Wednesday, August 17, 2022 at System Headquarters 1300 Dryden Road, Ithaca, NY.

PRESENT
FLLS Trustees (Attended through Zoom): Toombs, Heavenrich, Mannino, Schaffer, Hudson, Thomas.
Absent: Meyers, Hyde, Bogard.
FLLS Staff Present: Executive Director Sarah Glogowski. Attended through Zoom: Business Manager James Stebbins, Administrative Assistant Diana Leigh.

PRESIDING
President Toombs called the meeting to order at 5:35 PM.

AGENDA:
No conflicts of interest were reported by any Trustees present.

The minutes from the June 15, 2022 meeting were accepted as presented. – Motion by Heavenrich.

New Business:
The Check Signer Resolution update was discussed and unanimously approved. – Motion by Mannino.
The ILL Assistant Job Description was discussed and unanimously approved. – Motion by Heavenrich.
The Shelving Page Job Description was discussed and unanimously approved. – Motion by Mannino.
Arlene Krebs' job change was discussed and unanimously approved. – Motion by Mannino.
Christina Wildridge's resignation letter was accepted unanimously. – Motion by Mannino.

.................. Sarah gave an update on Member Libraries.

Finance Committee:
June 2022 Business Manager’s Report
June 2022 Treasurer’s Report & Check Register
July 2022 Business Manager’s Report
July 2022 Treasurer’s Report & Check Register

The above four documents were reviewed and accepted; motion passed. – Motion by Hudson.
The Finance Committee has audited and certified the claims presented on DOCS 22 57 and 22 59.

Next Meeting: The next public meeting will be on September 21, 2022, at 5:30 pm.

ADJOURNMENT: The meeting was adjourned at 6:18 PM. Submitted by: Diana Leigh, Administrative Assistant

Approved____________________________
Date of approval ______________________
Sue Heavenrich, Secretary

A signed copy of these minutes can be found in the Secretary's Notebook at: FLLS, 1300 Dryden Road, Ithaca, NY 14850.