

**Tompkins Trust TREASURER'S MONTHLY REPORT**  
**General Fund For the period**

22 29

TR 1

From 2/1/2022--2/28/2022

Total available balance as reported at the end of preceding period .....	-\$10,374.05
<b>RECEIPTS DURING MONTH OF FEBRUARY 2022</b>	<b>\$6,871.19</b>
<b>TRANSFER FROM MM/SWEEP INVESTMENT ACCOUNT</b>	<b>\$92,847.33</b>
<b>TRANSFER FROM CREDIT CARD ACCOUNT</b>	<b>\$1,250.00</b>
<b>Electronic funds Transfers ACH</b>	<b>\$18,195.00</b>
* Void Checks	\$17,845.53 *
<b>Total Receipts .....</b>	<b>\$126,635.00</b>

**DISBURSEMENTS MADE DURING MONTH**

From Check No. 7324 To Check No. 7365	\$44,610.00
Payroll	\$40,741.75
By Debit Charge Debit Charges & Transfer	\$3,372.65
Transfer too MM/Sweep Inv. A/C	\$14,796.94
<b>Total</b>	<b>\$103,521.34</b>
	<b>\$23,113.66</b>

**RECONCILIATION WITH BANK STATEMENT**

Balance as given on bank statement, end of month .....	\$50,000.00
Less total of outstanding checks .....	\$26,886.34
(See list on reverse side of report)	
Net Balance in bank .....	\$23,113.66
(Should agree with Cash Balance ABOVE unless there are undeposited funds in treasurer's hands)	
Amount of receipts undeposited (add) .....	
Total available balance .....	\$23,113.66
(Must agree with Cash Balance above if there is a true reconciliation)	

Received by the Board of Trustees and entered as  
a part of the minutes of the Board meeting held

\_\_\_\_\_ 20 \_\_\_\_\_  
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This is to certify that the above Cash  
Balance is in agreement with my  
bank statement, as reconciled.

*Sharon B Campanella*  
Treasurer

\* Part of Carcs Act from 2021 L.J.R.

DEPOSIT DETAIL:

February 2022

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<u>DATE</u>	<u>SOURCE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
2/17/2022	APAL, AURO, GRO, HOM, LODI, OVID, WAV	Movie License Renewal	\$1,346.00
	APAL, BERK, CATO, CORT, LAN, LODI, MOR, POP, UNS, WAV	Library Computer Software	\$655.20
<b>Total Deposit</b>			<b>\$2,001.20</b>
2/22/2022	SPE	Polaris Semi-Annual Fee	\$2,850.00
	South Central	Room Rental	\$1,337.00
	Former Employee	Medical Insurance	\$289.17
	CORT	Movie License Renewal	\$272.00
	CIN	Library Supplies - Receipt paper, Labels, etc.	\$116.00
	AFLAC	Policy Refund	\$5.82
<b>Total Deposit</b>			<b>\$4,869.99</b>
<b>TOTAL IN-HOUSE DEPOSITS</b>			<b>\$6,871.19</b>

ELECTRONIC FUNDS TRANSFERS (ACH):

2/22/2022	NYS Office of the State Comptroller	LLSA - 10% Final Payment from 2021	\$9,646.00
2/24/2022	NYS Office of the State Comptroller	LSSA - 10% Final Payment from 2021	\$8,549.00
<b>TOTAL ACH DEPOSITS</b>			<b>\$18,195.00</b>
<b>GRAND TOTAL ALL DEPOSITS:</b>			<b>\$25,066.19</b>

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<b>TRANSFERS</b>	<b>FOR THE MONTH OF FEBRUARY 2022</b>
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			<b>DEPOSIT AMOUNT</b>	<b>WITHDRAWL AMOUNT</b>
General Fund	Transfer In	Transfer from DDA (MM)	\$92,847.33	
Money Market Acct	Transfer Out	Transfer to DDA (GF)		\$92,847.33
Money Market Acct	Transfer In	Transfer from DDA (GF)	\$14,796.94	
General Fund	Transfer Out	Transfer to DDA (MM)		\$14,796.94
General Fund	Transfer In	Transfer from DDA (CC)	\$1,250.00	
Credit Card Account	Transfer Out	Transfer to DDA (GF)		\$1,250.00

