

DRAFT

FLLS Board of Trustees Meeting Minutes

Wednesday, January 19, 2022 at System Headquarters 1300 Dryden Road, Ithaca, NY.

PRESENT

FLLS Trustees (attended through Zoom): Moolin, Heavenrich, Toombs, Mannino, Schaffer, Bogard, Meyers, Hyde, Thomas.

Absent: Hudson.

FLLS Staff Present: Executive Director Sarah Glogowski

FLLS Staff (attended through Zoom): Business Manager James Stebbins, Administrative Assistant Diana Leigh, Outreach Librarian Jenny Shonk.

PRESIDING

President Toombs called the meeting to order at 5:31 PM.

(DOC 22 01) AGENDA: No conflicts of interest were reported by any Trustees present.

(DOC 22 02) The minutes from the Dec. 8, 2021 meeting were accepted as presented. – Motion by Bogard.

(DOC 22 03) The Director’s Report was discussed.

New Business:

(DOC 22 04) Standing Committees of the Board were discussed.

..... Jenny gave an overview of FLLS’s services to Correctional Facilities.

..... Sarah gave an update on Member Libraries.

Finance CommiJee:

(DOC 22 05) The update to the Banking Signature Card was approved as presented. – Motion by Meyers.

(DOC 22 06) James gave an overview of the 2022 Budget; approved as presented. – Motion by Mannino.

(DOC 22 07) Dec 2021 Business Manager’s Report

(DOC 22 08) Dec 2021 Treasurer’s Report & Check Register

The above two documents were reviewed and accepted. – Motion by Moolin.

The Finance Committee has audited and certified the claims presented on DOC 22 08.

Next Meeting: The next public meeting will be on February 16, 2022, at 5:30 pm.

ADJOURNMENT: The meeting was adjourned at 6:49 PM. Submitted by: Diana Leigh, Administrative Assistant

Approved _____

Date of approval

Sue Heavenrich, Secretary

A signed copy of these minutes can be found in the Secretary's Notebook at: FLLS, 1300 Dryden Road, Ithaca, NY 14850.