

DRAFT

FLLS Board of Trustees Meeting Minutes

Wednesday, April 20, 2022 at Finger Lakes Library System, 1300 Dryden Road, Ithaca, NY.

PRESENT

FLLS Trustees (attended via Zoom): Toombs, Mannino, Schaffer, Moolin, Heavenrich, Hudson, Thomas.

Absent: Bogard, Meyers, Hyde.

FLLS Staff Present: Executive Director Sarah Glogowski.

Attended via Zoom: Business Manager James Stebbins, Administrative Assistant Diana Leigh.

PRESIDING

President Toombs called the meeting to order at 5:30 PM.

(DOC 22 22)

AGENDA: No conflicts of interest were reported by any Trustees present.

(DOC 22 23)

The minutes from the Mar. 16, 2022 meeting were accepted as presented. – Motion by Moolin.

(DOC 22 24)

The Director's Report was discussed.

New Business:

(DOC 22 25)

Sarah went over FLLS' Annual Report for 2021, which was accepted as presented. – Motion by Mannino.

(DOC 22 26)

Sarah gave an update on the recently passed NYS budget.

(DOC 22 27)

Steve Moolin's resignation was unanimously, though regrettably, approved. – Motion by Mannino.

(DOC 22 28)

Sarah went over the details of the Polaris Vega service, an addition to our catalog software platform. Member libraries were heavily in favor of it but worried about the cost. Rex had negotiated a substantial discount and five-year lock of pricing. The proposal is for FLLS to absorb 75% of the added cost. After discussion, the proposal was unanimously approved. – Motion by Mannino

Finance Committee:

(DOC 22 29)

The February 2022 Treasurer's Report

(DOC 22 30)

The March 2022 Business Manager's Report

(DOC 22 31)

The March 2022 Treasurer's Report

The above three documents were reviewed and accepted as presented. – Motion by Hudson.

The Finance Committee has audited and certified the claims presented on DOCS 22 29 and 22 31.

(DOC 22 31)

6:37 pm - Executive Session to discuss raises. – Motion by Moolin.

6:48 pm - President Toombs called an end to the Executive Session.

The Finance Committee proposed that FLLS give

a. A pay increase of 3% to all non-union staff, retroactive to January 1, 2022. Unanimously approved.

– Motion by Heavenrich

b. A reimbursement to an individual staff member who has chosen not to receive health insurance through FLLS, at the rate of 90% of the cost (up to the maximum charge that FLLS pays for single coverage insurance). Unanimously approved. – Motion by Heavenrich

Next Meeting: The next public meeting of the Trustees will be May 18, 2022.

ADJOURNMENT: The meeting was adjourned at 6:50 PM. Submitted by: Diana Leigh, Administrative Assistant

Approved _____

Date of approval _____

Sue Heavenrich, Secretary

A signed copy of these minutes can be found in the Secretary's Notebook at: FLLS, 1300 Dryden Road, Ithaca, NY 14850.