

# FLLS Board of Trustees Meeting Minutes

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Wednesday, May 18, 2022 at System Headquarters 1300 Dryden Road, Ithaca, NY.

**PRESENT**

FLLS Trustees (attended via Zoom): Toombs, Mannino, Schaffer, Heavenrich, Bogard, Meyers, Hyde, Thomas.

Absent: Hudson.

FLLS Staff Present: Executive Director Sarah Glogowski.

Attended via Zoom: Business Manager James Stebbins, Administrative Assistant Diana Leigh.

**PRESIDING**

President Toombs called the meeting to order at 5:30 PM.

(DOC 22 33) AGENDA: No conflicts of interest were reported by any Trustees present.

(DOC 22 34) The minutes from the April 20, 2022 meeting were accepted as presented, with one abstention (Hyde).  
– Motion by Mannino.

(DOC 22 35) The Director’s Report was discussed.

**New Business:**

..... > Cynthia Mannino was unanimously elected to the position of Vice President. – Motion by Meyers.

(DOC 22 36) Sarah discussed the upcoming Trustee Education Requirements, which will go into effect in 2023.

..... > Sarah went over the State’s preferences for a new policy we need to create regarding Construction Grants.  
There was a discussion, and the Policy Committee will meet to craft the new policy.

..... > Sarah gave a verbal report on the Spring on the Hill Advocacy sessions she attended in Albany.

..... > Sarah gave an update on Member Libraries.

**Finance Committee:**

(DOC 22 37) April 2022 Business Manager’s Report

(DOC 22 38) April 2022 Treasurer’s Report/Check Register & Debit Report

The above two documents were reviewed and accepted as presented. – Motion by Mannino.

**Next Meeting:** The next public meeting of the Trustees will be June 15, 2022.

**ADJOURNMENT:** The meeting was adjourned at 6:42 PM. Submitted by: Diana Leigh, Administrative Assistant

Approved \_\_\_\_\_  
Date of approval

\_\_\_\_\_  
Sue Heavenrich, Secretary

*A signed copy of these minutes can be found in the Secretary's Notebook at: FLLS, 1300 Dryden Road, Ithaca, NY 14850.*