

**DRAFT**

# FLLS Board of Trustees Meeting Minutes

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**Wednesday, December 8, 2021 at System Headquarters 1300 Dryden Road, Ithaca, NY.**

**PRESENT** FLLS Trustees (attended via Zoom): Moolin, Toombs, Mannino, Schaffer, Heavenrich, Lewis, Bogard.  
Absent: Meyers, Hudson.  
FLLS Staff Present: Executive Director Sarah Glogowski.  
Attended via Zoom: Business Manager James Stebbins, Administrative Assistant Diana Leigh.  
Others Present via Zoom: Bonnie Thomas, 2022 Trustee-Elect.

**PRESIDING** President Moolin called the meeting to order at 5:31 PM.  
(DOC 21 79) AGENDA: No conflicts of interest were reported by any Trustees present.  
(DOC 21 80) The minutes from the Nov. 17, 2021 meeting were accepted as presented. – Motion by Lewis.  
(DOC 21 81) The Director’s Report was discussed.

**New Business:**  
(DOC 21 82) The 2022 Slate of Officers was unanimously accepted as proposed. – Motion by Heavenrich.  
(DOC 21 83) Heidi Eckerson’s change of job status from probationary to regular was unanimously approved.  
– Motion by Toombs.  
(DOC 21 84) Christina Wildridge’s change of job status from probationary to regular was unanimously approved.  
– Motion by Mannino.  
..... > The dates for the 2022 Board of Trustees meetings were discussed.  
..... > Sarah gave an update on Member Libraries.

**Finance Committee:**  
(DOC 21 85) November 2021 Business Manager’s Report  
(DOC 21 86) November 2021 Treasurer’s Report/Check Register & Debit Report  
The above two documents were reviewed and accepted as presented. – Motion by Lewis.

**The Finance Committee has audited and certified the claims presented on DOC 21 86.**

**Next Meeting:** The next public meeting of the Trustees will be January 19, 2022.

**ADJOURNMENT:** The meeting was adjourned at 6:15 PM. Submitted by: Diana Leigh, Administrative Assistant

Approved \_\_\_\_\_  
Date of approval \_\_\_\_\_ Sue Heavenrich, Secretary

*A signed copy of these minutes can be found in the Secretary's Notebook at: FLLS, 1300 Dryden Road, Ithaca, NY 14850.*