FINGER LAKES LIBRARY SYSTEM

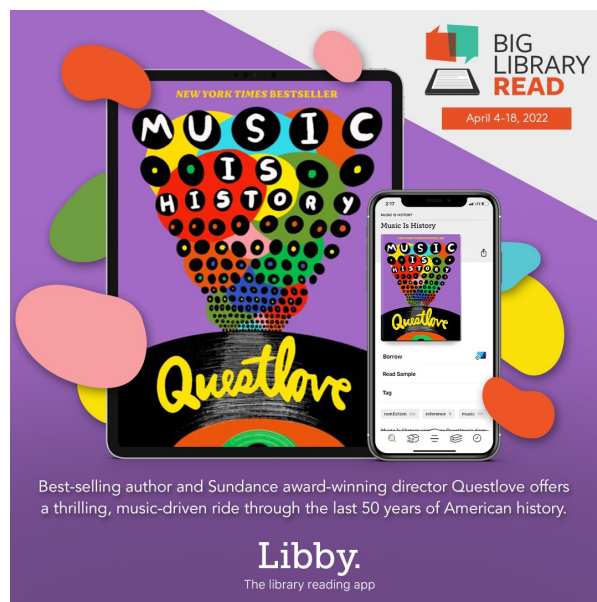# MEMBER LIBRARY BI-WEEKLY BULLETIN

No. 22.5

Friday, April 1, 2022

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You can click on each link below to quickly navigate to your favorite bulletin sections!

Best-selling author and Sundance award-winning director Questlove offers a thrilling, music-driven ride through the last 50 years of American history.

Libby.
The library reading app

ANNOUNCEMENTS & REMINDERS

Whenever your service model changes, please fill out the streamlined online reopening form: **www.flls.org/2020reopenpoll/**. Visit **www.flls.org/member-library-service-status/** to view each library's quarantine period & hours information.

LINKS TO MAKE YOU THINK

By the Numbers: Poetry | Stats to celebrate National Poetry Month

Programming Librarian: Calendar of Events & Celebrations

April 2022 Horoscopes and Book Recommendations

Is there such a thing as a reliable narrator?

Plant Bulbs | An Easy Way To Garden

Fitting Community Needs: Redefining Library Programming

Reducing the Stigma Around Mental Health at the Library

Challenging Times | PLA 2022: addressing the swell of censorship cases

FROM THE DIRECTOR

We are anxiously awaiting the passing of the New York State budget, which has not occurred as I write this. Here is some information on the budget for you:

NY State Budget – As of Friday morning, the NY State budget has not been passed. Multiple issues seem to be holding up the passage, including bail reform and a last-minute proposal by Governor Hochul to give the Buffalo Bills a subsidy for a new stadium. If the budget is not passed by Monday at 4pm, the State comptroller's office is prohibited from distributing paychecks to state workers, so we most likely will see a passage before that day and time. We are anxiously awaiting news on State library aid and construction aid. While both the Assembly and Senate recommend increases ($106.1M and $123.1M respectively), we will most likely see a figure somewhere between those two recommendations.

Bullet Aid – Once the State budget has passed, I will be sending out templates to directors to help in your writing of bullet aid requests. Bullet aid is money, appropriated each year in the budget by the Senate, Assembly, and Executive braches of NYS, for specific purposes or projects to educational instructions, including libraries and library systems. NYLA strongly encourages all public libraries to submit a funding request to their State Senator and State Assemblymember, regardless of whether that member is in their house's majority. Project awards have ranged from as little as $500 to over $50K, to support a range of projects including programming, technology upgrades, collections, renovations, and renewable energy and sustainability initiatives. Please remember, there are not any official guidelines, no official application, and no official deadline for the request, although mid-April 2022 should meet all our legislators' needs. You simply write a letter to your Assemblymember and Senator requesting funds. Last year, only four legislators in our service area received funds.

