

Tompkins Trust TREASURER'S MONTHLY REPORT
General Fund For the period

23 16

TR 1

From 1/1/2023--1/31/2023

Total available balance as reported at the end of preceding period	\$4,957.50
RECEIPTS DURING MONTH OF January 2023	\$10,642.60
TRANSFER FROM MM/SWEEP INVESTMENT ACCOUNT	\$102,262.13
TRANSFER FROM CREDIT CARD ACCOUNT	\$800.00
Electronic funds Transfers ACH	\$0.00
Void Checks	\$0.00
Total Receipts	\$118,662.23

DISBURSEMENTS MADE DURING MONTH

	7863 To Check No.	7904	\$44,526.80	
	Payroll		\$44,567.01	
By Debit Charge	Debit Charges & Transfer		\$4,051.57	
Transfer too MM/Sweep Inv. A/C			\$5.24	
	Total		\$93,150.62	\$25,511.61

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month	\$57,479.04
Less total of outstanding checks	\$31,967.43
(See list on reverse side of report)	
Net Balance in bank	\$25,511.61
(Should agree with Cash Balance ABOVE unless there are undeposited funds in treasurer's hands)	
Amount of receipts undeposited (add)	
Total available balance	\$25,511.61
(Must agree with Cash Balance above if there is a true reconciliation)	

Received by the Board of Trustees and entered as a part of the minutes of the Board meeting held

_____ 20 _____

This is to certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

Sharon D Campanella

 Treasurer

TR 2

DEPOSIT DETAIL:

January 2023

<u>DATE</u>	<u>SOURCE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
1/18/2023	South Central	Room Rental	\$1,363.74
	HOM, LODI, UNS	Computer Hardware	\$996.43
	CAN, CINI, DRY, LODI, UNS	Computer Software	\$306.60
	HOM, WAV	Computer Supplies	\$95.00
	Paul Smith Library	Lost / Damaged Book, Fines, Fees	\$20.99
Total Deposit			\$2,782.76
1/31/2023	County of Tioga	2022 Annual County Funding	\$6,000.00
	APAL, BERK, CAN, CATO, CORT, FAIR, HOM, LAN, MARA, MOR, NEW, OWE, POP, SENF, SPE, WAT, WAV	Computer Software	\$822.15
	Former Employee	Medical Insurance	\$314.04
	BERK, TCPL, WAV	Computer Supplies	\$233.00
	LAN	Mbr Lib - E-Content	\$200.00
	WAT	Movie License Renewal	\$196.00
	NEW	Computer Hardware	\$88.65
	TCPL	Lost / Damaged Book, Fines, Fees	\$6.00
Total Deposit			\$7,859.84
SUB TOTAL IN-HOUSE DEPOSITS			\$10,642.60

ELECTRONIC FUNDS TRANSFERS (ACH):

1/31/2023	NONE IN JANUARY	\$0.00
Total ACH Deposit		\$0.00

SUB TOTAL ACH DEPOSITS	\$0.00
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GRAND TOTAL ALL DEPOSITS:	\$10,642.60
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TR 3

TRANSFERS	FOR THE MONTH OF JANUARY 2023
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			DEPOSIT AMOUNT	WITHDRAWL AMOUNT
General Fund	Transfer In	Transfer from DDA (MM)	\$102,262.13	
Money Market Acct	Transfer Out	Transfer to DDA (GF)		\$102,262.13
Money Market Acct	Transfer In	Transfer from DDA (GF)	\$5.24	
General Fund	Transfer Out	Transfer to DDA (MM)		\$5.24
General Fund	Transfer In	Transfer from DDA (CC)	\$800.00	
Credit Card Account	Transfer Out	Transfer to DDA (GF)		\$800.00

BY DEBIT CHARGE:	FOR THE MONTH OF JANUARY 2023
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GENERAL FUND:			DETAIL	SUMMARY
VENDOR/PAYEE	DESCRIPTION	ACCOUNT	AMOUNT	AMOUNT
ADP Net Payroll	Bi-Weekly Payroll	Payroll Net of Tax	\$15,958.66	
	See Above	See Above	\$15,988.63	
	See Above	See Above	\$0.00	
	See Above	See Above	\$0.00	\$31,947.29
ADP Payroll Tax W/H	EE W/holding & ER Tax	Payroll Payable	\$6,303.87	
	See Above	See Above	\$6,315.85	
	See Above	See Above	\$0.00	
	See Above	See Above	\$0.00	\$12,619.72
		TOTAL PAYROLL:		\$44,567.01
ADP Payroll Fees	Processing Fee or Time and Attendance	Contractual Fee	\$158.44	
	See Above	See Above	\$54.32	
	See Above	See Above	\$158.44	
	See Above	See Above	\$0.00	
	See Above	See Above	\$0.00	\$371.20
Cardmember VISA	VISA bill online	Various		\$2,341.72
Continental West	Insurance Premium	BOP/Auto		\$832.38
Hartford Ins Co	Worker's Comp Paym't	Worker's Comp Ins	\$252.51	
	See Above	See Above	\$252.76	
	See Above	See Above	\$0.00	\$505.27
NYS Retirement System	Employee Contr	Payroll Payable	\$0.00	
	See Above	See Above	\$0.00	\$0.00
TIAA-CREF	Employee Contr	Payroll Payable	\$0.00	
	See Above	See Above	\$0.00	\$0.00
Tompkins Trust Co	Bank Charges	Bank charges		\$1.00
		OTHER DEBIT CHARGES:		\$4,051.57

