



MEMBER LIBRARY BI-WEEKLY BULLETIN

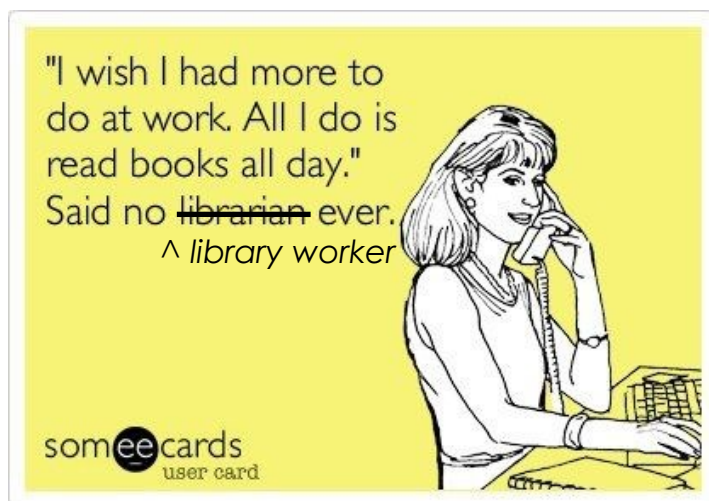
No. 22.7

Friday, April 29, 2022

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ANNOUNCEMENTS & REMINDERS

Whenever your service model changes, please fill out the streamlined online reopening form: www.flls.org/2020reopenpoll/. Visit www.flls.org/member-library-service-status/ to view each library's quarantine period & hours information.

LINKS TO MAKE YOU THINK

[Brooklyn Public Library offers free e-books to teens nationwide in response to book bans](#)

[Romance Set in The Book World: Is It Just Me, Or Is It a Trend?](#)

[WNYLRC Ask the Lawyer RAQs: Recently Asked Questions](#)



[Exploring Hybrid Programs](#)

[Celebrate Screen Free week in May](#)

[State of America's Libraries Special Report: Pandemic Year Two](#)

[2022 Library Grant Cycle Celebrates Youth with more than \\$225,400 to 24 Libraries Throughout Our Region](#)

FROM THE DIRECTOR



Here are some updates on items we have been working on:

Annual Reports – We are finalizing corrections of member library annual reports. This year we had minimal corrections that were needed and some libraries had no corrections at all. The two areas we noticed for corrections were financial questions and trustee terms. It is apparent to FLLS that over the last few years, there has been great attention at a State level to trustee terms/names/dates. We know that not all trustees are able to fill complete terms when life circumstances change. When a trustee leaves before their term is up and before a library's annual meeting or trustee election, the new trustee is appointed until the next election. The easiest way to keep track of trustees and their terms is for someone on the board, with the help of the library director, to keep a spreadsheet of trustees and their term dates. Reference to past annual reports will also be helpful to you when creating your spreadsheet. If you ever have any questions about terms and reporting trustee terms, please contact me or Heidi at FLLS and we would be happy to assist you.

Library Grants from the Community Foundation of Tompkins County – The Library Grant Cycle of the Community Foundation of Tompkins County, which is made of funds from the Bernard Carl and Shirley Rosen Fund as well as the Myrtle Dee Nash Memorial, Tompkins Today and Tomorrow and designated gifts from generous donors to the Community Foundation awarded a record \$225,400 to 24 libraries in the FLLS service area. This grant cycle seeks to promote genuine intellectual curiosity and a lifelong love of reading and learning by encouraging youth to develop habits of regular library use. You can find out more about the grant [here](#).

For the first time since the grant started, Finger Lakes Library System applied for and was awarded our own grant to help all 33 libraries. This grant will allow FLLS to create Museum Pass kits to our member libraries that will have one Museum of the Earth/Cayuga Nature Center pass and two Sciencenter passes, along with two books. The museum kits will circulate to library patrons at participating libraries.

Trustee Handbook Book Club – We know that many of our trustees and directors have been attending and enjoying the monthly Trustee Handbook Book Club sponsored by the Mid-Hudson Library System. Each month covers a specific topic that is discussed in depth for the evening session. Join co-authors of the [Handbook for Library Trustees of New York State](#) Jerry Nichols and MHLS Executive Director, Rebekkah Smith Aldrich for the next session in the **Trustee Handbook Book Club series on Tuesday, May 3rd at 5:00pm**. The chapter covered will be Planning and Evaluation. [Register](#) for this session or visit <https://midhudson.org/trusteebookclub/> to view upcoming sessions and past recordings.

