

# FLLS Board of Trustees Meeting Minutes

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**Wednesday, September 21, 2022 at System Headquarters 1300 Dryden Road, Ithaca, NY.**

**PRESENT**

FLLS Trustees: Toombs, Mannino, Meyers, Hyde, Heavenrich, Thomas.

Attended via Zoom: Hudson, Bogard.

Absent: Schaffer.

FLLS Staff Present: Executive Director Sarah Glogowski, Administrative Assistant Diana Leigh.

Others Present (via Zoom): Debbie Hubbard of Port, Kashdin & McSherry, CPAs.

**PRESIDING**

President Toombs called the meeting to order at 5:30 PM.

(DOC 22 60) AGENDA: One conflict of interest was reported by Toombs (Construction Loans).

(DOC 22 61) The minutes from the Aug. 17, 2022 meeting were accepted as presented. – Motion by Meyers.

(DOC 22 62) The Director’s Report was discussed.

**New Business:**

(DOC 22 63) Debbie Hubbard went over the FLLS 2021 Draft Audit. Unanimously approved. – Motion by Mannino.

(DOC 22 64) Debbie Hubbard went over FLLS’ 2021 Draft IRS 990. Edits: Sarah Glogowski’s name appears twice; minor typographical edits that have no effect on content. Liz Hudson, as Chair of the Finance Committee, will sign it. Unanimously approved. – Motion by Mannino.

(DOC 22 65) Sarah discussed the applications for Member Libraries’ 2022-2023 Construction Grants. Approved as presented, with one abstention (Toombs, who recused himself from the room). – Motion by Hyde.

(DOC 22 66) The IDEA Statement was discussed and unanimously approved. – Motion by Mannino.

..... The Nominating Committee gave an update.

..... Sarah gave an update on Member Libraries.

**Finance Committee:**

(DOC 22 67) August 2022 Business Manager’s Report

(DOC 22 68) August 2022 Treasurer’s Report & Check Register

The above two documents were reviewed and accepted; motion passed. – Motion by Meyers.

**The Finance Committee has audited and certified the claims presented on DOCS 22 68.**

**Next Meeting:** The next public meeting will be on November 16, 2022, at 5:30 pm.

**ADJOURNMENT:** The meeting was adjourned at 6:43 PM. Submitted by: Diana Leigh, Administrative Assistant

Approved \_\_\_\_\_  
Date of approval

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Sue Heavenrich, Secretary