<b>BY DEBIT CHARGE:</b>	<b>FOR THE MONTH OF FEBRUARY 2022</b>
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<b>GENERAL FUND:</b>			<b>DETAIL</b>	<b>SUMMARY</b>
<b>VENDOR/PAYEE</b>	<b>DESCRIPTION</b>	<b>ACCOUNT</b>	<b>AMOUNT</b>	<b>AMOUNT</b>
ADP Net Payroll	Bi-Weekly Payroll	Payroll Net of Tax	\$14,506.36	
	See Above	See Above	\$14,498.06	
	See Above	See Above	\$0.00	
	See Above	See Above	\$0.00	\$29,004.42
ADP Payroll Tax W/H	EE W/holding & ER Tax	Payroll Payable	\$5,875.62	
	See Above	See Above	\$5,861.71	
	See Above	See Above	\$0.00	
	See Above	See Above	\$0.00	\$11,737.33
		<b>TOTAL PAYROLL:</b>		<b>\$40,741.75</b>
ADP Payroll Fees	Processing Fee or Time and Attendance	Contractual Fee	\$13.95	
	See Above	See Above	\$149.48	
	See Above	See Above	\$59.00	
	See Above	See Above	\$152.07	
	See Above	See Above	\$0.00	\$374.50
Cardmember VISA	VISA bill online	Various		\$486.38
Continental West	Insurance Premium	BOP/Auto		\$758.50
Hartford Ins Co	Worker's Comp Paym't	Worker's Comp Ins	\$226.78	
	See Above	See Above	\$225.41	
	See Above	See Above	\$0.00	\$452.19
NYS Retirement System	Employee Contr	Payroll Payable	\$435.96	
	See Above	See Above	\$0.00	\$435.96
TIAA-CREF	Employee Contr	Payroll Payable	\$865.12	
	See Above	See Above	\$0.00	\$865.12
Tompkins Trust Co	Bank Charges	Bank charges		\$0.00
		<b>OTHER DEBIT CHARGES:</b>		<b>\$3,372.65</b>

**Total General Fund Debit Charges**

**\$44,114.40**

FEBRUARY 2022 OPERATING FUND CHECK LISTING

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Date	Transaction Type	Num	Name	Amount
02/01/2022	Bill Payment (Check)	7324	Amazon.Com	-124.43
02/01/2022	Bill Payment (Check)	7325	Casella Waste Systems, Inc.	-134.40
02/01/2022	Bill Payment (Check)	7326	Clarity Connect	-519.00
02/01/2022	Bill Payment (Check)	7327	Excellus Blue Cross/Blue Shield	-9,638.51
02/01/2022	Bill Payment (Check)	7328	Faronics	-1,638.00
02/01/2022	Bill Payment (Check)	7329	Grapevine	-49.97
02/01/2022	Bill Payment (Check)	7330	Metropolitan Life Insurance Company	-102.72
02/01/2022	Bill Payment (Check)	7331	CSLP/Collaborative Summer Library Program	-166.97
02/01/2022	Bill Payment (Check)	7332	Mutual of Omaha	-240.02
02/01/2022	Bill Payment (Check)	7333	NYSEG	-1,988.89
02/01/2022	Bill Payment (Check)	7334	OverDrive, Inc.	-3,010.11
02/01/2022	Bill Payment (Check)	7335	Pritchard Automotive	-206.33
02/01/2022	Bill Payment (Check)	7336	Provantage LLC	-528.79
02/01/2022	Bill Payment (Check)	7337	Spectrum Enterprise News (TWC Business)	-229.97
02/01/2022	Bill Payment (Check)	7338	Staples Business Advantage	-30.09
02/01/2022	Bill Payment (Check)	7339	Transamerica Financial Life Insurance Co.	-86.52
02/01/2022	Bill Payment (Check)	7340	UNUM Life Insurance Company	-205.58
02/16/2022	Bill Payment (Check)	7341	AFLAC	-326.76
02/16/2022	Bill Payment (Check)	7342	BH Cleaning Services, Inc.	-297.00
02/16/2022	Bill Payment (Check)	7343	Casella Waste Systems, Inc.	-134.07
02/16/2022	Bill Payment (Check)	7344	Mr. Outside / Jamie Morgan	-766.67
02/16/2022	Bill Payment (Check)	7345	OverDrive, Inc.	-213.50
02/16/2022	Bill Payment (Check)	7346	Provantage LLC	-4,949.00
02/16/2022	Bill Payment (Check)	7347	Sharon H. Campanella	-60.00
02/16/2022	Bill Payment (Check)	7348	Spectrum Enterprise	-1,389.61
02/16/2022	Bill Payment (Check)	7349	U.S. Bank Equipment Finance	-413.77
02/16/2022	Bill Payment (Check)	7350	UAW - Local 2300	-44.04
02/16/2022	Bill Payment (Check)	7351	United Refining Company	-558.50
02/16/2022	Bill Payment (Check)	7352	Verizon	-210.97
02/16/2022	Bill Payment (Check)	7353	Verizon Wireless	-124.07
02/28/2022	Bill Payment (Check)	7354	Amazon.Com	-41.13
02/28/2022	Bill Payment (Check)	7355	Clarity Connect	-449.00
02/28/2022	Bill Payment (Check)	7356	Dell Marketing	-1,752.06
02/28/2022	Bill Payment (Check)	7357	Excellus Blue Cross/Blue Shield	-9,638.51
02/28/2022	Bill Payment (Check)	7358	First Light, FKA Finger Lakes Tech. Group	-437.28
02/28/2022	Bill Payment (Check)	7359	Metropolitan Life Insurance Company	-205.44
02/28/2022	Bill Payment (Check)	7360	Mutual of Omaha	-240.02
02/28/2022	Bill Payment (Check)	7361	NYSEG	-2,933.13
02/28/2022	Bill Payment (Check)	7362	Pritchard Automotive	-345.80
02/28/2022	Bill Payment (Check)	7363	Staples Business Advantage	-48.81
02/28/2022	Bill Payment (Check)	7364	Transamerica Financial Life Insurance Co.	-86.52
02/28/2022	Bill Payment (Check)	7365	UAW - Local 2300	-44.04
				-44,610.00





