FLLS Board of Trustees Meeting Minutes

Wednesday, March 16, 2022 at System Headquarters 1300 Dryden Road, Ithaca, NY.

PRESENT   FLLS Trustees (attended via Zoom): Toombs, Mannino, Schaffer, Heavenrich, Bogard, Meyers, Hudson, Hyde, Thomas.
Absent: Moolin.
FLLS Staff Present: Executive Director Sarah Glogowski.
Attended via Zoom: Business Manager James Stebbins, Administrative Assistant Diana Leigh.

PRESIDING   President Toombs called the meeting to order at 5:31 PM.

(DOC 22 17)   AGENDA: No conflicts of interest were reported by any Trustees present.

(DOC 22 18)   The minutes from the Feb. 16, 2022 meeting were accepted as presented. – Motion by Meyers.

(DOC 22 19)   The Director's Report was discussed.

New Business:

………………..   > Sarah gave a recap of Advocacy Day (March 2, 2022), which went well.

(DOC 22 20)   Sarah discussed materials challenges and went over the sample document for reporting such challenges.

………………..   > James and Sarah proposed that substitute workers' pay be adjusted to match regular workers who have the same positions. Currently, there is a substitute driver and a substitute page that would be affected. After some discussion, the proposal was unanimously approved. – Motion by Meyers.

………………..   > Sarah gave an update on Member Libraries.

………………..   > The George P & Susan Platt Cady Library has not yet submitted their Annual Report. The State has given an extension to April 1, 2022, but if the new deadline is not met, sanctions will be taken in order to preserve our State Aid funding. James will work with their treasurer in order to help them. After discussion, permission for Sarah to take the necessary actions, if required, was unanimously approved. – Motion by Mannino

Finance Committee:

(DOC 22 21)   The February 2022 Business Manager's Report was accepted as presented. – Motion by Heavenrich.

Next Meeting: The next public meeting of the Trustees will be April 20, 2022.

ADJOURNMENT: The meeting was adjourned at 6:56 PM. Submitted by: Diana Leigh, Administrative Assistant

Approved_____   _____
               Date of approval   Sue Heavenrich, Secretary

A signed copy of these minutes can be found in the Secretary's Notebook at: FLLS, 1300 Dryden Road, Ithaca, NY 14850.