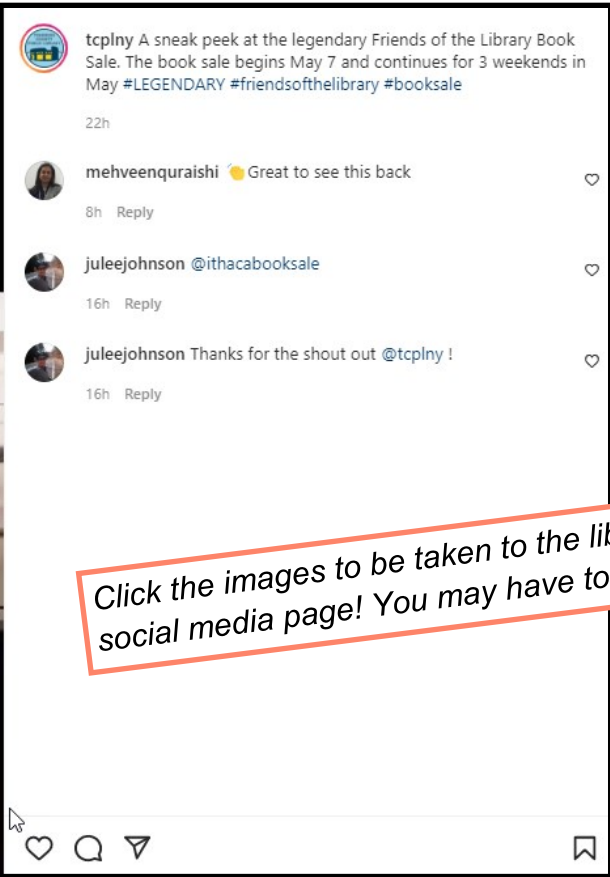
Each month trustees are encouraged to read a chapter of the Trustee Handbook and [send in questions](#) that the authors will address live at these events. Each session will include a brief introduction to the chapter topic, answers to questions sent in advance by attendees, as well as address questions that come in live during the event.

I hope that you have an enjoyable weekend!
Sarah

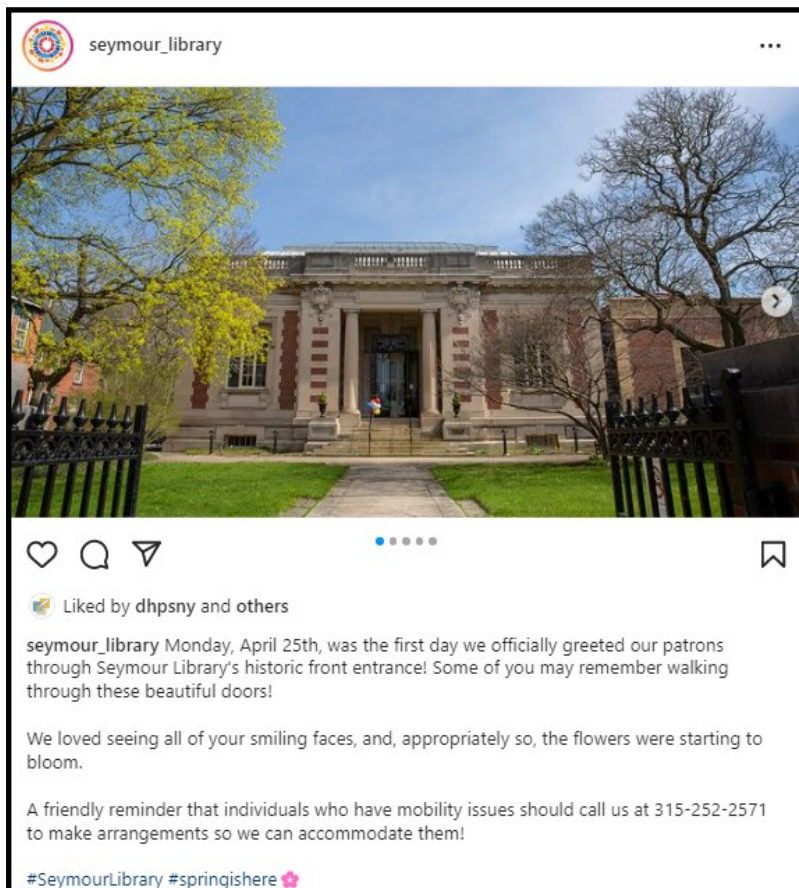


MEMBER LIBRARY NEWS

Do you have something to share? Email jshonk@flls.org!