National Library Week – National Library Week (**April 3 - 9, 2022**) is a time to celebrate our nation's libraries, library workers' contributions, and promote library use and support. First sponsored in 1958, National Library Week is sponsored by the American Library Association (ALA) and observed in libraries across the country each April. ALA has a toolkit libraries can use and ideas on how libraries can participate. NYLA created a calendar of themed days for April 4th-7th with easy ways to join in the celebration and showcase your library. View the **calendar** and download the **Social Media Toolkit** to get started.

NYLA Spring On the Hill – NYLA will be hosting two days of in-person activities on May 17-18 in Albany. On May 17, there will be a full day of educational programs and a celebratory reception. Programs range from Open Meetings Law, Censorship, Facilitating Meetings, and more**.** Please check out NYLA's **event page** for updates. On May 18, there will be opportunities to meet with elected officials at the Capitol. I will be in Albany representing FLLS and hope to see some of you there!

I hope everyone has a relaxing weekend.
Sarah

MEMBER LIBRARY NEWS

Do you have something to share? Email jshonk@flls.org!
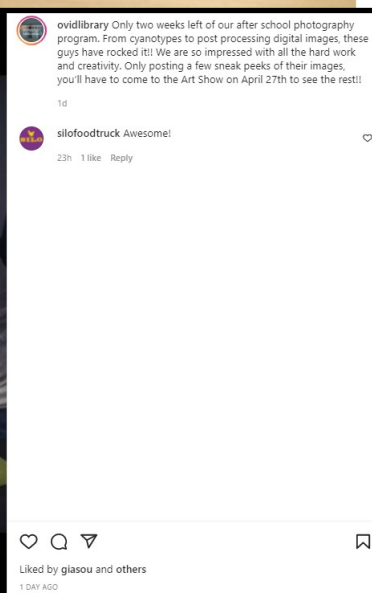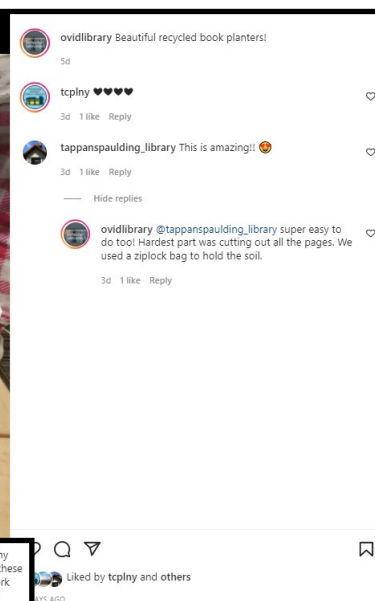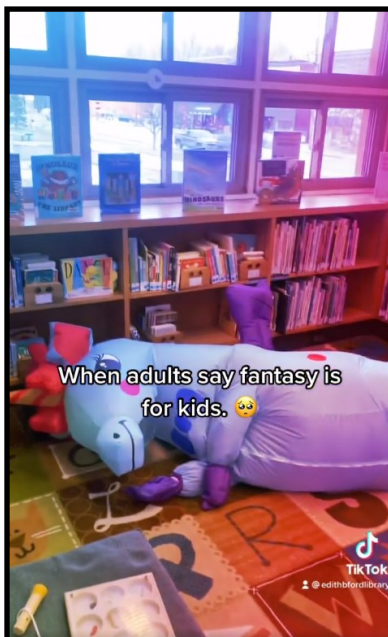
Berkshire Free Library

A Berkshire patron is hopping on the #BookTube #BookTok trend! In honor of Betty White's 100th birthday on January 17, Jamie put together a few of her favorite animal-themed children's books for her first video (click the image below to view). She also used the video to promote Berkshire, TCPL, and FLLS! We love our patrons!

My First #BookTube !
Wonderfully Welch · 27 views · 2 months ago

6:50

Edith B. Ford Memorial Library (Ovid)

Check out [@ovidlibrary](#) on Instagram or [@edithbfordlibrary](#) on TikTok for fun posts and lots of programming ideas!

