval

\_\_\_\_\_  
Sue Heavenrich, Secretary

*A signed copy of these minutes can be found in the Secretary's Notebook at: FLLS, 1300 Dryden Road, Ithaca, NY 14850.*