Click the images to be taken to the library's social media page! You may have to login.



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SCAM ALERT!

KnowB4 SECURITY HINTS & TIPS

Don't Invest in Social Media Hijacking

More than half of the world's population uses at least one social media platform. Users can post to Facebook, Instagram, and Snapchat for all their followers to see. When a friend, family member, or influencer posts to social media, do you ever question whether they actually created the post? Would you trust them if they posted about an investment that helped them earn thousands of dollars? You should consider that they may actually be a cybercriminal who's using social media hijacking to gain your trust and your money.

What Is Social Media Hijacking?

Social media hijacking is when a cybercriminal gains access to another user's social media account. To hijack the account, cybercriminals often send the user an email with a phishing link that brings the user to a fake login page. When the user enters their login credentials, the cybercriminal steals the credentials to log in to the user's account and change their password. Then, the cybercriminals have full control over the user's account.

How Do Cybercriminals Use the Hijacked Account?

After the cybercriminals hijack the account, they can try to convince the user's followers to invest money or participate in a giveaway by sending them direct messages or creating public posts. Because the followers believe the original user wrote the message or post, they are more likely to believe that the investment or giveaway is legitimate. For example, in a recent scam, cybercriminals hijacked users' accounts and tried to convince them to send a video endorsing a Bitcoin scheme. In exchange for the video, the cybercriminals claim they will give the account back to the original user. Instead, the cybercriminals post the video to the user's account to convince more followers to invest in the scam.

How Can I Keep My Account Safe?

- If you receive a login link through email or text message, never click it. Always log in directly to the social media app or website.
- If someone you follow on social media posts something suspicious or sends you a suspicious email, follow up with the person directly instead of replying over social media. Call or text the person to confirm that they sent the message or created the post.
- Never trust giveaways or fast-money schemes that seem too good to be true. These giveaways and schemes are almost always scams.
- Never send money, credit card information, or banking information over social media. If a giveaway requests payment information, it is most likely a scam. If someone you follow requests money from you in return for an item or service, contact the person directly by calling or texting them.



ONLINE LEARNING

Upcoming Webinars

ALA When to Go Hybrid: Determining Which Format Best Fits Your Program

Wednesday, May 18, 2:00pm (FREE)

In this second webinar in a series on hybrid programming, moderator Melissa Wong will explore the technical and logistical set-up of hybrid programs as well as the types of programs that are conducive to the hybrid format. The webinar is planned to be discussion-based with substantial time for participants to ask questions and share experiences.

ESLN Grant Writing Kit Workshop

Thursday, June 9, 1:00pm (FREE)

In this program, Melissa Jadlos and Ron Kirsop will outline a useful system for organizing, preparing, and staying current with all the critical documentation and information needed for efficient grant writing. They will also discuss common pitfalls to avoid and pro tips to include when completing grant applications. *Please select SCRLC as your ESLN council when registering.*

FLLS Webinars Coming Up:

Data Collection I Webinar w/ Jenny & Heidi

Tuesday, May 3 @ 11am

[Description](#) | [Register](#)

Accessible Library Customer Service

Webinar w/ Valerie Lewis

Wednesday, May 11 @ 10am

[Description](#) | [Register](#)

Data Collection II Webinar w/ Heidi & Jenny

Wednesday, May 25 @ 11am

[Description](#) | [Register](#)

LOOKING FOR MORE?