When adults say fantasy is for kids. 🥺

TikTok
@edithbfordlibrary

ovidlibrary Beautiful recycled book planters!
5d

tcplny ❤❤❤❤
3d 1 like Reply

tappanspaulding_library This is amazing!! 😍
3d 1 like Reply

— Hide replies

ovidlibrary @tappanspaulding_library super easy to do too! Hardest part was cutting out all the pages. We used a ziplock bag to hold the soil.
3d 1 like Reply

Liked by tcplny and others
5 DAYS AGO

ovidlibrary Only two weeks left of our after school photography program. From cyanotypes to post processing digital images, these guys have rocked it!! We are so impressed with all the hard work and creativity. Only posting a few sneak peeks of their images, you'll have to come to the Art Show on April 27th to see the rest!!
1d

silofoodtruck Awesome!
23h 1 like Reply

Liked by giasou and others
1 DAY AGO

Click the images to be taken to the library's social media pages! You may have to login to view.

SCAM ALERT!

SECURITY HINTS & TIPS:
Social Engineering Red Flags #4: Links/Attachments

The prevalence of phishing scams is at an all-time high. Because you are the key to preventing a cyberattack within your organization, it is important to question the legitimacy of every email you receive. Below is a list of questions to ask yourself about any links or attachments on the email that may help you realize that you are being phished.

Are there hyperlinks in the email?
- Hover over any links and check the link address. Does it match the website for the sender exactly?
- Did you receive a blank email with long hyperlinks and no further information or context?
- Does the email contain a hyperlink that has a misspelling of a well-known website? (Such as Micorsoft)
- Is the sender's email from a suspicious external domain? (like micorsoft-support.com rather than microsoft.com)

What about attachments?
- Did the sender include an email attachment that you were not expecting or that makes no sense in relation to the email's context?
- Does the sender ordinarily send you these types of attachments?
- Did the sender send an email with a possibly dangerous file type? Files with a .TXT extension are typically safe, but beware, files can be disguised with a different type of file extension.

If you notice anything about the email that alarms you, do not click links, open attachments, or reply. You are the last line of defense to prevent cyber criminals from succeeding and making you or your company susceptible.

ONLINE LEARNING

Upcoming Webinars

How to Run Your First Fundraising Campaign (ESLN)
Tuesday, April 12, 2:00pm
Running fundraising campaigns to raise money from individuals can be tough… but it doesn't have to be. In this virtual training with Vanessa Chase Lockshin, you'll get step-by-step guidance to run your first fundraising campaign (or ideas to improve your next one!). This will be an interactive workshop with a combination of teaching, activities, and Q&A. Select "SCRLC" as your ESLN Council when registering.

Wellness in the Library Workplace (RRLC)
Wednesday, May 18, 2:00pm
As library workers, we love our jobs but working in a library can also be stressful. Libraries already help patrons improve their physical and mental health by providing access to reliable health information and programs and outreach focused on health and wellness. But what are you doing to manage your own well-being? The well-being of library workers and the community it serves are inherently connected. How can we ensure that library workplaces are an area of wellness for their employees? Join us to discover ways to improve your own personal well-being and create a healthy workplace. We will also discuss ways to increase overall wellness for all staff in libraries so that we have happy, healthy, and safe work environments. Select "SCRLC" as your ESLN Council when registering.

