

Director's Report for Meeting: April 20, 2022

Sarah Glogowski will give a verbal report.

Deb Geier

Cataloging:

During the month of March, I edited and imported 4625 bibliographic records. I continue to bulk import and edit bibliographic records to replace incomplete records in the catalog.

I worked with OCLC to update Finger Lake's library holdings; now OCLC should accurately reflect our holdings. I'm still deleting local holdings for serials which couldn't be deleted in the automated process.

Meetings/trainings:

3/16 – FLLS directors' meeting

3/22 – Webinar: Migrating to WorldCat Search API v.2.0

Rex Helwig

CNS Department Stats for March 2022:

Rex's Help Desk Tickets, March 2022:

Open at beginning of month:	9
Created during month:	32
Closed during month:	38
Still open at end of month:	3

Eric's Help Desk Tickets, March 2022:

Open at beginning of month:	12
Created during month:	14
Closed during month:	16
Still open at end of month:	10

Eric's site Visits: 3/31, TRU, Install Libdata PC Time & Print Management software on Public Computers

Heidi Eckerson

- Attended FLLS Advocacy Day meetings and met with our legislators on March 2
- Co-hosted FLLS Summer Reading Workshop for our members
- Emceed the Teen Summer Reading Collaborative Workshop. We partnered with 9 other systems around the state to provide over 30 program ideas for libraries.
- Attended quarterly Youth Services meeting with other youth consultants around the state
- Finalized Annual Report data for my areas of work
- Organized and facilitated quarterly eContent Committee meeting.
- Met with Jenny Shonk to plan 2022 workshops, including two on reporting (data collection and evaluation.)
- Presented an overview of Public Library CONNECT program to TST BOCES School Librarian Communication Coordinators. They are excited about this program. The roll-out, controlled by OverDrive, has been slower than we hoped.

Heidi Eckerson, cont.

- Promoted OverDrive's Big Library Read, a free community book club, to our member libraries and patrons. The title, Music is History by Questlove, is available in ebook or digital audiobooks with no waiting.
- Attended two NYSL Lunch and Learns about summer reading partnerships with 4-H and NYS Museums.
- Participated in Community Foundation of Tompkins County Library Grant Cycle Review team meetings as a resource and advocate for our member libraries.
- Supported the director and board president of the Tappan-Spaulding Library in Newark Valley at the Newark Valley School Board meeting regarding their school ballot proposition request.
- Curated April collections for OverDrive.

eContent Highlights: March 2022

HeritageQuest: 3134 unique searches

Mango Languages: 4476 total sessions

OverDrive: FLLS 17,896

OverDrive Reciprocal Lending Arrangement:

FLLS patrons as Visitors to STLS: 384

OWWL: 425

OWWL & STLS Visitor Checkouts from FLLS Collection: 491, 406 respectively

OverDrive Sora (the public school library app to checkout books): 290 Total checkouts

TumbleBooks: 141 book views

Workshops/Meetings/Training Sessions: March 2022

March 2: NYS Library Advocacy Day meetings with Assemblymembers Kelles and Lemondes; Senators O'Mara and Akshar

March 8: Summer Reading Workshop for FLLS (23 attendees)

March 10: Teen Summer Reading Multi-system Collaboration (196 attendees)

March 14: eContent Committee Meeting (12 attendees)

March 15: Public Library CONNECT presentation for TST BOCES

March 22, 23, and 29th: Rosen Library Grant Cycle Review Team Committee (as a resource)

March 28: Newark Valley School Board Meeting (Tappan-Spaulding's Referendum)

Consulting and Technical Assistance Services: March 2022

Grants: 10

Youth Services: 9

Funding and Governance: 1

Reference: 2

Jenny Shonk

- Acted as co-host for the Directors' Meeting (March 16) on Zoom; took notes which were distributed to directors. Co-hosted Heidi's Summer Reading Meeting (March 8) on Zoom. Attended Heidi's quarterly eContent Meeting (March 14) on Zoom.
- Answered (14) reference/consulting questions for member libraries and correctional facilities focusing on grants and technology.
- Attended the SCRLC Diversity, Equity, Inclusion, & Justice Committee meeting (March 7). Attended SCRLC/Empire State Library Network DEI meeting (March 9) to continue discussing adapting a special diversity audit tool for NYS systems and consortia.
- Organized content for the bi-weekly bulletin. Moved back to a bi-weekly basis.

- Provided materials to a Talking Book & Braille Library (TBBL) patron.
- Analyzed the 2022 Continuing Education survey. Planned 2022 webinars and workshops with Heidi. Scheduled (3) webinars for April/May.
- Placed (1) order for Five Points Correctional Facility. Set up an account with Ingram for Cayuga Correctional Facility, to allow for automatic processing.
- Ordered (10) professional collection books from Amazon and ALA (with Diana’s assistance).
- Prepared for April COSAC meeting. (16) Outreach Mini-Grants were submitted this year.

Annual Reports:

- Consulted (5) times with member library directors and staff concerning the Annual Report.
- Reviewed (15) reports and sent them back to the member libraries for corrections.
- Officially submitted (22) reports to NYS.
- Finalized and submitted the System Annual Report before the April 1 deadline.

JobNow Database Usage Summary, March 2022:

Database Usage	104
Number of resume lab, coaching, and test center sessions	0
Total:	104

Workshops & One-on-One Trainings Held:

Date	Topic	Location/Library	# of Attendees
3/21/22	Polaris New User	Online/SENF	1
3/22/22	Item Maintenance	Online/HOM	1
Total:			2

Meetings Hosted:

Date	Topic	Location	# of Attendees
3/23/2022	Inclusion, Diversity, Equity, & Accessibility Committee	Online	7
Total:			7

Feedback from Member Libraries:

- “Jenny, you and FLLS do a great job by us all” – Priscilla (HOM)
- “And thank you for meeting with me! I feel much more informed now.” – Laura (HOM)
- “Thanks for all you do!” – Cady (TCPL)
- Received a thank you card and bag of chocolate from Cathy (APAL) for assisting with the Annual Report.