- [CLRC](#)
- [METRO](#)
- [SCRLC](#): Visit <https://www.youtube.com/user/scrlc1> to view recordings!
- [Tech-Talk](#) (Available through SCRLC):
Username & password = scrlc
- [WebJunction](#)
- [Libby Webinars from OverDrive](#)

Conferences & Special Programs



NEW YORK LIBRARY ASSOCIATION
Voice of the Library Community



Combating Racism in Libraries Part II: Creating Spaces to Educate and Inform Communities

Wednesday, May 11th, May 18th, May 25th, June 1st, & June 8th; 2:00-3:00pm

The Public Libraries Section (PLS) of NYLA is dedicated to supporting public libraries and public library staff of New York State. Ethnic Services Round Table (ESRT) has provided a forum for libraries and library staff to share information on ethnic services. IDEAS is the Instruction, Development, Equity, and Access Section. One of the purposes of IDEAS is to create opportunities for growth and renewal by confronting inequities and challenges impacting diverse library patrons and library staff. United we value diversity, equity, inclusion, and stand against racism, hatred, and violence. To take action, we have collaborated to curate the webinar series, "Combating Racism in Libraries: Creating Spaces to Educate and Inform Our Communities." These will be thought-provoking hours. The goal of the series is for libraries and library staff to learn, share, and discuss the historical and present-day barriers that communities are facing regarding racism against the BIPOC community. We hope you will join us to learn how we can combat racism together and create spaces for our communities to listen, learn, and grow.

Cost: Each webinar individually is \$10 to attend with the option to register for all 5 webinars in the series collectively for \$45 total.

Librarian's Guide to Homelessness FREE On Demand!

To gain access to the webinar series on Niche Academy, please have staff members email jshonk@flls.org.

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PROGRAMMING & OUTREACH

Rosen Library Grant

Congratulations 2022 Rosen Library Grant Cycle Recipients! All of the applications were recommended for full funding and AWARDED full funding for a total of \$225,466! This is the highest amount ever funded in this grant cycle. FLLS was also awarded a grant on behalf of its member libraries to create Museum Pass kits. If your library is interested in receiving a kit, please fill out this [form](#) by May 1, 2022.

Youth Services

The [SYNC program](#) is a project of [AudioFile Magazine](#) in partnership with [OverDrive](#) and audiobook publishers. Aimed at teens 13+, SYNC 2022 will give away two paired audiobook titles a week, starting April 28th and ending August 17th! Learn more at [AudioFile & OverDrive Present: SYNC Audiobooks for Teens \(April 2022\) – OverDrive Resource Center](#). We'll be promoting this on our [website](#) and socials so feel free to share the content.



Summer Reading



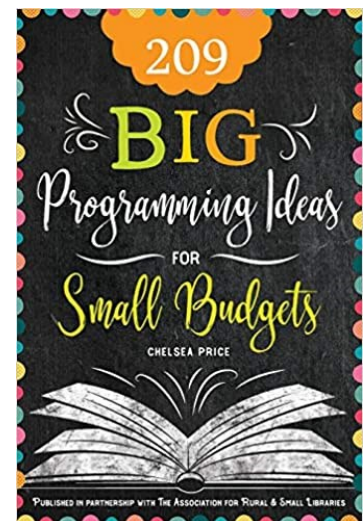
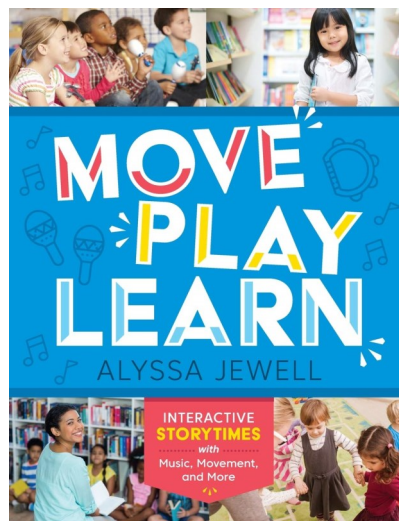
Keep checking our [Summer Reading Blog](#) for updates and ideas! Use the [2022 CSLP Social Media Toolkit](#) to promote your programs. Visit [One More Story/DayByDay](#) for NYS Early Literacy Calendar & activities.

May is...

[Asian/Pacific American Heritage Month](#) & [Jewish American Heritage Month](#)

New Books in the FLLS Collection

Search Polaris and place a request today!



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POLARIS FAQ

Polaris documentation and videos from Innovative are accessible online, no login required:

<https://vimeopro.com/innovativeiii/webinars>
<https://innovative.libguides.com/polaris> (screenshot below)

innovative
Part of **Clarivate**
Innovative Interfaces | support.iii.com | Polaris | Welcome

Polaris: Welcome
Polaris training and learning resources.