NEW FLLS Webinars Coming Up:

Data Collection I Webinar w/ Jenny & Heidi
Tuesday, April 26 @ 11am
Description | Register

Accessible Library Customer Service Webinar w/ Valerie Lewis
Wednesday, May 11 @ 10am
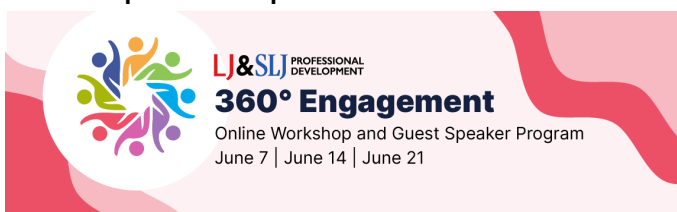Description | Register

Data Collection II Webinar w/ Heidi & Jenny
Wednesday, May 25 @ 11am
Description | Register

Conferences & Special Programs

Library Journal: 360º Engagement
June 7 | June 14 | June 21

Join us to learn how to more effectively engage with your community and build services that make patrons feel valued, welcomed, and heard. Unite your marketing and outreach functions to better identify your patrons' needs and ensure that they are aware of the programs and services you offer. You'll learn how to assess who you're not reaching with communications and services, and establish a strategy to connect with them through traditional and alternative channels including innovative outreach and mobile programs, partnerships, PR and more. We'll review effective feedback mechanisms that provide clear metrics. For libraries with limited budgets and staff, we'll brainstorm low-cost, creative ways to boost engagement with limited resources. The early bird price is $209.94 until April 12!

Librarian's Guide to Homelessness _FREE_ On Demand!

To gain access to the webinar series on Niche Academy, please have staff members email jshonk@flls.org.

LOOKING FOR MORE?

- **CLRC**

- **METRO**

- **SCRLC**: Visit https://www.youtube.com/user/scrlc1 to view recordings!

- **Tech-Talk** (Available through SCRLC): _Username & password = scrlc_

- **WebJunction**

PROGRAMMING & OUTREACH
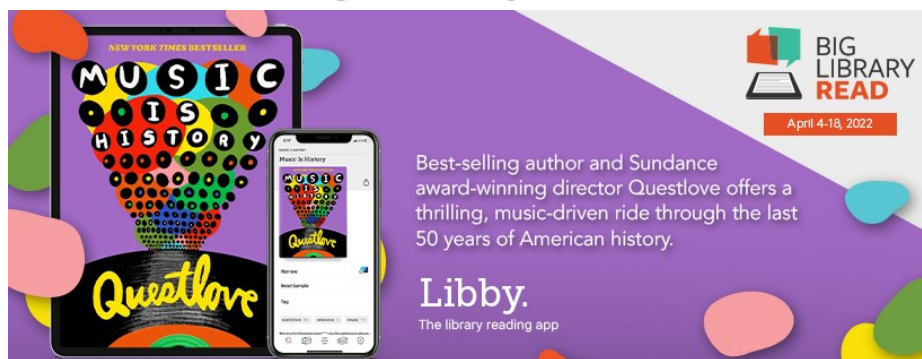
Summer Reading Reminders

Looking for Summer Reading programming ideas? Then be sure to look at the **2022 SRP Collaborative Children and Teen Workshops resources and recordings**! You have access to *over thirty programs, activities, and craft possibilities* presented by library staff across the state.

And don't forget the **CSLP Manual**! It's jam-packed with program ideas, activities, graphics, and reading lists for all ages. We have two print copies of the manual and you have flash drives as well as the code to access the online version. Need some summer social media inspiration? Check out the **CSLP Social Media Toolkit**.

We will be discussing Summer Reading at the April & May Member Library Support Group meetings! ALL member library staff are welcome, contact Jenny for Zoom access!

Big Library Read

The world's largest free digital book club, **Big Library Read**, from OverDrive returns this April. Explore recent American history through a musical lens. From April 4-18, join others in reading Questlove's thought-provoking *Music Is History*. Finger Lakes library card holders can borrow the famous musician's ebook and e-audiobook for free without waiting on the **Libby app** or visiting **https://flls.overdrive.com/**. Readers can join the online discussion at **https://biglibraryread.com/join-the-discussion/**.

Participating in this event allows your library to offer a new simultaneous use title for community-wide access from your library at no cost. Follow FLLS socials for promotional posts to share or create your own with Big Library Read's **marketing materials**.

