

FLLS Board of Trustees Meeting Minutes

Wednesday, June 15, 2022 at System Headquarters 1300 Dryden Road, Ithaca, NY.

PRESENT

FLLS Trustees: Toombs, Heavenrich, Mannino, Schaffer, Meyers, Hyde, Thomas.

Absent: Bogard, Hudson.

FLLS Staff Present: Executive Director Sarah Glogowski, Business Manager James Stebbins, Administrative Assistant Diana Leigh.

PRESIDING

President Toombs called the meeting to order at 5:29 PM.

(DOC 22 39) AGENDA: No conflicts of interest were reported by any Trustees present.

(DOC 22 40) The minutes from the May 18, 2022 meeting were accepted as presented. – Motion by Meyers.

(DOC 22 41) The Director’s Report was discussed.

New Business:

(DOC 22 42) The Construction Grant Policy update was discussed and unanimously approved. – Motion by Mannino.

(DOC 22 43) The Trustees Continuing Education Policy was unanimously approved. – Motion by Hyde.

(DOC 22 44) The Self-Assurance of Trustee Education Activity was unanimously approved. – Motion by Heavenrich.

(DOC 22 45) The Public Library Collection Management Policy Template and Guide was discussed.

..... There was a discussion of Open Meetings Law.

..... Sarah gave an update on Member Libraries.

Finance Committee:

(DOC 22 46) May 2022 Business Manager’s Report

(DOC 22 47) May 2022 Treasurer’s Report & Check Register

The above two documents were reviewed and accepted; motion passed. – Motion by Mannino.

The Finance Committee has audited and certified the claims presented on DOC 22 47.

Next Meeting: The next public meeting will be on July 20, 2022, at 5:30 pm.

ADJOURNMENT: The meeting was adjourned at 6:41 PM. Submitted by: Diana Leigh, Administrative Assistant

Approved _____
Date of approval

Sue Heavenrich, Secretary

A signed copy of these minutes can be found in the Secretary's Notebook at: FLLS, 1300 Dryden Road, Ithaca, NY 14850.