Search Polaris training materia Search

Welcome Acquisitions Cataloging Serials Patron Services PAC/Vega/Mobile System Administration Reporting Tools

Go to Polaris Home

Introduction to Polaris Training and Learning Resources

What is the Polaris Training and Learning Center (PTLC)? The Polaris Training and Learning Center is a new training website, built on the LibGuides platform, for storing and sharing training resources with our library partners.

What type of resources are included in the Polaris Training and Learning Center? We include a variety of training documentation such as training agendas, Polaris guides, checklists, how to articles and videos, recordings of live webinars and links to other useful Innovative resources.

How is the Polaris Training and Learning Center organized? The Polaris Training and Learning Center is organized by system functionality. Browse training resources by functionality using the tabs at the top - such as acquisitions, cataloging, patron services, PAC, serials, system administration, and reporting. The Welcome tab provides access to all the training agendas, Polaris Guides, navigation tips, and training resources news and highlights.

Can I search the Training and Learning Center? Use the search box on the top right corner to search the Polaris Training and Learning Center.

Advanced Training Program

Throughout the year, Innovative product experts lead live workshops in our virtual classroom.

Topics include acquisitions, authority control, cataloging, serials, reporting, PAC customization, system administration, and SQL reporting.

Click **Book Online** to view and register for upcoming workshops!

- Polaris Certification Program [more...](#)
- Training Services for Polaris [more...](#)

Don't forget to check these useful links!!!

What's New

Polaris Documentation

- Leap Help 7.1
- Polaris Staff Client Online Help 7.1

Check This Out!

Training

Introduction to Innovative's Training and Learning Center

04:22 This is an introduction to the Innovative Training and Learning Center.

Leap

New to Leap ? **Check This Out!**

REMINDER: To access Polaris handouts on our website, visit <https://www.flls.org/> and click on **STAFF LOGIN**. Enter the username and password and click on **Log In**. Then click on **Polaris Documentation**. Please contact jshonk@flls.org, efranks@flls.org, or rhelwig@flls.org for the username and password.

POLARIS TRAINING VIDEO LINKS:

[Polaris New User Part 1](#) & [Polaris New User Part 2](#)
[Polaris Item Maintenance Part 1](#) & [Polaris Item Maintenance Part 2](#)

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AWARDS & GRANTS

2022 Velma K. Moore Award 60th Anniversary

Presented by the Library Trustees Association Section (LTAS) of NYLA

The Velma K. Moore Award was established to honor the memory of Velma Moore, one of the charter members of the of The New York State Association of Library Boards (NYSALB), now the **Library Trustees Association Section (LTAS)** of New York Library Association (NYLA), and wife of former New York State Lt. Governor Frank C. Moore. Mrs. Moore worked actively for the improvement of library service in New York State from 1947 until her death in 1961.

Mrs. Moore served two terms as president and was a member of the NYSALB Board from its establishment. For thirty-three years Mrs. Moore was also a Trustee of the Kenmore Public Library near Buffalo, New York.

The Award, to be given annually, was originally established in 1962 with a gift from the Moore family. The Award—a **\$1,500** cash prize----will be given to the recipient's library or system of choice at the 2022 NYLA Conference in Saratoga Springs NY.

Eligibility

Any individual or group of individuals who have made exemplary contributions to the development of library services in New York State is eligible for nomination. Nominees may include trustees, a community member, library boards, or any individual or group who supports libraries. Nominations can be made by anyone in the library community.

Nominating Procedure

Nominations may be submitted by e-mail to: VKMAward.LTAS@gmail.com or by mail to:

LTAS Velma K. Moore Award Committee
c/o Suzanne Stockman
58 Clarkes Crossing
Fairport NY 14450

The letter of nomination should include:

- Name and address of **nominee**.
- Library affiliation.
- A statement of not more than 500 words on the reason for nomination.
 - Name, address, contact information and library affiliation of the **nominator**.

Deadline for receipt of nominations is **Tuesday, May 31, 2022.**

Criteria for Evaluating Nominees

- 1) Measurable service to local, county, system or state libraries, advancing the effectiveness of these libraries.
- 2) Service in areas of legislation or other support that advance library causes with local or state government.
- 3) Promotional services through publishing, speaking or involvement in professional or lay library groups or organizations.
- 4) Service to state or national library organizations, e.g. Library Trustee Association Section, United for Libraries, New York Library Association, American Library Association or service on State study committees.

This is a wonderful opportunity to recognize the efforts of someone committed to bettering library services in New York State.