Learn more at **https://www.flls.org/big-library-read-starts-april-4th/**.

Looking for Libby **marketing materials** and **staff training tools**?
Be sure to check out OverDrive's **Resources for Public Libraries**.

POLARIS FAQ
Polaris Navigation 101

The Polaris Shortcut Bar offer several drop down menus with tools for you to use. There are also multi-colored buttons that serve as shortcuts. Below are the most common sections for circulation desk staff. *Note: If you don't know what an icon means, hover your mouse pointer over it. A message will pop up with the title of the icon.*

- **Cataloging (Blue Button)**: BIB (Bibliographic) Records, Item Records, Record Sets, etc.
- **Patron Services (Red Button)**: Patron Records.
- **Circulation (Maroon Button)**: Check Out, Check In, Patron Status, Request Manager, etc.
- **Utilities (Orange Button)**: Reports and Notices, etc.

Keyboard Shortcuts:

Select All	**Ctrl A**
Log On, Log Off	**Ctrl L**
Print Current View	**Ctrl P**
Save	**Ctrl S**
Help	**F1**
Check In	**F2**
Check Out	**F3**
Refresh	**F5**
Find Patron Status	**F6**
Open Patron Registration	**F7**
Properties	**F8**
Switch between Patron Registration & Status	**F9**
Bibliographic Find Tool	**F12**
Retrieve all records in search results	**Ctrl Shift A**

REMINDER: To access Polaris handouts on our website, visit **https://www.flls.org/** and click on **STAFF LOGIN**. Enter the username and password and click on **Log In**. Then click on **Polaris Documentation.** Please contact **jshonk@flls.org**, **efranks@flls.org**, or **rhelwig@flls.org** for the username and password.

POLARIS TRAINING VIDEO LINKS:
Polaris New User Part 1 & **Polaris New User Part 2**
Polaris Item Maintenance Part 1 & **Polaris Item Maintenance Part 2**

AWARDS & GRANTS

Have you subscribed to the Library Grants Blog yet?

Stephanie Gerding, author of *Winning Grants: A How-To-Do-It Manual for Librarians*, posts grant opportunities on her blog.

Visit **https://librarygrants.blogspot.com/** to view current opportunities. To receive posts via email, enter your email address in the box in the top right ➔

See recent posts below, click on either image to be taken to the specific grant website.

Get new posts by email:

Enter your email

Subscribe

Powered by ➡ follow.it

The Wish You Well Foundation Adult Literacy Grants

WISH YOU WELL *Foundation*®
Seize The Words!

Deadline: Ongoing

Established in 2002, the Wish You Well Foundation has the mission of "Supporting adult and family literacy in the United States by fostering new and promoting existing adult literacy and educational programs." The primary focus of their work is to support non-profit U.S. organizations that teach **adults** the **literacy** skills they need to communicate, grow, and thrive within their communities; they do not fund youth programs. The Wish You Well Foundation reviews donation requests with a wide array of funding needs. Most requests range from $200 to $10,000. Grants are awarded throughout the year.

For more information and the very short application, visit the foundation website: https://www.wishyouwellfoundation.org/apply-for-funding

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Dollar General Youth Literacy Grants

DOLLAR GENERAL®
LITERACY FOUNDATION

Deadline: May 19, 2022 (by 10 pm CST)

All types of schools, public libraries, and nonprofit organizations who help K-12th grade students that are below grade level or having trouble reading are eligible to apply. The maximum grant amount is $4,000. Grants will be announced on September 8, 2022. Applicant organization must be located within 15 miles of a Dollar General store. Grant funding is provided to assist in the following areas:

- Implementing new or expanding existing literacy programs
- Purchasing new technology or equipment to support literacy initiatives
- Purchasing books, materials or software for literacy programs

For more information and to apply, visit the Dollar General 2021 Youth Literacy Grant website.