Total General Fund Debit Charges

\$48,618.58

TR 4

Check Detail

January 2023

Date	Transaction Type	Num	Name	Memo/Description	Amount
01/06/2023	Bill Payment (Check)	7863	BH Cleaning Services, Inc.		-297.00
01/06/2023	Bill Payment (Check)	7864	Ingram		-1,673.90
01/06/2023	Bill Payment (Check)	7865	OverDrive, Inc.		-2,120.66
01/06/2023	Bill Payment (Check)	7866	Provantage LLC		-83.25
01/06/2023	Bill Payment (Check)	7867	PULISDO		-400.00
01/06/2023	Bill Payment (Check)	7868	Spectrum Enterprise News		-239.97
01/06/2023	Bill Payment (Check)	7869	Town of Dryden Water		-71.65
01/06/2023	Bill Payment (Check)	7870	Town of Dryden, Rcvr of Taxes		-542.00
01/06/2023	Bill Payment (Check)	7871	U.S. Bank Equipment Finance		-413.77
01/06/2023	Bill Payment (Check)	7872	WT Cox Information Services		-245.56
01/13/2023	Bill Payment (Check)	7873	United Refining Company		-659.57
01/18/2023	Bill Payment (Check)	7874	Amazon.Com		-1,422.00
01/18/2023	Bill Payment (Check)	7875	Casella Waste Systems, Inc.		-163.06
01/18/2023	Bill Payment (Check)	7876	Chester County Library System		-19.95
01/18/2023	Bill Payment (Check)	7877	Excellus Blue Cross/Blue Shield		-9,421.47
01/18/2023	Bill Payment (Check)	7878	Faronics		-1,417.50
01/18/2023	Bill Payment (Check)	7879	First Light		-1,274.58
01/18/2023	Bill Payment (Check)	7880	Metropolitan Life Insurance Company		-109.68
01/18/2023	Bill Payment (Check)	7881	Sharon H. Campanella		-60.00
01/18/2023	Bill Payment (Check)	7882	Spectrum Enterprise		-1,389.61
01/18/2023	Bill Payment (Check)	7883	Staples Business Advantage		-480.96
01/18/2023	Bill Payment (Check)	7884	Synergy IT Solutions, Inc.		-2,062.50
01/18/2023	Bill Payment (Check)	7885	Verizon		-261.34
01/18/2023	Bill Payment (Check)	7886	Verizon Wireless		-105.43
01/26/2023	Check	7887	Seymour Library	Hosted Credit Card, Net of Fees	-102.06
01/26/2023	Check	7888	Cortland Free Library	Hosted Credit Card, Net of Fees	-121.42
01/26/2023	Check	7889	Tompkins County Public Library	Hosted Credit Card, Net of Fees	-289.20
01/26/2023	Check	7890	Edith B. Ford Memorial Library (V)	Hosted Credit Card, Net of Fees	-49.40
01/26/2023	Check	7891	Coburn Free Library	Hosted Credit Card, Net of Fees	-47.20
01/27/2023	Bill Payment (Check)	7892	Amazon - TCPL CBA		-67.17
01/27/2023	Bill Payment (Check)	7893	Baker & Taylor		-2,215.26
01/27/2023	Bill Payment (Check)	7894	Barclay Damon LLP		-324.50
01/27/2023	Bill Payment (Check)	7895	BeyondTrust		-1,394.53
01/27/2023	Bill Payment (Check)	7896	Dell Marketing		-3,699.27
01/27/2023	Bill Payment (Check)	7897	Mr. Outside / Jamie Morgan		-800.00
01/27/2023	Bill Payment (Check)	7898	Mutual of Omaha		-281.56
01/27/2023	Bill Payment (Check)	7899	NYSEG		-3,681.36
01/27/2023	Bill Payment (Check)	7900	OverDrive, Inc.		-1,788.05
01/27/2023	Bill Payment (Check)	7901	Plymouth Rocket, Inc.		-900.00
01/27/2023	Bill Payment (Check)	7902	Tumbleweed Press Inc.		-3,500.00
01/27/2023	Bill Payment (Check)	7903	UAW - Local 2300		-73.80
01/27/2023	Bill Payment (Check)	7904	UNUM Life Insurance Company		-256.61
					-44,526.80