**TREASURER'S MONTHLY REPORT**

TR7

Credit Card Acct

For the period

From 02/01/22 To 02/28/22

Total available balance as reported at the end of preceding period ..... \$1,158.28

**CREDIT CARD RECEIPTS**

Date	Source	Amount	
2/1/2022	PayPal/TSYS	\$58.32	
2/2/2022		\$21.95	
2/3/2022		\$37.00	
2/7/2022		\$17.00	
2/8/2022		\$21.00	
2/9/2022		\$49.99	
2/10/2022		\$18.00	
2/11/2022		\$50.00	
2/14/2022		\$548.79	
2/15/2022		\$18.00	
2/16/2022		\$40.95	
2/18/2022		\$34.00	
2/22/2022		\$81.94	
2/24/2022		\$57.00	
2/25/2022		\$22.05	
2/28/2022		\$192.62	
	<b>Sub Total</b>	<b>\$1,268.61</b>	<b>\$1,268.61</b>
	<b>Total Receipts, including balance .....</b>		<b>\$2,426.89</b>

**RECEIPTS MADE DURING MONTH**

By Check

From Check No.	To Check No.	\$0.00
Transfer to General Fund		\$1,250.00
By Debit Charge	EFT	\$52.80

Total amount of checks issued and debit charges ..... \$1,302.80

Cash Balance as shown by records ..... \$1,124.09

**RECONCILIATION WITH BANK STATEMENT**

Balance as given on bank statement, end of month .....	\$1,124.09
Less total of outstanding checks . . . . .	\$0.00
(See list on reverse side of report)	
Net Balance in bank .....	\$1,124.09
(Should agree with Cash Balance ABOVE unless there are undeposited funds in treasurer's hands)	
Amount of receipts undeposited (add) .....	\$0.00
Total available balance .....	\$1,124.09
(Must agree with Cash Balance above if there is a true reconciliator)	

Received by the Board of Trustees and entered as a part of the minutes of the Board meeting held

\_\_\_\_\_ 20 \_\_\_\_\_  
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This is to certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

*Sharon H. Camparella*  
 \_\_\_\_\_  
 Treasurer

TR8

FINGER LAKES LIBRARY SYSTEM  
 A NON-PROFIT ORGANIZATION  
 1300 DRYDEN RD.  
 ITHACA NY 14850

Values as of February 28, 2022

Investment Objective

Income with Capital Preservation

A copy of this statement was sent to:

Value on January 1, 2022  
**\$279,761.83**

Value as of last statement 01/31/2022  
**\$279,437.15**

Value on February 28, 2022  
**\$277,840.21**

Account Summary

	Quarter to Date 01/01 - 02/28/2022	Year to Date 01/01 - 02/28/2022
<b>Starting Value</b>	<b>\$279,761.83</b>	<b>\$279,761.83</b>
Total Change in Value of Assets	(\$1,921.62)	(\$1,921.62)
Inflows	—	—
Outflows	—	—
Dividends	—	—
Interest	\$337.75	\$337.75
Capital Gains	—	—
Other Distributions	—	—
Market Fluctuations <sup>1</sup>	(\$2,259.37)	(\$2,259.37)
<b>Total Ending Value (February 28, 2022)</b>	<b>\$277,840.21</b>	<b>\$277,840.21</b>

123000 Restricted \$ 250,000.00  
 146000 Adjust To Market <1,097.47>  
 123100 Restricted MMF \$ 248,902.53  
 28,937.68  
 \$ 277,840.21

<sup>1</sup> Market Fluctuations reflects the impact of changes in the value of securities held in your LPL Financial account, as well as the impact of any transfers of securities into or out of your account during the statement period.

