

# FLLS Board of Trustees Meeting Minutes

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**Wednesday, January 18, 2023 at System Headquarters 1300 Dryden Road, Ithaca, NY.**

**PRESENT**

FLLS Trustees: Toombs, Mannino, Heavenrich, Meyers, Thomas.

Attended via Zoom: Bogard.

Absent: Schaffer, Hudson.

FLLS Staff Present: Executive Director Sarah Glogowski, Business Manager James Stebbins, Administrative Assistant Diana Leigh.

**PRESIDING**

President Toombs called the meeting to order at 6:00 PM.

(DOC 23 01) AGENDA: Approved, with no conflict of interest reported by any Trustee present. – Motion by Mannino.

(DOC 23 02) Minutes from the December 14, 2022 meeting were accepted as presented. – Motion by Heavenrich.

(DOC 23 03) The Director’s Report was discussed.

**New Business:**

(DOC 23 04) The 2023 Budget was discussed and unanimously approved. – Motion by Meyers.

(DOC 23 05) The Investment in Treasury Securities document was unanimously approved. – Motion by Mannino

(DOC 23 06) The 2023 Board Committees were discussed.

(DOC 23 07) The updated Sexual Harassment Prevention Policy was unanimously approved. – Motion by Mannino

..... > Sarah led a discussion on Advocacy Day (Feb 28, 2023).

..... > Sarah gave an update on Member Libraries.

**Finance Committee:**

(DOC 23 08) November 2022 Treasurer’s Report

(DOC 23 09) December 2022 Business Manager’s Report

(DOC 23 10) December 2022 Treasurer’s Report

The above three documents were reviewed and accepted as presented. – Motion by Meyers

**Personnel Committee:**

(DOC 23 11) Jaclyn Smith’s end of probation was unanimously approved. – Motion by Mannino

6:43 pm Executive Session: to discuss personnel matters regarding collective bargaining. – Motion by Mannino

7:06 pm President Toombs called an end to the Executive Session.

**Next Meeting:** The next public meeting of the Trustees will be February 15, 2023.

**ADJOURNMENT:** The meeting was adjourned at 7:06 PM. Submitted by: Diana Leigh, Administrative Assistant

Approved \_\_\_\_\_  
Date of approval

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Sue Heavenrich, Secretary