



Memo

From: Sarah Glogowski

Date: December 2, 2021

Re: Satisfactory Completion of Heidi Eckerson's Probationary Period

I recommend that Heidi's employment status be changed from probationary to regular. Since starting at FLLS in July, Heidi has worked diligently to provide guidance and help to our member libraries in her role as Member Services Librarian. She has provided site visits to many of our libraries during her first few months, as well as offering assistance in trustee training and referendum guidance. Thanks to her past work experience with the Newfield Library and the Alternatives Library, she has re-started our e-content committee and the Trustee Newsletter, and is planning her first summer reading system meeting in mid-March. Heidi constantly strives to offer the best professional consultation help to all of our libraries and is a valuable asset to our staff here at FLLS.

Thank you,

Sarah Glogowski