TREASURER'S MONTHLY REPORT

TR6

Money Market

from 01/01/23 To 01/31/23

Total available balance as reported at the end of preceding period \$1,931,502.24

RECEIPTS DURING MONTH
(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
1/01/23-1/31/23	Excess Balance Transfer	\$5.24
1/31/23	Interest Payment	\$159.14
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00

Total Receipts \$164.38

Total Receipts, including balance \$1,931,666.62

DISBURSEMENTS MADE DURING MONTH

By Check

	Debits	
Sweep Transfer	Transfer to checking	\$102,262.13

Total amount of checks issued and debit charges \$102,262.13

Cash Balance as shown by records \$1,829,404.49

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month	\$1,829,404.49
Less total of outstanding checks	\$0.00
(See list on reverse side of report)	
Net Balance in bank	\$1,829,404.49
(Should agree with Cash Balance ABOVE unless there are undeposited funds in treasurer's hands)	
Amount of receipts undeposited (add)	\$0.00
(See reverse side of report)	
Total available balance	\$1,829,404.49
(Must agree with Cash Balance above if there is a true reconciliati	

Received by the Board of Trustees and entered as a part of the minutes of the Board meeting held

_____ 20 _____

This is to certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

Sharon IS Campanella
Treasurer

TR7

TREASURER'S MONTHLY REPORT

Credit Card Acct

For the period

From 01/01/23 To 01/31/23

Total available balance as reported at the end of preceding period \$975.70

CREDIT CARD RECEIPTS

Date	Source	Amount
1/3/2023	PayPal/TSYS	\$49.50
1/5/2023		\$86.91
1/6/2023		\$6.00
1/9/2023		\$36.35
1/11/2023		\$52.99
1/12/2023		\$18.99
1/17/2023		\$53.99
1/20/2023		\$65.69
1/23/2023		\$17.99
1/24/2023		\$15.00
1/27/2023		\$45.00
1/31/2023		\$20.00

Sub Total \$468.41 \$468.41

Total Receipts, including balance \$1,444.11

RECEIPTS MADE DURING MONTH

By Check

From Check No.	To Check No.	
Transfer to General Fund		\$800.00
By Debit Charge	EFT	\$165.38

Total amount of checks issued and debit charges \$965.38

Cash Balance as shown by records \$478.73

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$478.73

Less total of outstanding checks \$0.00
(See list on reverse side of report)

Net Balance in bank \$478.73
(Should agree with Cash Balance ABOVE unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$0.00

Total available balance \$478.73
(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Trustees and entered as a part of the minutes of the Board meeting held

_____ 20 _____

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Sharon H Campanella
Treasurer

FINGER LAKES LIBRARY SYSTEM
A NON-PROFIT ORGANIZATION
1300 DRYDEN RD.
ITHACA NY 14850

123000 LPL Restricted
146000 Adj To Market
123100 LPL Restricted MMF

Value on January 1, 2023
\$273,562.80

Values as of January 31, 2023

Investment Objective
Income with Capital Preservation
\$ 190,000.00
< 7,374.16 >
91,728.88

\$ 274,354.72
Value on January 31, 2023
\$274,354.72

Account Summary

	Quarter to Date 01/01 - 01/31/2023	Year to Date 01/01 - 01/31/2023
Starting Value	\$273,562.80	\$273,562.80
Total Change in Value of Assets	\$791.92	\$791.92
Inflows	—	—
Outflows	—	—
Net Investment Returns	\$791.92	\$791.92
Total Ending Value (January 31, 2023)	\$274,354.72	\$274,354.72

Account Holdings As of January 31, 2023

Cash and Cash Equivalents

Description	Interest / Dividend Paid in January	Interest / Dividend Rate ²	Current Balance
Insured Cash Account ³			
Pacific Western Bank			\$60,860.53
Citibank NA			\$30,868.35
Total Insured Cash Account	\$27.19	0.349%	\$91,728.88
Total Cash and Cash Equivalents			\$91,728.88

² Bank Deposit Sweep interest is the current rate. Money Market Sweep dividend is a 30-day yield.

³ Bank Deposit Sweep Accounts are FDIC insured, are not obligations of LPL Financial or SIPC, and are not available for margin purposes. See message section for further information.

